

# Approved

## Town of New Boston Selectmen's Meeting September 6, 2016

<b><u>PRESENT:</u></b>	Joe Constance	Selectman
	Rodney Towne	Selectman
	Christine Quirk	Selectman
	Peter Flynn	Town Administrator

School Board Members Bill Schmidt, Glen Dickey and Fred Hayes, SAU Business Administrator Ray Labore, NBCS Principal Tori Underwood, Community Church Reverend Woody Woodland, Dwight Lovejoy, Jay Marden, Kaleb Jacob and Lee Bosse from the Messenger of the public were present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00 PM beginning with the Pledge of Allegiance.

**Consent Agenda-**The Selectmen signed the consent agenda. Joe moved to approve the consent agenda including the hire of Pablo Cortez as part time Transfer Station employee. Rodney seconded the motion. All were in favor. 3-0

### **B. PUBLIC FORUM:**

None.

### **C. APPOINTMENTS:**

**Item 1: Officials From SAU 19-Discussion of 2015-2016 Year End NBCS Unreserved Fund Balance:** SAU Business Administrator Ray Labore presented with a handout saying he and representatives from the School District were present to review the District unreserved fund balance. This balance is a result of District Underspending, Fund Equity Adjustment of reserves from prior years and revenue overcollection. He reported the School Board met on May 25 to consider, vote on and authorize projects for the District to work on over the summer. After this, the total available for tax relief is \$661,651, compared to \$630,551 last year. The District projection in the Town Report was \$150,000. Rodney asked if District revolving accounts are funded through this amount. Ray said the District does not have any revolving accounts but does have a Building and Renovation CRF and a Special Education CRF. The current balance of the Building and Renovation CRF is \$230,000. The current balance of the Special Education CRF is \$150,000 with a cap of \$200,000. Joe reviewed the list of projects on the handout and noted the roof replacement for the portable classroom should not have been a surprise since the District has owned it for a couple years. He also said small building envelope items should have been included in the regular maintenance budget. Ray noted that two years ago a walk through took place at NBCS for energy management where the condition of the building envelope and heating and energy upgrades were considered. The SAU then hired an SAU-wide Facility Director to

oversee maintenance for New Boston and Goffstown schools. This was not available in the past and these needs were due to neglect. Kaleb Jacob of Fraser Drive was present and asked for confirmation that the \$50,000 approved in Article 4 noted on the handout was coming from last year's budget and not the default budget and that it was going to the Building and Renovation CRF. Ray confirmed that is the case.

**Item 2: Dwight Lovejoy-Discussion Re: Parking on River Road:** Dwight Lovejoy was present and asked that this item be postponed to the next Selectmen's meeting. The Selectmen agreed.

**Item 3: Jay Marden-Discussion Re: Location of Donated Granite Boundary Markers:** Jay Marden was present to meet with the Selectmen to discuss placement of 2 granite bounds that were donated to the Community Church. Surveyor Bob Todd reviewed the boundary and proposed placement of the bounds at no charge. Bob wrote to the Fire Wards who forwarded the letter to the Fire Chief, who forwarded it to the Selectmen. Jay has not seen the letter but it may indicate that Bob suggests placing the bounds half on church land and half on town land at the Fire Station where the bounds meet the street. These would be permanent official bounds. A sketch of bound placement and photos of the bounds were reviewed. The bounds are one foot square with a rounded top with a Christian cross on top. The bounds would stick out of the ground one foot. One bound would be at the corner of church land and land owned by the Parkers and they approved placing it with half on their land. The church governing body has not voted on placement pending the Selectmen's decision. They meet Sunday. An alternative is to put the bound entirely on church land with a side touching town land. The Selectmen will table this until the church decision. Registry of the bounds at the Hillsborough County Registry of Deeds may also be needed. The Selectmen are also wondering if religious markers can be official bounds. In the past Roland Salada proposed planting lilacs at the church boundary and he then planted them where he thought it was. This will be discussed at the September 19 Selectmen's meeting.

