

**BUDGET COMMITTEE
PUBLIC MEETING MINUTES
November 19, 2007**

A business meeting of the New Durham Budget Committee was called to order at 6:00 PM in the Town Hall located off Main Street.

Present:

Ann Brady, Budget Committee member
David Curry, Budget Committee member, and Acting Chair
Cathy Orlowicz, Budget Committee member
Lois Parker, Budget Committee member
Ron Gehl, Selectmen's Representative to the Committee

Excused Absences:

Cecile Chase
Dean Stimpson

Also Present:

April Whittaker, Town Administrator
Vickie Blackden, Financial Assistant

Approval of Minutes: The Committee reviewed the minutes of the November 12th, 2007. Motion Cathy Orlowicz, second Ann Brady to approve as written, vote unanimous.

- Acct 4192 Zoning Board:** The committee met with Terry Jarvis who advised that the budget submitted is the same as last year. \$1,100 is reimbursable through applicants. \$450 is out of Town funds.
Motion by Ann Brady, second by Cathy Orlowicz to approve Acct 4192 Zoning Board with an appropriation of \$1,650. Vote unanimous.

- Acct 4194 General Government Buildings:** The oil consumption table will be updated. The budget does not include any large items, just straight forward operating costs for town facilities. Increase included to beautify Town Hall grounds and center island. The new items are library retaining wall and flag holders along Depot Road. There is an increase in utilities of 5%. The Meetinghouse maintenance is included. **Tabled until the Dec 17th meeting to allow Selectmen to review and for updated information.**

- **Acct 4199 Other General Government:** Fee for the dam monitoring bumped to high-hazard dam \$1500. There is no relief available. 2007 Engineering is \$4,000 for hazard mitigations, culvert replacement, basic layout plans, etc., therefore standard request of \$2,500 for 2008. Also proposed; Pay scale review to be conducted by third party consulting group. \$2,000 to be encumbered from 2007 budget; remaining \$3,000 to be requested 2008. **Motion by Cathy Orlowicz, second by Lois Parker to accept as presented \$8,300 upon Selectmen's approval. Vote was unanimous.**

- **Acct 4195 Cemeteries:** The electricity request is for the sprinklers. The flag pole is solar powered. The reason for the increase in supplies is there is a grub problem that requires a one shot treatment. There is no labor line. A town employee now mows the cemetery. Noted that a portion of the costs are defrayed by the Trustees of the Trust Funds interest and revenue for opening graves. Also the lot price has increased from \$300 to \$500. **Motion by Kathy Orlowicz, second by Lois Parker to accept Acct 4195 Cemeteries \$2,450 as presented. Vote was unanimous.**

- **Acct 4210 Police Department:** Blood testing has increased for alcohol testing, there is more phone use. Radios will be needing new batteries this coming year. Officers use their own Nextel phones as a back up radio. Noted that each officer receives \$10 a month for the use of their personal phones. Canine item line has no increase as originally shown. Digital cameras need to be replaced. There is an increase in the cost of supplies. Ammunition is extremely expensive due to the Iraq war. Uniform equipment has increased because one more vest is needed and summer uniforms for officer who just graduated from the Academy, plus general supplies for the cruisers. No increase in office supplies. More postage is needed due to more court cases. Gasoline increase is due to more calls for the officers and more court cases. New line added for computers because they need to purchase a new computer and updates to the computers. Selectmen moved \$800 to the expendable trust leaving a \$500 balance for maintenance. Salary line blank as Selectmen have made no decision. Hand out passed out to explain court time and over time per Department of Labor law.

April Whittaker and Ron Gehl had to excuse themselves from the meeting at 6:58 PM to attend a BOS meeting.

Increase in over-time hours were discussed. Cathy Orlowicz has asked for numbers to show the over-time for the next meeting. The Joint Loss Management Committee noted video cameras need replacement and a recording device needs to be installed. All Points Systems has given an estimate of \$8,725 to replace four cameras and a recorder. Department is looking for a better price. Also the

flooring needs to be replaced. Two vehicles are under review for acquisition, a Ford Expedition, and a Ford truck. There will be no laptop computer in the new vehicle. No Car 54 will be installed as it is too expensive to maintain. Noted that vehicles to be revisited by Selectmen. **Motion by Cathy Orlowicz, second by Lois Parker to accept as presented knowing item will be revisited upon more information about the overtime for \$36,650 with no salary line.**

Acct 4414 ACO: Tabled until decision of who is to present Highway Department or Police Department.

Acct 4191 Planning Board: Cathy Orlowicz stepped down to present the Planning Board budget. Noted for “**Contracted Services**” the Board originally requested \$10,000 but that has been reduced to \$8,000 as \$2,000 will be encumbered from the 2007 budget. The Board has set goals for the coming year, which include updates to the Master Plan, Conservation Overlay, Impact Fees, and to assist with Code Enforcement. Contract services/outstanding items are \$2000 for the reproduction of the Tax Maps, \$2800 to Bruce Mayberry for his services. **Motion by Ann Brady, second Lois Parker to accept Acct 4191 for \$13,626 as presented with no salary line. Vote was unanimous**

Any Other Business: Lois Parker informed the Committee that she may not be able to attend the Dec 17th meeting.

Motion by Cathy Orlowicz, second by Lois Parker to adjourn the meeting at 7:57 PM.
The vote was unanimous

*Respectfully submitted,
Laura Zuzgo*

***Next Meeting: 6 PM Monday, December 3rd, 2007 in the Upstairs
Conference Room at the Town Hall.***