

**Town of New Boston
Selectmen's Meeting
February 21, 2012**

<u>PRESENT:</u>	Rodney Towne	Selectman	
	Dwight Lovejoy	Selectman	
	Christine Quirk	Selectman	Absent
	Peter Flynn	Town Administrator	

Road Agent Dick Perusse, Road Committee members Willard Dodge and Tom Miller, Library Trustees Jed Callen, Marie Danielson and Bill Gould, Forestry Committee member Kim DiPietro, Boy Scout Leader Tom Lazott were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 2-0

B. PUBLIC COMMENT:

None.

C. APPOINTMENTS:

- **Item 1: Kim DiPietro-Representing Forestry Committee-Re: Boy Scout project:** Kim said the Forestry Committee has been working with Tom Lazott's Boy Scout Troop to plan a project at the Lydia Dodge lot and Sherburne lot where the Boy Scouts would extend the trail and camp there occasionally. A map of the area was reviewed. The trail is marked and the Boy Scouts have offered to clear the trail. They need Selectmen permission to camp in the gravel pit. The Forestry Committee will want to know when they are camping there. Tom has spoken with Fire Warden Scott Hunter about fire permits when they are camping who suggested he meet with the Selectmen to decide if the Selectmen, Forestry Committee or other designee should sign off on the project and apply for a burning permit when needed. Tom contacted Daniel Webster Council and got an insurance binder that will cover the troop for anything they do on town land up to \$1million. The paperwork is expected to be delivered to the Town Hall within the next couple weeks before the trailwork begins. This is normal Daniel Webster Council procedure. Most of the members involved with the troop are from New Boston and some are from Goffstown. Tom said this project fits in with the town and helps the Boy Scouts build a strong relationship with the town. Peter can arrange for the fire permits to be signed on behalf of the town after permission is received from the Fire Warden. When work on the trail is planned the Forestry Committee will be notified.

- **Item 2: Road Agent Dick Perusse-Discussion re: Riverdale Road Bridge Engineering contract re: Lyndeborough Road Culvert, Tool Box Talk and FEMA Reimbursement:** Dick was present to meet with the Selectmen to discuss the following:
 - Riverdale Road: The next step is to pursue an RFB or RFQ to attain an engineer for a quote to design this bridge. A list of engineers will be requested from Nancy Mayville at the New Hampshire Department of Transportation. Dick will meet with Peter to decide which engineer should do the design.
 - Replacement of Culvert Lyndeborough Road: Dick has spoken with Michie, Tom French and Stoney Ridge Environmental about this project. He suggests using Tom French as the engineer to save time and money to complete this project. There were issues when he worked for Mitchie but Dick has met with him and he indicated he would not drag out matters. The project might happen this year or next year. The permit will be good for as many as four years depending on the process. The process has been started but is in limbo. The culvert design was discussed. Dick is planning a culvert that could handle a 100 year storm that DOT is expected to approve. Rodney moved to authorize the Road Agent to contract with French Engineering, LLC, for engineering services for the Lyndeborough Road culvert replacement project. Dwight seconded the motion. All were in favor. 2-0
 - Daugherty Lane is currently closed. The Highway Department checked the area and there has been no further erosion under the footings since fall. Dick is considering pulling the box culvert and starting over at this location and use that box at Lyndeborough Road. This would be larger than proposed which would expedite the permitting process. Dick will decide in a couple weeks. He has a repair permit for Daugherty Lane. Tom Miller said the current bridge is at the wrong elevation at the footings and top and on the wrong skew. If this is put somewhere else and a proper structure is built that would solve two problems.
 - Dick reviewed Tool Box Talk topics he has been discussing with the Highway Department weekly.
 - Dick applied for FEMA funds after the October snowstorm. The total claim was \$28,000. FEMA reimburses 75% of the total claim and agreed to pay \$20,126.12 for this storm. The check was received today. Taxpayers present congratulated Dick.

D. OLD BUSINESS:

Item 3: Approval of Minutes of January 16, 2012: The Selectmen reviewed the minutes. Dwight moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 2-0 **Approval of Non-public Minutes of January 19, 2012:** The Selectmen reviewed the minutes. Rodney moved that they be accepted as presented. Dwight seconded the motion. All were in favor. 2-0

Item 4: Update on Police Chief appointment process: Peter reported that he spoke to the Hillsborough County Sheriff's Office who is doing the testing and said the last item will be completed this week. Clearance to appoint is expected next week when Peter will contact the Selectmen right away to schedule a meeting to appoint and a swearing in.

