

**CONSERVATION COMMISSION
MINUTES
25 JUNE 2013**

PRESENT: Commission members Paddy McHale (Chair), Ron Gehl (Vice Chair), Cathy Allyn, Bill Malay (Alternate), Bob Craycraft (Alternate), Recording Secretary Amy Smith.

Chair McHale called the meeting to order at 7:09 pm.

Review of Minutes

Commission members reviewed the minutes of 29 January 2013. **Ms. Allyn made a motion to approve the minutes of 29 January 2013 as printed. Mr. Gehl seconded the motion. The motion was unanimously approved (Gehl, Allyn, McHale).**

After the approval of the 29 January 2013 minutes Ms. Allyn left. Chair McHale designated Mr. Malay and Mr. Craycraft to sit in as voting members.

Commission members reviewed the minutes of 30 April 2013. **Mr. Craycraft made a motion to approve the minutes of 30 April 2013 as printed. Chair McHale seconded the motion. The motion was approved with 3 affirmative votes (Craycraft, McHale, Malay) and 1 abstention (Gehl).**

Commission members reviewed the minutes of 26 March 2013. **Mr. Gehl made a motion to approve the minutes of 26 March 2013 as printed. Chair McHale seconded the motion. The motion was approved with 3 affirmative votes (McHale, Gehl, Craycraft) and 1 abstention (Malay).**

Permit by Notification Application – Mark Cormier – 86 South Shore Rd. – Map 121 Lot 5

Ms. Smith informed Commission members that Mr. Cormier's application was on the agenda for the 28 May 2013 meeting but due to a lack of quorum, the meeting did not take place and the application was not reviewed. Mr. Gehl stated that the timeframe for the Commission to submit comments to the State on the application has passed. Mr. Gehl also stated that he reviewed the application and he has no objection to it as he feels the proposal is minor. Commission members agreed.

Shoreland Application – Richard Cartier – North Shore Road – Map 108 Lot 11

Ms. Smith informed Commission members that Mr. Cartier's application came in yesterday (24 June 2013) after the agenda was already posted. Commission members reviewed the application. Commission members expressed concern with the proposal as it appeared to violate the Town's

Steep Slope Ordinance, Stormwater Management Ordinance, and it potentially exceeds the maximum impervious surface coverage allowed for a lot (20 %). Mr. Gehl reviewed the Shoreland Protection Act, RSA 483:B, to see if there is a mechanism for Conservation Commissions to provide feedback to the State. After reviewing the RSA it was found it simply states that Conservation Commissions are required to be notified. Chair McHale suggested the Commission send a letter to the State DES recommending denial of the application as it is in violation of at least 2 Town Zoning regulations.

Mr. Gehl made a motion the Commission send a letter to the State DES recommending denial of the application due to the Commission's concerns about violations to the Town's Zoning Ordinance, and the Chair has authorization to sign on behalf of the Commission. Mr. Malay seconded the motion. The motion was approved with 3 affirmative votes (Malay, McHale, Gehl) and 1 abstention (Craycraft).

Chair McHale asked Ms. Smith to draft the letter and e-mail it to Commission members for their review.

Review of Mail

Board members reviewed the mail.

Mr. Gehl asked Ms. Smith if the Town had a Forester. Ms. Smith stated the last she knew they still did not have one but she would check again. Commission members asked Ms. Smith to draft a memo to the Selectmen requesting they address the lack of a Forester considering the potential Timber Tax implications and to ensure Best Management Practices are being followed. Chair McHale stated he would be available to meet with the Selectmen to discuss the issue.

Chair McHale informed Commission members he was in contact with Virginia from Moose Mountain Regional Greenways. The Conservation and Estate Planning Workshop will be held on 25 July 2013 at 7:00 pm at the Fire Department Conference Room. Chair McHale stated he plans on getting there at 6:30 pm to set up and invited other Commission members to help out if they can. Mr. Gehl asked Ms. Smith if she could send a reminder e-mail as the event got closer. Ms. Smith stated she would.

Master Plan Discussion

Ms. Smith passed out the current 'Natural Resources' section of the Master Plan. Mr. Craycraft stated the Planning Board is looking for the Commission's comments and a general sense of what they would like the Master Plan to look like. Commission members briefly reviewed the document. Ms. Smith asked for confirmation regarding the Planning Board's suggestion of a joint Conservation Commission/Planning Board meeting to discuss the 'Natural Resources' section of the Master Plan at the Commission's July meeting. Commission members felt this was a good idea and confirmed that there will be a joint Conservation Commission/Planning Board meeting on 30 July 2013. Mr. Gehl suggested Commission members review the 'Natural Resources' section of the Master Plan as their 'homework' and have suggestions for the 30 July 2013 meeting.

Other Business

Mr. Craycraft brought up several items of concern. Mr. Craycraft stated the rip rap culverts on Chamberlin Way are filled with sediment and causing roadway issues. Mr. Craycraft stated he did notify the Code Enforcement Officer of the issue. Chair McHale stated he felt the Town should be reimbursed for any cost it has to expend as a result of the issue.

Mr. Craycraft stated his next item of concern is located on Ham Road, the lot next to the cistern in the Barron subdivision. Mr. Craycraft stated the lot is being filled in. Mr. Gehl asked if wetlands were being filled in. Mr. Craycraft stated he is not sure and noted he notified the Code Enforcement Officer about this as well.

Mr. Craycraft stated he is also concerned with the detention basin at the Food Pantry. Mr. Craycraft suggested Commission members take a look at it. Mr. Craycraft continued to state the detention basin was designed properly but was not built as designed.

Mr. Gehl asked Ms. Smith if there is a Selectmen's Representative to the Conservation Commission. Ms. Smith stated there is not. Ms. Smith further stated when she first started working for the Town, she noticed Selectmen Terry Jarvis' name is listed in the 2012 Town Report as Selectmen's Rep. to the Conservation Commission. Ms. Smith stated she spoke with Ms. Jarvis about it and was told the listing in the Town Report is a typo and there is no requirement for the Conservation Commission to have a Selectmen's Representative.

At 8:40 pm Mr. Craycraft made a motion to adjourn. Mr. Gehl seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Amy Smith
Recording Secretary