#### **D. OLD BUSINESS:**

**Item 4: Adoption of Public and Non-Public Minutes of August 15, 2016:** The Selectmen reviewed the Public and Non-Public Minutes of August 15, 2016. Joe moved the Public and Non-Public Minutes of August 15, 2016 be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

#### **E. NEW BUSINESS:**

**Item 5: CIP-Possible Request For Selectmen's Support Mapping/GIS System:** Peter submitted the Selectmen's annual request for funding of future revaluations. The Planning Department brought forward GIS Mapping. This is to make New Boston maps accurate, updated and perfected. A presentation was held at the last Planning Board meeting and they were enthusiastic about it but concerned about cost. Joe attended the meeting and suggested giving the Planning Board time to investigate and consider this program. Planner Mark Fougere is very experienced with GIS. There are two options. The smaller option is to digitize the current Tax Maps. The larger option is preferred. It could cost \$155,000. Peter spoke to presenter Tim Fountain who said the cost could be spread over three years in CIP instead of a separate Warrant

Article for three years. This would mean six years before complete. Cities and small towns are opting for the larger option. This program may be helpful to answer questions about future growth in town along with including more mapping options such as locations of cisterns. This project is time intensive with research at the Registry of Deeds and GPS mapping of bounds but will get information correct for the future. The information would be readily available for public use online. The Selectmen asked Peter to present this to the CIP Committee this year. It is an option that could be withdrawn at any time. Kaleb asked about the yearly posting costs and if the town would own the intellectual property. Peter said posting costs are unknown but there is an annual fee of \$2,500 for software and mapping updates and the town would own the information. The town currently pays \$1,000 yearly to update the tax maps. If the company goes out of business the town could get another company to carry it on. Fred asked if this would have any savings assessment on houses but it would not.

## **F. OTHER BUSINESS:**

**Item 6: Reconsideration of Roland and Nancy Cook Current Use Application:** Rodney reported Tax Collector Ann Charbonneau sent a letter to Peter about this matter. Rodney researched it and learned the Cooks sent a copy of Surveyor Bob Todd's letter to the Assessing office unsigned. The Assessing office should have sent it back asking for signature but did not. Rodney moved to reconsider Nancy and Roland Cook's Current Use Application for 478 Lyndeborough Road. Joe seconded the motion. All were in favor. 3-0 Joe moved to grant Nancy and Roland Cook's Current Use Application for 478 Lyndeborough Road. Rodney seconded the motion. All were in favor. 3-0

### **Item 5: Town Administrators Report:**

- Footbridge Update: The bridge abutments were placed a couple weeks ago. The bridge will be delivered soon. The Committee stopped actively fundraising as fundraising was very successful with more donations than expected.
- Tax Waiver: This is not yet resolved but a legal opinion is expected for the next Selectmen's meeting. The requester is proceeding with the ZBA for the building.
- Audit: Complete.
- CIP Preparation: The CIP Committee schedule was announced today. The Fire Department will present plans for the fire station October 12.
- Assessor George Hildum sent a letter asking which Current Use rates to use for 2016. He recommends using previous rates until the revaluation is complete and the DRA makes a ruling to apply 2016 rates. The Selectmen agreed to keep the rates the same until the DRA makes the ruling.
- YTD Expenditures and Revenues: Attached.

### **Item 9: Selectmen's Reports:**

- Rodney attended a sitewalk on Middle Branch Road with the Forestry and Open Space Committees to view an area where an abutter built sheds on the Betsy Dodge Conservation Area. A lot line adjustment was proposed but SPNHF, the conservation property owner refused due to IRS concerns. The Forestry Committee also owns property in the area and is considering a land swap with the abutter. There was a lot of discussion at the sitewalk including the Forestry Committee evaluating the timber at both locations to see if it is something they should get involved with and if property

protection is needed. More consideration is needed before a proposal is made to the abutter. Joe also visited the area with Open Space Committee Chairman Ken Lombard. Another abutter requested a log landing reactivation in the same area that was also viewed and considered. The Forestry Committee will not meet this month and this will be discussed at their October meeting.

- The annual Town Employee cookout is scheduled for September 20.

**Public Forum:**

None.

**ADJOURNMENT:** Joe made a motion to adjourn the meeting at 6:54 PM. Rodney seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*