

## MINUTES FOR January 16, 2019

### **New Castle Cemetery Trustees monthly meeting at New Castle Town Hall, 3.30 p.m.**

Present: Jim Cerny, Terri Golter, Carol White, Holly Fraumeni-alternate

1 – The December minutes were approved.

2.1 – GSPM's invoices – Terri determined they were generally OK so we agreed to pay all of them.

2.2 – We received a quote from Piscataqua Landscaping to take over the mowing and care of the cemeteries. Their quote was extremely high. We decided to stay with GSPM even though trying to get the invoices done correctly is a huge headache.

2.3 – A lot of time was spent discussing the budget for next year. A lot of the items we had hoped to accomplish this year did not get done and we need to budget for them again next year (tree work, gravestone repair). Plus, we will now have to pay to have every grave marked out before a burial can take place. Not knowing how many burials will take place this year makes it hard to decide on the amount of money we'll need. This work is done by TFMoran/MSC of Portsmouth and costs about \$300 per grave.

Terri will check with TFMoran/MSC to see if they put in metal pins when the grave is laid out so the pins can be easily found with our metal detector in the future. She'll also confirm the price.

So, the additional things we need to add to our budget over and above the normal budget are:

- eight lots laid out for burial = \$2,400
- Fence the new section of Riverside (Clark burial area) = \$5,000  
(the fence at the Frost cemetery cost \$2,485 for 35 feet of fence)
- Reburial of Charles Clark in the new section of Riverside
- Increase grounds maintenance amount (previous years with drought kept the amount we spent artificially low.

3. We discussed the new sign which'll be installed to mark the Marvin Cemetery. Portsmouth Sign Co. will be making it and we agreed on a size of 12" x 16" and it'll be mounted on a metal post. Carol will follow up on this.

#### Other Business

A copy of the present Cemetery Rules and Regulations was passed out. For the next meeting we need to read it over and see if any changes need to be made. After revisions are made, a copy of it should be announced at a selectmen's meeting. It should also be mentioned in the Island Items magazine.

Next Meeting February 20 at **3.30** p.m.

Carol White, Secretary