

**New Durham Board of Selectmen
Friday, January 28th, 2011
9:30 AM at Town Hall**

Present: Fred March, David Bickford, Terry Jarvis

Also Present: Alison Rendinaro, Mary McHale, Katie Woods, Joe Bloskey, Carole Ingham, David Allen, Vickie Blackden, Mike Clarke

Called to order at 9:31AM

The Board of Selectmen will work to reconcile their 2011 budget to the Budget Committee's budget.

Line 4140- Elections and Registration-

Budget committee removed funds to obtain an electronic credit card reader. Chair Jarvis has two areas in the operational budget that she feels the board can cut to make up for those funds:

First in 4415- Health and Other Agencies, per an article in Foster's paper, Chair Jarvis suggests that the Board zero fund the VNA line, as that organization has given out significant bonuses this year.

Second, in 4550- Library, Chair Jarvis does not feel it is fair to town employees that some part-time employees at the Library receive pay on holidays and snow days, and would suggest that the Library budget be dropped one- thousand dollars. It is the prerogative of the Library to use their budget as they see fit, and would still be able to pay the employees if they choose.

After much discussion, the Board agreed with Chair Jarvis.

Motion that account # 4415 health and other agencies, be reduced by \$1,750 from line 351, made by Chair Jarvis, making the total line \$3,112, seconded by Selectmen March. 3-0

Motion that #4550- Library Budget- be reduced by \$1,000, making the total budget \$111,164 out of line 115, made by Chair Jarvis, seconded by Selectmen March. 3-0

Line 4150- Financial Administration-

The budget committee has increased the line by \$200.

Motion to approve Financial Administration at \$81,100, made by Chair Jarvis, Seconded by Selectmen Bickford. 3-0

4153- Legal Expenses-

The budget committee decreased this line by \$10,000 which Chair Jarvis is concerned about. The Board will not fight this cut, however, and will continue to work within the budget and try to lower the Town's legal costs.

Motion to approve the Legal Line at \$40,000. Made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

4192- Zoning Board of Adjustment –

The budget committee reduced that line by \$300. The Board will live with it.

Motion to approve the ZBA line at \$5,795 made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

4220- Fire-

The Budget Committee's number is higher than the Board of Selectmen's. The Board reduction of the medical supply line was in agreement with the Fire Chief. Discussion

Question was raised as to how many medical calls came in from December 1st, to December 31st. If the medical supplies needed to be replaced because they had several calls then it should be funded. If not, then perhaps it should be cut.

Chair Jarvis spoke with Chief Varney on the phone during the meeting, to get his input on the discussion. The Chief is comfortable with the medical supply line at \$6,600, and the final bill from the Fire Dept. was explained to Chair Jarvis.

4915- Capital Reserve Funds- and 4916- Expendable Trust Funds-

Discussion ensued as to whether it is appropriate to cut \$30,000 from the Highway Equipment line.

Motion to reduce 4915- 062- Highway Equipment CRF by \$5,000, to \$25,000 made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

CRF Budget 4915 reduce line

- 099- Revaluation by \$5,000**
- 072- Milfoil by \$2,500**
- 064- Master Plan by \$1,000**
- 068- Municipal Facilities Land Acquisition by \$15,000**
- 083- Road Reconstruction by \$30,000**
- 077- Shirley Cemetery Maintenance by \$1,000**
- 078- Meetinghouse Restoration by \$1,500**
- 076- Smith Ball Field by \$1,000**
- 080- Fire Truck by \$15,000**
- 081- Public Safety Facility by \$10,000**

ETF Budget 4916 reduce line

- 062- Accrued Benefit Liability by \$1,500 making it \$3,500**
- 066- Town Building Improvements by \$10,000 making it \$40,000**

Motion to rescind the previous decision to create a revolving fund for the Transfer Station made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

The Board will review the revolving fund next year.

Discussion of Town building maintenance ensued at length.

(See motion below)

***2012 to think about: article to change the purpose of CRF for town building improvement. Ask MRI to take a look at some accounts and sub accounts to see if there is repetition in accounting.

Find energy audit from the 1980's.

Find out costs for energy audit.

Public Hearing for rescinding the Ambulance Revolving fund on Monday, February 7th at the next regularly scheduled public meeting. The snow date for the Public Hearing is Monday, February 14th.

Employee Request

Katie Woods sent the Board a letter requesting additional days off for employees. The entire Highway Department supports the letter that Katie wrote.

Chair Jarvis is in favor of giving days off to employees depending on length of service.

Katie is asking for two more days off for employees in 2011, as the Board of Selectmen has offered one additional day to the employees for this upcoming year, for a total of 3 extra personal days for employees in lieu of cost of living increases. Katie and many employees feel it would be good for morale.

Motion that all full time employees be given three extra personal days for 2011, made by Chair Jarvis, seconded by Selectmen March. 2-1, with David Bickford not in agreement.

The Board next discussed the BOS Town Report, and revised the draft document.

Motion to accept the BOS Annual Report as amended on January 28th, 2011 made by Selectmen Bickford, seconded by Selectmen March. 3-0

The Board reviewed the revised budget sheet, which reflects the changes they made today. The proposed rate is \$6.91, which is \$0.04 less than the 2010 tax rate.

Motion to accept all of the revised Capital Reserve Fund numbers, and Expendable Trust Fund numbers as amended today made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

CRF Budget 4915 reduce line

099- Revaluation by \$5,000

072- Milfoil by \$2,500

064- Master Plan by \$1,000
068- Municipal Facilities Land Acquisition by \$15,000
083- Road Reconstruction by \$30,000
077- Shirley Cemetery Maintenance by \$1,000
078- Meetinghouse Restoration by \$1,500
076- Smith Ball Field by \$1,000
080- Fire Truck by \$15,000
081- Public Safety Facility by \$10,000

ETF Budget 4916 reduce line

062- Accrued Benefit Liability by \$1,500 making it \$3,500
066- Town Building Improvements by \$10,000 making it \$40,000

The Board of Selectmen made minor changes to the proposed warrant articles. David Bickford's recommendation is to treat the fuel depot proposal like the proposed scale, and make it a non-lapsing article rather than a Capital Reserve Fund. The Fuel Dept will be a non-lapsing article rather than a creation of a CRF.

The Board will formally vote on the articles on Monday, January 31st.

The Board of Selectmen reviewed the minutes of January 10th, and January 24th.

Motion to accept the minutes of January 19th, 2011 as amended made by Chair Jarvis, seconded by Selectmen Bickford. 2-0 with one abstention, as Fred March was not present.

Motion to accept the non-public minutes of January 19th as amended made by Chair Jarvis, seconded by Selectmen Bickford. 3-0

There has been a meeting set with the Board of Selectmen with Brett Purvis and Associates for a non-public session at 2:30PM on Monday, January 31st, and will meet with DRA at 3:30PM. They will then recess until 7PM.

Motion to accept the minutes of January 24th as amended made by Chair Jarvis, seconded by Selectmen March. 3-0

Board reviewed the resignation of a Town Employee. Roger Chase has resigned from the Transfer Station.

Town Warrant Public Broadcast- the Board will try to schedule for the week of the 20th (Wednesday the 23rd, or Tuesday the 22nd). They will ask the relevant Boards, employees, and members of the public to present their articles.

Motion to adjourn made by Chair Jarvis, seconded by Selectmen March. 3-0

Meeting adjourned at 12:58PM.

*Respectfully Submitted,
Alison Rendinaro*