

# Approved

## Town of New Boston Selectmen's Meeting June 18, 2018

<b><u>PRESENT:</u></b>	Joe Constance	Selectman	Absent
	Rodney Towne	Selectman	
	Christine Quirk	Selectman	
	Peter Flynn	Town Administrator	

Road Agent Dick Perusse, School Board Chairman Wendy Lambert, School Board Member Fred Hayes, Open Space Committee Chairman Ken Lombard, Eric Pothier, Bryan McGreevy, Margaret Iles, Jennifer Foley, Dave Kent, Karen Scott, David Litwinovich, and Kaleb Jacob of the public were present for all or part of the meeting.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

**Consent Agenda-**The Selectmen signed the consent agenda. Christine moved to approve the consent agenda including appointment of Anthony Olivier to the ZBA and Amy Sanders as an alternate to the Planning Board. Rodney seconded the motion. All were in favor. 2-0

### **B. PUBLIC FORUM:**

School Board Chairman Wendy Lambert noted she and Board Member Fred Hayes are present to bring forward information recently received from the ongoing audits. They offered to meet with the Selectmen again if necessary and more information could come in. Fred reported the final amount for return to the general fund is dependent on the 2018 audit that is expected to be complete by September 1. From the forensic audit of 2009-2017 the School District learned that the wrong amounts were entered on the MS-25's filed with the State each year. There is no money missing, it is in a checking account. In past years annual audits were all done well after the forms were sent. The District is following a new annual audit procedure and the audits will be completed in the fall after the close of books each year. The District's previous auditor never completed the FY17 audit but said the District could owe up to \$550,000 of unpaid tuition to the Goffstown School District. The new auditor included this in the FY17 audit report. This resulted in a tuition calculation where it was found the New Boston School District owes less than \$1,000 in unpaid tuition to the Goffstown School District. The FY17 audit will be reissued with this information. The unreserved fund balance including the surplus funds from previous years discovered in 2017 is expected to be at least \$1.3 million. The School Board will meet with the Selectmen in September to discuss.

### **C. APPOINTMENTS:**

**Item 1: Eric Pothier-Re: Water Level Concerns at Beaver Dam Pond:** Eric Pothier of Laurel Lane was present to discuss concerns with the water level at Beaver Dam Pond in the area of Laurel Lane. He has lived there fifteen years and the pond has always been at approximately

the same water level. This spring the water went over the road for approximately the third time in fifteen years. The Highway Department repaired the road by digging it out and draining the water. The pond was starting to fill back up naturally when the Highway Department let the water out again. Several residents were also present and they noted along with Eric that the second draining seemed unnecessary and the area is now a mess, the pond can't be used for fishing and canoeing and the water level is lower than the level residents agreed upon with town officials in previous years. Rodney viewed the area recently and noticed the water level is low. Cyndie Wilson met with the Selectmen at their June 4 meeting to discuss this. Rodney said the town is working on keeping the water at an agreed upon level that won't infiltrate the road too much or go over the road, identify the landmark for the water level and the town will try not to be the reason the pond diminishes. It could happen due to natural causes such as dry weather or beavers not working on the dam. Bryan McGreevy of 97 Laurel Lane noted when water is drained it covers part of his back yard. Jennifer Foley of 124 Laurel Lane noted her husband watched the dam get let out again when the Highway Department returned to regrade the road two weeks after the water had been going over the road and the level has not recovered since. Margaret Iles of 142 Laurel Lane noted concern for wildlife and the ecosystem at the pond resulting from the lower water level that was caused by humans. Dave Kent of 55 Laurel Lane noted the road needs to be usable and suggested an overflow culvert set to an appropriate level to let water out when needed instead of using a backhoe. Road Agent Dick Perusse noted his concern that beavers would plug an overflow culvert at least partially.

**Item 2: Fire Chief Dan MacDonald-Updates on Activities of the Fire and Rescue**

**Department:** Fire Chief Dan MacDonald was unable to attend tonight's meeting due to responding to emergency calls resulting from a storm that occurred as the meeting began.

**D. OLD BUSINESS:**

**Item 3: Approval of Public and Non-Public Minutes of June 4, 2018:** The Selectmen reviewed the Public minutes of June 4, 2018. Kaleb Jacob of Fraser Drive was present and noted an amendment to the Public Comment in the minutes as he does not attend and record meetings to profit from the town. The Selectmen said they were under the impression from his answer that someone needed to be paid. Christine moved the Public minutes of June 4, 2018 be accepted as amended. Rodney seconded the motion. All were in favor. 2-0 The Selectmen reviewed the Non-Public minutes of June 4, 2018. Christine moved the Non-Public minutes of June 4, 2018 be accepted as presented. Rodney seconded the motion. All were in favor. 2-0

**E. NEW BUSINESS:**

**Item 4: Hiring of Part Time Assistant at Town Clerk's Office:** Peter reported this request is to replace Irene Baudreau in the Town Clerk's office. Kim Colbert was elected Town Clerk this year and Irene had continued working as Town Clerk Assistant until her passing. This is not a new position and will be a decrease in the Town Clerk budget as Irene was at a higher rate of pay according to step and grade. Jennifer Allocca is being brought forward at grade 3 step 1 as Town Clerk Assistant. Christine noted she knows Jennifer as a former renter at her property and expects her to be a great asset to the Town Clerk's office. Rodney moved to accept Jennifer Allocca as Town Clerk Assistant as of July 1, 2018. Christine seconded the motion. All were in

favor. 2-0 Karen Scott of Dane Road asked why this was presented as a Change in Rate of Pay. The Selectmen said this is a new hire with a change in rate of pay as it was previously \$0.

#### **F. OTHER BUSINESS:**

##### **Item 5: Town Administrators Report:**

- New Web Site Design: The Selectmen asked which employees would receive training to update the town website. Peter reported Department Heads will receive training and each department will then be able to update with their own information.
- Expenditures and Revenues: Updated information given to the Selectmen.
- Article Referred to Bart Mayer: Confidential legal information on this item was given to the Selectmen.

##### **Item 6: Selectmen's Reports:**

Rodney reported the Planning Board approved two subdivision plans and reviewed the draft Master Plan at its recent meeting.

#### **G. PUBLIC FORUM:**

As above.

**Item 7: Possible Request for Non-Public per RSA 91-A:3, II(a) and (c) Legal and Personnel:** Christine made a motion to go into Non-Public session per RSA 91-A:II(a) and (c) at 6:24 PM. Rodney seconded the motion. All were in favor. 2-0 Poll Vote: Christine-yes and Rodney-yes. Board then entered non-public session.

**Move to exit Non-Public Session:** Christine made a motion to exit Non-Public Session at 6:35 PM. With Rodney seconding the motion. All were in favor. 2-0

Christine moved to seal the minutes for fifteen years seconded by Rodney. All were in favor 2-0

**ADJOURNMENT:** Rodney made a motion to adjourn the meeting at 6:36 PM seconded by Christine. All were in favor. 2-0

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room on July 2, 2018 (6:00 PM)  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-5504-[www.newboston.gov](http://www.newboston.gov)  
Handicap Access available**