

**ETHICS COMMITTEE  
PUBLIC MEETING MINUTES  
October 1, 2008**

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Members of the Ethics Committee met at 6:30 PM on October 1, 2008 in the upstairs Conference Room of New Durham Town Hall.

**Present**

Debra Jelley  
Marcia Clark  
Barbara Hunter

**Absent with apologies**

Dennis Cooper  
Jan Bell

**Also Present**

April Whittaker, Town Administrator

**Administrative**

Discussion pursued re Election of Chair. Consensus of the group was to wait until all members were present.

Minutes of July 15<sup>th</sup>, 2008 were read and approved.

**New Business**

Per the discussions at the July 15<sup>th</sup> 2008 meeting, the members present proceeded to script a first draft for "Rules of Procedure."

A model "Rules of Procedure" was used and revised with joint discussions to suit the needs of the Ethics Committee. Mrs. Whittaker will write the first draft and will present the same as a first reading for the next meeting.

Following draft review for Rules of Procedure, the members discussed how they felt about their roles on the Committee and what effect the ordinance would have, hopefully, on encouraging more people to sign on as volunteers for the town and as an added protection for the town employees.

Discussion also ensued as to how best to "advertise" the Committee. April Whittaker will begin to set up the minutes for the Web Site and she also advised that as a committee they would have the opportunity to be in the Town Report. All agreed that it would simply be a question of time to provide for public perception of the Committee.

**Schedule next Meeting**

The Committee will next meet on:

**DATE: WEDNESDAY, NOVEMBER 5<sup>TH</sup>, 2008**

**TIME: 6:30 PM**

**PLACE: NEW DURHAM TOWN HALL**

There being no further business, motion Jelley, second Clarke to adjourn, vote 3 - 0.

The meeting adjourned at 7:47 PM.

*Respectfully submitted*  
*April Whittaker*