

## MINUTES FOR DECEMBER 16, 2015

### **New Castle Cemetery Trustees monthly meeting at New Castle Town Hall, 3.30 p.m.**

Present: Jim Cerny, Terri Golter, Carol White

1. The November minutes were approved.

2.1 – We discussed the budget and the procedure we need to follow for approving the bills from Mike Petlick. Here is the procedure:

1. Bills go to Town Hall, not a private address.
2. Jim will date stamp them, make a copy and give them to Deb Knowles for payment.
3. Jim will give the copy to Terri.
4. Terri will check the bills for accuracy. Any errors in the bills will be reported to Deb Knowles for correction on a future payment.

2.2 – Jim is trying to set up a meeting with the Budget Committee as to how to create our budget for next year. Do we include the interest income from our trust funds or not? Should we prepare two budgets – one using the interest and one not using it?

3.1 Lot Sales – Tell White is in the process of purchasing lot 5, 4L at Oceanside

4.1 – Frost Cemetery and Historic New England – Since all necessary groups in New Castle have agreed to the placement of the sign at the Frost Cemetery, Phineas Graphics will next print a copy of the sign for Historic New England to approve the colors. After that, it will go to print.

4.2 – There was a lot of discussion about the new Rules and Regulations for New Castle Cemeteries to take effect January 1, 2016. The Rules were approved and will be posted on the town web site and submitted to the Select Board at an upcoming meeting.

4.3 – We discussed the piles of dirt at Oceanside Cemetery which have come from recent burials. We need to decide what to do with the dirt and we need a decision from the Conservation Commission about the status of the land surrounding the cemetery. Jim will send them a letter requesting a decision.

4.4 – We agreed to resize some of the small cremation lots in the back of Oceanside Cemetery. We will make two small cremation lots into one 4' x 10' lot which will sell for \$1,000.

4.5 – Terri Golter and Anita Colby will be choosing lots to purchase before the end of the year.

Next Meeting: Jan. 20 at 3.30 p.m.

Carol White, Secretary