

NEW DURHAM BUDGET COMMITTEE

PUBLIC MEETING MINUTES ~ JUNE 26TH, 2006

The Chairman of the Budget Committee called a meeting to order on Monday, June 26th, 2006 at 6:04 PM in the New Durham town offices, located off Main Street.

Present

Mark Jarvis, Chairman
Cecile Chase, Vice Chair
David Curry
Cathy Orlowicz
Dean Stimpson

Absent with Apologies

Ann Brady
Dwight Jones

(I) Administrative

Chair Jarvis opened the meeting and announced that a quorum of members was present for the deliberations of the night, namely the consideration for approval for an emergency funding request to the Department of Revenue Administration.

Chair Jarvis enquired if the membership was ready to act on the last meeting minutes, and the membership declined. The Chairman confirmed the next meeting date for August 7th, 2006 at 6:00 PM in the Town Offices.

(II) New Business

The Committee reviewed a request by the Board of Selectmen seeking approval for an emergency appropriation under RSA 32:11 (copy attached). Said request involves the continuing engineering studies of the March's Pond Dam, and an amendment to allow CMA Engineers to complete design of the project by authorizing structural design analysis of the spillway as well as boundary survey to determine ownership and rights of access by the town. Said additional work estimated to cost \$18,200.

April Whittaker, Town Administrator, spoke briefly of the project to repair the dam and the work to date as conducted by CMA Engineers. Dean Stimpson, former Selectboard member confirmed the scope of work by CMA. She advised that the Dam Bureau and Wetlands Bureau had requested that a structural engineering analysis and boundary

survey, which was omitted from the original scope of work, be conducted to finalize all engineering for the proposed improvements to March's Pond Dam.

A Preliminary engineering map was reviewed to familiarize the committee with the work to date, and abutting property owners to the dam. David Curry drew attention to the liability aspects for the town in not seeking ongoing good faith efforts to repair and maintain the dam.

Mrs. Whittaker advised that instead of waiting for the 2007 budget cycle to appropriate the \$18,200 for structural analysis and site survey work, the Board of Selectmen felt strongly that, given the recent heavy rains and flooding and the resulting liability to the town should a breach occur, to come before the Budget Committee in support of the requested monies. This monetary request would be defrayed by revenue in the undesignated fund balance. Also Mrs. Whittaker had been advised by the engineers that going forward with the two additional amendments would enable staff to apply for the fall round of Hazard Mitigation Funding grant cycle.

Mr. Curry questioned if the requested structural analysis and boundary survey would complete the cycle of engineering studies. Mrs. Whittaker advised that subject to affirmation of the structural analysis and survey, that the engineering cycle would be complete to final construction plans.

Motion Curry to approve an emergency appropriation request to be sent to the Department of Revenue Administration for Structural Analysis and Boundary Survey Engineering work as proposed by CMA Engineers, for the March's Pond Dam in an amount not to exceed \$18,200, second Stimpson, vote unanimous.

The Committee reviewed the letter of request to be sent to the Department of Revenue Administration and Mrs. Whittaker clarified the audit statements of undesignated fund balance. The Board duly signed the letter ~ copy enclosed.

There being no further business, motion Cecile Chase, second Orlowicz to adjourn, vote unanimous. The meeting ended at 6:45 PM.

Respectfully submitted,
April Whittaker