

# Approved

## Town of New Boston Selectmen's Meeting September 18, 2017

**PRESENT:** Joe Constance                      Selectman  
Rodney Towne                      Selectman  
Christine Quirk                      Selectman  
Peter Flynn                      Town Administrator

Recreation Director Mike Sindoni, Karen Scott, David Litwinovich, Kaleb Jacob, Don Duhaime and Mark Evans of the public were present for all or part of the meeting.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

**Consent Agenda-**The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Joe seconded the motion. All were in favor. 3-0

### **B. PUBLIC FORUM:**

None.

### **C. APPOINTMENTS:**

**Item 1: Don Duhaime-Discussion Re: Class 6 Road Improvement:** Don Duhaime and Mark Evans of Bedford Road were present to meet with the Selectmen to follow up on their August 14 meeting with the Selectmen where they requested to pave a portion of Campbell Pond Road, a class 6 road. Don read aloud the Planning Board approved Easement Deed language that is included on both his and Mark's deeds. He noted he asked the Planning Department for information on the difference between Class 5 and 6 roads but has not heard back. Rodney said that is determined by the State of NH. The Selectmen denied the request to pave. Don and Mark noted the surface has been changed since the Bedford Road improvement project started. It is currently 1.5" rock. They asked if that could be removed and replaced with nitpak that was there before. The Selectmen said Don and Mark can change the dirt surface if they decide to but if nitpak was there before the Selectmen will ask the Road Agent to put nitpak down again. Mark also noted the paving surface is now worse than it was before the Bedford Road improvement project and it will not be safe to pull out onto Bedford Road in the winter without the paving that was there before. The Selectmen said they changed the apron within three feet of the Bedford Road right of way and directed the Road Agent to make this change. Mark also noted St. Jude has paving on it from the project. The Selectmen thought that might have been planned for the bus turnaround. They will look at the area tomorrow to determine what to do and will subsequently direct the Road Agent as they want the area to be at least as good as it was before.

### **D. OLD BUSINESS:**

**Item 2: Adoption of Public and Non-Public Minutes of September 5, 2017 and September 11, 2017:** The Selectmen reviewed the Public and Non-Public Minutes of September 5, 2017 and September 11, 2017. Christine moved the Public minutes of September 5, 2017 be accepted as presented. Joe seconded the motion. All were in favor. 3-0 Joe moved the Non-Public minutes of September 5, 2017 be accepted as amended. Christine seconded the motion. All were in favor. 3-0 Christine moved the Public minutes of September 11, 2017 be accepted as presented. Joe seconded the motion. All were in favor. 3-0 Christine moved the Non-Public minutes of September 11, 2017 be accepted as presented. Joe seconded the motion. All were in favor. 3-0

**Item 3: Discussion And Decision Re: Town Common Planting Of A Replacement Tree:** Peter noted the Christmas Tree was removed from the Town Common this year due to failing health. The Selectmen have been trying to determine how it should be replaced. Joe noted he is in favor of holding a Christmas celebration with a fake tree in the gazebo. Rodney noted he is in favor of replacing the tree with a live tree on the common. He said another tree is expected to be removed in one or two years and in about ten years the common could lose a couple more, and it should be expected that landscaped trees be removed/replaced every twenty years due to their life cycle. Christine noted she is concerned many trees on the common are diseased. She recommended waiting another year to assess the health of landscaping on the common and then determine how the Christmas tree should be replaced. Joe moved to one year hence the Selectmen consider this with the proviso that a plan be suggested to them and to hold a Christmas tree celebration in the gazebo put on by the group that does that annually (Recreation Department). Christine seconded the motion. All were in favor. 3-0

Joe then brought up concern that that the common starts getting beat up as summer progresses due to placement of vendors during the Farmers Market. He suggested they move to the parking lot side of the common halfway through the season. The Farmers Market agreed to rotate vendor placement when they signed the agreement and need to adhere to the agreement. The Selectmen recently received a letter from the Farmers Market organizers. Karen Scott of Dane Road suggested holding the Farmers Market at the town owned field next to the Post Office. The Selectmen said it is available if the Farmers Market requests.

