

NEW DURHAM BOARD OF SELECTMEN PUBLIC WORK SESSION MINUTES

April 9, 2007

The Chairman of the Board of Selectmen convened a work session at 1:00 PM on Monday, April 9th, 2007 in the upstairs conference room at the New Durham Town Hall.

Present:

Ron Gehl, Chairman
Peter Rhoades, Selectman
David Bickford, Selectman
April Whittaker, Town Administrator

Members of the Public present: Mary McHale & Cathy Orlowicz

Appointment

The Board met with Don Butson of Cartographics to discuss the contract as previously submitted for base mapping and eventual digitization of the town's property maps. Vickie Blackden joined the board for this meeting. Once the maps have been digitized, the town can move forward into GIS mapping. For the benefit of new board member, David Bickford, Mr. Butson described the process and outlined rationale as to why it was important to update the town's mapping system, which was inaccurate and would not pass the Assessing Certification process by the Department of Revenue Administration. The contract originally broke the funding phases over 2 years. This was requested to be amended by the Board by altering the language to read over "2 or 3 years subject to Town Meeting funding." Mr. Butson confirmed that there was an escape clause for the town should funding not be supported for the next phase(s) of the project. For a price not to exceed \$40,000, the first efforts would include GPS ground control, aerial photography, compilation of the digital planimetric base map, and the preliminary phase of parcel mapping which would include gathering of surveys, indexing, inventorying and scale adjustments, and completion of the record research phase of the project. Mr. Bickford questioned how the town would fund the project and was advised of the Capital Reserve funding which now had \$40,000 appropriated by Town Meeting.

Following further discussion of the benefits, motion Gehl to proceed with the property mapping contract for a not to exceed price of \$40,000 for the first phase and

to modify the contract language to include an extra budget year from a two year project to three year subject to funding, second Rhoades, vote 3-0.

Work Plan & Goals 2007

The board reviewed the attached work plan.

Cathy Orlowicz, present as a public viewer, requested that resolution of the placement of the Boodey house be included in the plan. Her favored site for reconstruction purposes being the Shirley Town Forest property. However, this would require legal clarity if the bequeathed Shirley property can be used for this purpose. The board requested Mrs. Whittaker to make enquiries.

The Chairman reviewed the board's section requiring decisions and resolved the following actions: ~

Action	Resolution
1. Appoint CIP Committee Members	Finalize at second meeting in May; advertise on Web Site for volunteers
2. Finalize Mission Statement	Gehl & Rhoades will work on this subject.
3. Finalize Generator acquisition & placement site.	Finalize by end of July. Conduct Needs assessment analysis
4. Round table with Department heads	Schedule for May 7 @ 2 PM
5. Employee Meeting	Schedule for a June lunchtime cookout at the Fire Station.
6. Board & Commission Meeting	Schedule a Holiday Cheer Party at Library no later than the first week of December preferably after Thanksgiving
7. Review Master Plan Implementation Survey & Recreation Survey	Mr. Gehl & Mr. Rhoades felt that the surveys important to review for pulse of the community.

Mr. Bickford asked if some prioritization could be given to town forests. He was advised that the Conservation Commission is working on this and that Mr. Gagne would be the best point person re this project.

Non-Public Sessions

It was noted that there were three items remaining on the Board's slate to be discussed in non-public session. **Motion Gehl to enter into non public session under the terms and conditions of RSA 91-A: 3 II (a), (b) & (d) ~ personnel issues and potential acquisition of property, second Rhoades,**

Roll Call: Gehl ~ yes, Rhoades ~ yes, & Bickford ~ yes.

The board entered Non Public Session at 6:00 PM.

Chair Gehl conducted a discussion regarding whether or not there was any interest in pursuing information for potential acquisition of property, which had been indicated by the property owner to be available. All board members supported the seeking of information at this stage, but Mr. Bickford expressed his lack of interest in acquisition viewing the acquisition of another building as a tax burden, but felt that information was useful.

The board discussed a personnel issue including past and current problems regarding the individual's ability to communicate effectively, and interact with safety services due to past problems. The board will invite an interested individual to their next board meeting for expressions of interest in the appointed position.

The board discussed steps to be achieved for a succession plan during 2007 for the Fire Department in concert with the Interim Fire Chief Nelson, and assistants Sample & Varney. In the interim Selectman Gehl, and Selectman Rhoades recognized the improved morale, team spirit and training that was now taking place.

There being no further business in non public session; motion Rhoades, second Bickford to return to regular session for the purposes of adjournment.

Adjournment

Motion Rhoades, second Bickford to adjourn, vote 3- 0. The work session adjourned at 7:15 PM.

Respectfully submitted
April Whittaker, Town Administrator.

Approved: April 18th, 2007