

**New Durham Board of Selectmen  
Minutes of Meeting January 3, 2011  
Town Hall**

Members Present: Theresa Jarvis, David Bickford

Excused Absence: Frederic March

Others Present: Administrative Consultant Alison Rendinaro, Road Agent Michael Clarke, Building Inspector/Code Enforcement Officer Arthur Capello, Cathy Orłowicz, PD Chief Shawn Bernier, Mary McHale, Barbara Hunter Chairman of the BOE, members of the public

**Call to Order** – Chair Terry Jarvis called the meeting to order at 7:04PM and led the Pledge of Allegiance.

Selectman Bickford expressed his concerns about the increase in the price of fuel. The Board will revisit the fuel lines in the budget to determine if the amount currently budgeted is adequate.

**Announcement** – Chair Jarvis announced that she would like to invite the community to join the Selectmen at a retirement reception for Mark Fuller on January 9<sup>th</sup>, 2011 from 3-5:00 PM at the Elementary School Cafeteria for his 34 years of service to this Town.

**Appointments** – Chair Jarvis read in to the record a letter submitted by Michael Gelinas as an individual citizen about his concerns with the Code of Ethics. He has submitted a draft of recommended changes that he would like to present on the Town Warrant. Barbara Hunter as Chair of the Board of Ethics addressed Mr. Gelinas' letter and stated that the members of the Board have seen the proposed changes. She stated that the Board has been working on several Articles to be placed on the Warrant. Chair Jarvis asked Chair Hunter to have the BOE review Mr. Gelinas' revisions and write up their recommendations for the Selectmen to review at their next meeting.

**Department Reports –**

**Police Department:**

- Review contract with Cochecho Valley. Chief Bernier recommends signing the contract
- New policy regarding fees has been instituted at the PD as of January 1, 2011, including finger printing, copies of accident reports, etc.
- Chair Jarvis stated that in the near future she would like to see all departments establish consistency in the fees charged.
- Chief Bernier will be attending two training classes this month
- Three of the Officers will be attending training classes this month
- Three burglaries in the last few weeks ~ break in the case 4 warrants pending

**Highway/Solid Waste:**

- Grader ~ made the deadline to receive discounts, however several options were not included in the bid price the increase is \$4,000
- Quote on wing gear ~ \$14,000 installed
- RA Clarke recommended Donald Vachon for the Foreman position

**Motion Terry Jarvis, second David Bickford to approve the appointment of Donald Vachon as the Foreman of the Highway Department. Vote was unanimous.**

- 4 candidates were interviewed for the PT position at the Transfer Station. RA Clarke is waiting on the results of the background check before presenting to the BOS
- Problems on dirt roads will all be repaired in the next day.
- RA Clarke requested public and non-public meeting with the BOS on January 6, 2011.

**Status Report:**

- Best Way has signed the contract
- BOS will send it to counsel for review

**Motion Terry Jarvis, second David Bickford to authorize the Chairman to sign a contract with JMS Roofing for the repair/reshingling of the Town Hall roof for a total of \$14,000 on behalf of the Board. Vote was unanimous.**

RA Clarke asked if the shingles were to be disposed at the Town transfer station because Joe Bloskey would need to know ahead of time to make arrangements to have some of them trucked to Alton. Chair Jarvis suggested a meeting between RA Clarke, BI Arthur Capello and the contractor would help determine what would be done with the shingles removed from the roof.

- Perambulation survey ~ Chair Jarvis stated that her concerns have been satisfactorily addressed by White Mountain survey

**Motion Terry Jarvis, second David Bickford to sign a contract with White Mountain Survey for the perambulation of the Wolfeboro/New Durham town line. Vote was unanimous**

**Motion David Bickford, second Terry Jarvis to authorize the Chairman to sign the contract with White Mountain Survey on behalf of the Board. Vote was unanimous.**

- LCHIP ~ \$7,500 project agreement needs to be signed

**Motion Terry Jarvis, Second David Bickford to authorize the Chair to sign a project agreement between LCHIP and the Town of New Durham for the Town Hall Historical Study in the amount of \$7,500. Vote was unanimous**

- Chair Jarvis received a letter from the Health & Safety Council. She will be attending their meeting on January 18<sup>th</sup>, 2011.

AC Rendinaro proposed the Board members review the proposed Warrant Articles for the Thursday, January 6<sup>th</sup> meeting. Chair Jarvis has spoken with David Allyn Chair of the Trustees, about the rewording of some of the CRF's.

The next BOS meeting will be a Budget Review Meeting on January 6<sup>th</sup>, 2011 at 9 AM to no later than 5PM.

The next Business Meeting is scheduled for January 17<sup>th</sup> which is also Martin Luther King Day. The Board has rescheduled this meeting for the 19<sup>th</sup> of January.

**Approval of Minutes**

**Motion by Terry Jarvis, second by David Bickford to approve the minutes of the public meeting of December 20<sup>th</sup>, 2010, as amended. Vote was unanimous.**

**Motion by Terry Jarvis, second by David Bickford to approve Budget Review minutes of December 22<sup>nd</sup>, 2010, as amended. Vote was unanimous.**

**Motion by Terry Jarvis, second by David Bickford to approve the minutes of December 23<sup>rd</sup>, 2010, as presented. Vote was unanimous.**

Chair Jarvis reminded members that it is time to consider what will be included in the Selectmen's Annual Report.

**Motion by Chair Jarvis at 8:42 p.m. to enter into non-public under RSA 91-A: 3 II (a), (c) and (d), second by Selectman Bickford. A roll call was taken. Bickford– aye, Jarvis – aye.**

In non-public the Board met with a citizen regarding a property that is in the process of being deeded. They discussed avenues of agreement. The citizen will contact AC Rendinaro by 5 pm, Tuesday the 4<sup>th</sup>, 2011 with a proposal.

The Board discussed possible negotiations on a piece of property in town, and then briefly discussed employee wages, and a personnel issue.

**Motion by Chair Jarvis at 10:17 pm to leave the non public session, seconded by Selectmen Bickford. 2-0**

**Adjournment**

**Motion by Chair Jarvis at 10:18 pm to adjourn, seconded by Selectmen Bickford. 2-0**

Meeting adjourned at 10:18 pm.

Respectfully submitted,

*Laura Zuzgo and Alison Rendinaro*

A video recording of this meeting is on file with the Office of Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-A:4, or for a minimum of 24 months.