#### **E. NEW BUSINESS:**

**Item 4: Award Bid For Library Propane:** Peter reported the town changed propane vendors to Rymes last year and has a good arrangement with them. He recently requested bids for propane at the library and subsequently negotiated \$1.79 from Rymes. He recommended retaining Rymes for propane at the library. Joe moved to accept the bid from Rymes for propane at the library. Christine seconded the motion. All were in favor. 3-0

**Item 5: Final Approval Of Budget Hearing Schedule:** Peter reported the Finance Committee and Department Managers received the budget presentation schedule a couple months ago. Some groups requested changes and these were made. Joe moved to approve the budget presentation schedule dates as presented. Christine seconded the motion. All were in favor. 3-0 These meetings are work sessions for town departments and are open to the public, but not for public input. Public input is taken at the Public Budget Hearing included on the schedule.

**Item 6: Reaffirmation And Codification Of Previous Personnel Handbook Revisions: A)\*Rewrite Of Benefits Section Of Personnel Policy Handbook; B)\*Revisions Of Other Policies In Personnel Handbook:** Peter reported some items in the New Boston Personnel Handbook are now outdated and revisions are recommended. Affirmation of the changes is requested from the Selectmen to be included in manuals to be distributed to new employees and the changes will be distributed to all current employees. Joe moved to approve Personnel Handbook revisions as submitted. Christine seconded the motion. All were in favor. 3-0

#### **F. OTHER BUSINESS:**

**Item 7: Appointment Of Sheri Moloney To Permanent Full Time Status In Recreation Department:** Peter reported Recreation Director Mike Sindoni submitted a letter supporting Sheri Moloney for permanent full time status in the Recreation Department. Peter and Mike noted she is a joy to work with, has a lot of new ideas on how to promote Recreation events and they are proud she is working here. Joe moved to permanently appoint Sheri Moloney to permanent full time status in the Recreation Department. Christine seconded the motion. All were in favor. 3-0

#### **Item 8: Town Administrators Report:**

- Town Mapping Contractor: Bob Todd is no longer the town mapper as he is now retired and no longer has the necessary equipment. Peter will send out a request for bids for this task. This costs New Boston approximately \$1,200 per year.
- Budget Prep Update: As above.
- Town Administrator Evaluation: Pending.
- Research On Memorial Stone In Town Common: The 1984 Town Report clarifies how residents qualify to have their name on the Memorial Stone on the Town Common. This was voted as Warrant Articles 5 and 6 in 1984 and the requirement is that they were living in New Boston when they entered the service. Requests have come in to be added to the stone and Peter will follow up with them.
- The Messenger Newspaper had a very nice picture on its front page of the New Boston 9/11 Memorial Service at the New Boston Fire Department.
- Johnson Lot: The Forestry Committee has been waiting for a letter from Town Attorney Bill Drescher for four years. It was received last week. A copy will be given to Forestry Committee member Kim DiPietro for the Johnson Lot file.
- Non-public from September 5, 2017: Peter prepared a letter to the person that met with the Selectmen during non-public September 5, 2017.

#### **Item 9: Selectmen's Reports:**

- Christine attended the recent ceremony at the Police Department for the installation of the permanent medication deposit box. It is now operational.
- Forestry Committee: The Committee is planning a dedication service for the Town Forest across from the Transfer Station.

#### **G. PUBLIC FORUM:**

None.

**Item 10: Request for Non-Public per RSA 91-A:3, II(a) and (c): None.**

**ADJOURNMENT:** Joe made a motion to adjourn the meeting at 6:38 PM. Christine seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room on October 2, 2017 (6:00 PM)  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-5504-[www.newboston.gov](http://www.newboston.gov)  
Handicap Access available**