

CAPITAL IMPROVEMENT PLAN COMMITTEE

Public Meeting Minutes

June 23, 2008

The inaugural meeting of the Capital Improvement Committee was convened at 6:33 PM in the New Durham Town Hall located off Main Street.

Present:

Christopher Lapierre, Appointed Member at-large
Padraic McHale, Appointed Planning Board Member Representative
Ron Gehl, Selectmen's Representative
Terry Jarvis, Appointed Member at-large

Others Present:

April Whittaker, Town Administrator
Peter Rhoades

1. **The committee members determined that the first order of business would be to elect a Chairman and Vice Chair.**

Motion Padraic McHale second Ron Gehl to appoint Christopher LaPierre as Chair for fiscal year 2008. Vote was unanimous.

Motion Terry Jarvis, second Ron Gehl to appoint Padraic McHale as Vice Chair.

Discussion- Padraic McHale stated that he would accept this only if it was understood that if he had to step into the position of Chair on the Planning Board, a new Vice Chair would be appointed.

Vote was unanimous to appoint Padraic McHale as Vice Chair with the above stipulation.

SCHEDULE MEETINGS & APPOINTMENTS: All meetings will convene at 6:30 PM at the Town Hall.

July 7th, 2008

Highway Department
Police Department

July 14th, 2008

Solid Waste
Library
Parks & Recreation Department

August 6th, 2008

Tour of Town Facilities

August 11th, 2008
Fire Department
Board of Selectmen

August 25th, 2008
Full Draft of Presentation for Planning Board

September 16th, 2008
Presentation to Planning Board

Process:

April Whittaker explained that she had sent a memo to all Department Heads asking them to do a project listing of the CIP.

A quick overview of the parameters established by last year's committee:

1. \$10,000 gross cost
2. Can not be a recurring expense
3. Useful life of a minimum of 5 years
4. Any project requiring financing

The committee also asked each Department Head to include any projects they were in line to receive grants for and how much the grants were for.

Chairman LaPierre asked the committee if they still held the above "truths to be self evident." Terry Jarvis asked if the \$10,000 gross cost was high enough and it was explained that the committee increased it from \$5,000 to \$10,000 last year.

Terry asked if the committee was going to meet with the School District. April Whittaker will be contacting them to see when they might be available to meet with the committee.

Motion by Terry Jarvis, second Padraic McHale to adjourn. Vote was unanimous.

The meeting adjourned at 7:23 PM.

Respectfully submitted,
Laura Zuzgo

**THE NEXT MEETING WILL BE HELD
ON JULY 7TH, 2008
AT THE TOWN HALL**