

Approved

Town of New Boston Selectmen's Meeting July 2, 2018

PRESENT: Joe Constance Selectman
Rodney Towne Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Road Agent Dick Perusse, Deputy Town Clerk Cathy Strausbaugh, Selectmen's Assistant Laura Bernard, Recreation Assistant Sheri Moloney, School Board Chairman Wendy Lambert, Karen Scott, David Litwinovich, and Kaleb Jacob of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Christine seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

Road Agent Dick Perusse was present to discuss the lease agreement for the excavator discussed at a previous meeting. Peter checked the legality of the agreement and found it in order. Rodney moved to authorize the Town Administrator to sign the excavator lease agreement. Christine seconded the motion. All were in favor. 3-0

Kaleb Jacob of Fraser Drive asked if the library solar vendor is required to meet with the Selectmen again to update them on the solar project as the vendor is changing. The Selectmen noted the legal review is complete but with a new vendor and contract the library is required to meet with them. The Selectmen have not received any updates.

Kaleb asked if there are any checks waiting to be cashed as he sent his tax payment to the town on June 5 and it has not yet been cashed. The Selectmen noted the tax collector has this information. Peter will check on this.

C. APPOINTMENTS:

Item 1: Kim Colbert-Town Clerk-Discussion And Action Required From The Board Regarding The Dog Warrant: Deputy Town Clerk Cathy Strausbaugh was present to discuss the status of the 2018 dog license warrant. The RSA has not changed. The Town Clerk's office sent out reminders to over 300 dog owners who did not license their dogs this year. Subsequently half of those registered their dogs within three working days. 178 are now delinquent. In previous years the burden was placed on the Police Department to contact all

unregistered dog owners after August 1. This year the Town Clerk's office decided to improve this process to relieve the burden on the Police Department. The process is working and the town Clerk's office plans to diligently contact any unregistered dog owners to get as many registered as possible before August 1. The Selectmen approved. There are approximately 1,500 dogs in New Boston. The Selectmen signed the warrant as required.

Karen Scott of Dane Road was present and asked about the warrant as it is dated July 4. Cathy explained the Selectmen need to sign the warrant as of July 4 then the unregistered dog owners have until August 1 to register their dogs before forfeiture fines are added of \$30 plus late fees and unpaid registration fee per dog. The town does not take unregistered dogs away from their owners.

Item 2: Laura Bernard and Sheri Moloney-Update On Status of The Town Of New Boston Webpage Including Department Training: Selectmen's Assistant Laura Bernard and Recreation Assistant Sheri Moloney were present to meet with the Selectmen to update them on the status of the new webpage. She noted she is working with Recreation Assistant Sheri Moloney and website vendor Virtual Towns and Schools through the redesign process. The Selectmen reviewed two samples of department home pages and discussed layout details. It is expected to be easier for the public to use and for departments to add information than the current website. It may be ready to go live by August 1st. Laura and Sheri will update the Selectmen again to update them in August.

D. OLD BUSINESS:

Item 3: Approval of Public and Non-Public Minutes of June 18, 2018 and Non-Public Minutes of June 27, 2018: The Selectmen reviewed the Public minutes of June 18, 2018. Joe recused himself from review as he was absent. Christine moved the Public minutes of June 18, 2018 be accepted as presented. Rodney seconded the motion. All were in favor. 2-0 The Selectmen reviewed the Non-Public minutes of June 18, 2018. Joe recused himself from review as he was absent. Rodney moved the Non-Public minutes of June 18, 2018 be accepted as presented and sealed for the standard period of time. Christine seconded the motion. All were in favor. 2-0 The Selectmen reviewed two sets of Non-Public minutes of June 27, 2018. Christine moved both sets of Non-Public minutes of June 27, 2018 be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 4: Monthly Report of Expenditures and Revenues-Town Administrator Peter Flynn: Peter reported this is the report of the first six months of the year. Everything is going well, Departments are staying within budget. Some line items are higher than anticipated but there are savings in others. Revenues are as expected and similar to this time last year. Kaleb Jacob of Fraser Drive was present and asked about the revenue of Cable TV. Peter noted this is a revenue placed in the general fund, not put toward a particular expense.

F. OTHER BUSINESS:

Item 5: Town Administrators Report:

- New Web Site Design: As above.
- Department of Revenue: DRA Director Steve Hamilton will meet with the Selectmen at their next meeting in response to a question by the Selectmen. He will discuss the financial situation at the SAU/School District discussed at the June 18th Selectmen's meeting. The School Board is invited to attend.
- Record Retention: The Committee applied for a grant for record preservation of records pertaining to the Molly Stark Artillery unit. A response is expected in the fall.

Item 6: Selectmen's Reports:

- Rodney reported the Planning Board reviewed a four lot subdivision for David and Danielle Deyo at Christie and Robie Roads. A sitewalk was held June 27 and it will be discussed again at the July 10 Planning Board meeting. Master Plan updates were reviewed and it is close to a final draft.
- Joe is working with the Forestry Committee to maintain the new Christmas Tree Farm they planted with NBCS first graders.

G. PUBLIC FORUM:

Karen Scott of Dane Road asked about the status of Fire Chief Dan MacDonald's updates to the Selectmen that were scheduled for the June Selectmen's meetings but cancelled. The Selectmen noted they requested the update and it will be rescheduled. Karen noted the Fire Wards have not been holding meetings. The Selectmen said they do not schedule Fire Ward meetings.

Item 7: Possible Request for Non-Public per RSA 91-A:3, II(a) and (c) Legal and Personnel: Rodney made a motion to go into Non-Public session per RSA 91-A:II(a) and (c) at 6:23 PM. Christine seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, Christine-yes and Rodney-yes. Board then entered non-public session.

Move to exit Non-Public Session: Christine made a motion to exit Non-Public Session at 6:36 PM. Rodney seconded the motion. All were in favor. 3-0

Joe moved to seal the minutes for fifteen (15) years. Rodney seconded. All were in favor 3-0.

ADJOURNMENT: Joe made a motion to adjourn the meeting at 6:37 PM. Christine seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien

**Next Scheduled Meeting: Town Hall Conference Room on July 16, 2018 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-5504-www.newboston.gov
Handicap Access available**