

Town Hall Rehabilitation Project  
Committee Meeting  
February 3, 2015

Attending: Patty Cohen, Etoile Hoezaepfel, Lorn Buxton, Rodney Rowland, Dave McGuckin

By Phone: Catherine Truman

#### Budget

Existing place number for bond is 1.8 million. This is very conservative, but, due to public concern, it was agreed we need to target 1.5 million for the project and hope to reduce it further by successful grant applications. Catherine will revisit contracting and engineering fees while we work the other associated costs and get firm numbers.

#### Evidence Room

Dave will get a firm number from Chief White to replace our \$10,000 placeholder in the budget.

#### Archivist(Patty Cohen)

Patty had. A meeting with Sherm Pridham and they looked at the archives. Sherm is excited to be part of this process and sent a recommended plan of work to include paying him \$25/hour to survey the archives and gives us an estimate on the number of hour it may take. We can then set a not to exceed amount to the project which can be evaluated monthly or more as the projects progresses. It was agreed that Patty will ask Sherm for a proposal and an evaluation of the archives to be discussed at our next meeting. It was also decided that this project will be a separate warrant article to be part of the annual operating budget as this project is not part of the building rehabilitation, but housekeeping that should be done regardless of the building project.

#### Hazardous Materials Survey

There is concern that the vermiculite in the attic may cost \$20,000 to remove given the large quantity and EPA standards for the substance. It was decided that this work needs to be done regardless of the building rehabilitation. Rodney will work on a number for a separate warrant article to be included in the annual budget.

#### Office Relocation

It was determined we need to have a tighter number for this process and that a final location for the temp offices has to be determined. Dave will talk to Steve about temp heat for the rec building room behind the stage.

#### School Project

The Selectboard will discuss the timing issue with both building projects at their meeting Thursday. A meeting with the school board may be needed

**Next Meeting: Tuesday, March 3rd at 1:00** at the Town Hall to get updates on budget numbers and archive project. We will need to be ready to set warrant article project numbers for both the archive project and the Town Hall rehabilitation.

#### Project Timeline

1/6/15 warrant article number due

1/20/15 budget meeting. Warrant Article must be written  
4/7/15 Public Hearing on the Budget  
5/12/15 town meeting  
11/6/15 Bond Bank Deadline  
11/13/15 Legal Bond Council  
12/7/15 Selectboard to vote on loan agreement  
12/18/15 loan signed  
2/3/16 loan closing and funds available  
1/2016-5/2016 pre-construction work  
6/1/16 or so construction start date