

CAPITAL IMPROVEMENT PLAN COMMITTEE

Public Meeting Minutes

September 15th , 2008

The meeting of the Capital Improvement Committee was convened at 6:47 PM in the New Durham Town Hall located off Main Street.

Present:

Christopher Lapierre, Chairman
Padraic McHale, Planning Board Member Representative- Co- Chairman
Terry Jarvis, Member at-large
Ron Gehl, Selectmen's Representative

Excused Absence:

Lois Parker, Budget Committee Representative

Others present:

April Whittaker, Town Administrator

Approval of Minutes:

Motion Padraic McHale, second Ron Gehl to accept the minutes of August 11th, 2008 as amended. Vote was unanimous.

Planning Board:

The meeting with the planning board was confirmed for September 23rd, 2008. April Whittaker told the committee she will not be able to attend the meeting, but will write up notes to help with the presentation.

Review of Draft:

The committee reviewed the second draft of the CIP presentation to the Planning Board. The second page needed the dates changed to 2009 -2018. Terry Jarvis questioned the operating expenditure date of 2006 on page 8. The operating expenditure date needs to be changed to 2007. The actual assessed valuation is based on the 2006 figure needs to be changed to 2007 and the 2007 figure put in. On page 9, Terry Jarvis suggested rewording the last paragraph to state ongoing updates to the fire house addition. Ron Gehl also suggested rewording of the third paragraph to state lack of long term financial planning. Terry Jarvis asked that a statement be added to page ten explaining that the Advisory CIP are sympathetic to planning, enlargement & traffic flow patterns for the New Durham transfer station. Ron Gehl suggested that the names of all the committee members should be listed on the last page.

The committee then proceeded to review the tables.

Table 1 - no corrections

Table 2 - no corrections

Table 3 - no corrections

Table 4 - needs the years placed in numerical order. Exhibit B needs a note added "2008 pumper/rescue fire truck.

Motion Terry Jarvis, second Padraic McHale to accept Tables 1 through 4 as amended. Vote was unanimous.

Table 5 - Engine 1 is moved out to 2018 need to delete \$30,000 plus inflation rate from the year 2014. Also the note needs to have the date changed.

Motion Ron Gehl, second Padraic McHale to accept Table 5 as amended. Vote was unanimous.

Table 5A - Note 3 on page 1 of sheet 3 add 80/20 grant; page 2 of sheet 3 needs "continued" added to it; date 2013 needs to be changed to 2014 in note 6.

Table 6 - Note 2 on sheet 2 should use non-inflation figure.

Motion Terry Jarvis, second Padraic McHale to accept Tables 5A and 6 as amended. Vote was unanimous.

Table 7 - no corrections

Table 8 - no corrections

Table 9 - no corrections

Motion Ron Gehl, second Padraic McHale to accept Tables 7 through 9. Vote was unanimous.

Table 10 - Ron Gehl asked why the skid loader was moved from 2013 to 2011. After some discussion, the committee agreed it should be moved back to 2013. **Motion Padraic McHale, second Ron Gehl to move the skid steer back to 2013. Vote was unanimous.** **Motion Ron Gehl, second Padraic McHale to accept Table 10 as amended. Vote was unanimous.** April Whittaker explained that she has asked the Town Mechanic, David Valladares, to provide a list of equipment/trucks and the current mileage rate and current hour rate.

Table 11 - current values discrepancy, April Whittaker will double check all of the highway figures. Dates need to be added to page 2 of the table, also "continued" needs to be added.

Table 11 - 13 The committee is aware that these tables will change accordingly with the changes to Table 10

Padraic McHale suggested that a good point to bring forward would be the accuracy of the estimated tax rate +/- against last years predictions.

Ron Gehl stated the public needs to be aware of the fact that the numbers will change during the budgeting process.

Motion by Padraic McHale, second Terry Jarvis to adjourn. Vote was unanimous.

The meeting adjourned at 7:35PM.

Respectfully submitted,

Laura Zuzgo