E. NEW BUSINESS:

Item 5: Discussion regarding Boston Post Cane: The Historical Society agreed to host the presentation March 8th at 7:00 PM at the Historical Building. A plate will be placed on the plaque for Ella Daniels as she was going to be the holder but passed away before her presentation. Howard Towne will be awarded that night. Letters were sent to the Daniels and Towne families. Rodney will present the cane.

Item 6: Exemption request for Whipple Free Library sign application: Library Trustee Marie Danielson was present to discuss the library's application for a sign permit. They would like to place the sign outside of land the library owns on land owned by Freedom Crossing, LLC, because it will look better there and to avoid being hit by a plow. Cinder blocks have been placed at the location. The library has received written permission for the sign from the property owners. Peter said the size of the proposed sign is larger than permitted by town ordinance. In this case the Building Inspector asked the Selectmen to waive the ordinance for sign size. Library Trustee Jed Callen was present and referred to Building Inspector Ed Hunter's memo dated February 8, 2012, saying RSA 674:54 would exempt zoning requirements because this is governmental use. Jed would like "courtesy submission copy for information purposes" indicated on the sign permit application as the law says the library is not subject to the sign ordinance but the library is sharing this information with the town through the sign permit not applying for a permit. Rodney moved to support installation of the library sign in accordance with RSA 674:54 as presented. Dwight seconded the motion. All were in favor. 2-0

Item 7: Discussion regarding Election Day Schedule: Rodney cannot be present overseeing the election as he is a candidate. Dwight and Christine will work out a schedule to oversee the March 13th election.

Public Forum: Willard Dodge said Conservation Commission Chairman Burr Tupper and Lee Brown met with the Railroad Trail Committee this week. This trail is a work in progress. There is a lot of work ahead. The bridge behind the barn needs to be replaced. A concrete slab is planned. A quote has come in from Mitchie. A slab is also planned for a spot on the trail that is currently covered with a wood plank. Willard will meet with Mitchie this week for a quote. The Conservation Commission may have money available to put toward that. The trail will have adequate access for emergencies. A gate access will be installed at the 4H grounds and Lang Station with a small opening for pedestrians.

G. OTHER:

Item 5: Town Administrator's Report: Peter reported on the following items:

- 1. Finance Committee:** The Finance Committee had a special meeting Wednesday to discuss the School Deliberative Session as they had some concerns about the wording of the operating budget comparison from last year's budget to this year's budget being properly stated. A healthy discussion took place and the issue is resolved.
- 2. New Phone System:** There were some unanticipated expenses in installing the cable and wiring. This was completed with contingency funding from last year's budget.
- 3. Footbridge Committee:** The Committee met last week. Peter and Tom Jameson from NH Department of Transportation also met with the group. Grant money is still available for another year. The project needs a permanent easement on the property where the trail and the bridge will be on this side of the river. The bridge may cost

- more than originally thought. Tom indicated more grant money may be awarded. The committee is meeting with the property owner for an easement. The property will probably transfer owners next month. The Footbridge Committee is responsible for any further fundraising. They are responsible for 20% of the cost of the project.
4. **Town Report:** The 'draft' town report was sent to the printer Friday. Peter and the Selectmen complimented staff member Laura Bernard for her great work on the Town Report.
 5. **Energy Plan:** Chairman of the New Boston Energy Commission Susan Carr will speak to the Department Managers in March to discuss the energy plan included in the town Master Plan. There will be a request for a town employee to follow up on items in the report and be the 'point' person.
 6. **Trustee of the Trust Funds Annual Report:** Peter met with the Trustees last week. The Trustees also met with the RBC Wealth Management company. Trustee Fred Hayes was very prepared. The paperwork was filed with the New Hampshire Attorney General and Department of Revenue and set aside for the auditors to review in April.
 7. **MS-6:** This form was approved and sent to the DRA as required.

Item 9: Selectmen's Reports:

New Boston's 250th: Rodney met with a group to discuss New Boston's 250th year celebration. Nothing was decided but they discussed some things that could be done. Rodney will contact Scott Gross who handled this type of celebration for Goffstown and he will also meet with the group.

ADJOURNMENT: Dwight made a motion to adjourn the meeting at 7:00PM. Rodney seconded the motion. All were in favor. 2-0

Prepared by Maralyn Segien