

**Town of New Boston
Selectmen's Meeting
September 6, 2011**

<u>PRESENT:</u>	Rodney Towne	Selectman
	Dwight Lovejoy	Selectman
	Christine Quirk	Selectman

Brandy Mitroff, School Board Chairman Kevin Collimore, New Boston Central School Principal Jude Chauvette and SAU Business Manager Ray Labore of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

B. PUBLIC COMMENT:

Brandy Mitroff asked who the prospective recipient of the Boston Post Cane is and how was she found? Historical Society member Nonah Poole found her. She is Priscilla Carlson and she is 98 years old. Her age will be confirmed. The award ceremony was discussed and it was felt the Selectmen should present a replica of the cane to her at the Historical Society. The original cane is on display at the Historical Society.

C. APPOINTMENTS:

1. 6:15 PM Kevin Collimore School Committee Chairman Unreserved Funds

School Board Chairman Kevin Collimore, New Boston Central School Principal Jude Chauvette and SAU Business Manager Ray Labore were present to meet with the Selectmen to discuss distribution of the New Boston School District unreserved fund balance. They proposed funding funds approved by voters in two Warrant Articles. One Warrant Article allowed up to \$100,000 to be deposited into the Building Renovation fund, which would be used toward any emergency building repairs at New Boston Central School. This fund already has \$100,000 in it. There is no cap on deposits but the School Board plans to review the account every year and research the amounts other towns keep in their similar accounts to determine the appropriate amount to be kept in this fund. Former Principal Rick Matthews had wished for an amount in this account that would cover a roof repair and another emergency repair. Another Warrant Article allowed up to \$20,000 to be deposited in a Special Education Reserve fund to cover student Special Education needs that come up after the Special Education budget is approved. There is currently no money in this account. Ray Labore has reviewed the budget to determine the appropriate amounts to be deposited into each account this year. A summary sheet was reviewed. Contributing factors to the unreserved fund balance were reviewed and the total unreserved fund balance is \$550,420. It was proposed that \$100,000 from this should go to the Building Renovation Fund and \$20,000 should go to the Special Education Reserve fund. \$430,420 would then be returned to the town for tax relief, a possible 64-cent savings on the tax rate. The Selectmen agreed and said these funds are doing what they were intended to do and this plan covers all three needs this year.

The town was asked if it would be interested in joining the SAU buying group for oil and propane. Dunbarton and Goffstown have joined. The SAU has obtained a bid of \$3.19 per gallon for oil from Fred Fuller and a bid of \$2.18 per gallon for propane from Eastern Propane. The Selectmen are interested in joining the buying group but would like to check with the providers the town has been using for many years to see if they could offer comparable prices before joining the buying group.

D. APPROVAL OF MINUTES:

1. **Minutes of August 30, 2011** - The Selectmen reviewed the minutes. Corrections were noted. Dwight moved that they be accepted as amended. Christine seconded the motion. All were in favor.
2. **Minutes of August 15, 2011**-Rodney noted there was a non-public session on August 15, 2011. These minutes have not yet been prepared but two items were discussed that should be part of the public record as follows: Police Chief Chris Krajenka asked the Board for clarification of the Police Officer Training Contract. The Board reaffirmed the training contract but is seeking legal advice about the enforcement of the collection process. The Police Department has recently lost three officers and another has given his notice. Chris requested creation of a Full time certified part time position to help fill officer positions. The Board supported this with the understanding that it will be reviewed again during budget planning. Chris has also found another officer candidate that needs to be recertified to take over a full time position on the department. The next police academy starts in January.

E. OLD BUSINESS:

1. **Planning:** None.
2. **Town employee e-mail addresses-** Virtual Town Hall is now the host of the town website and e-mail system found at newbostonnh.gov. Planning Coordinator Nic Strong has asked to continue using her old e-mail address. The Selectmen are opposed. Rodney will discuss this with her.

F. NEW BUSINESS:

1. **Fall Employee Reviews**-Rodney is working on these. He will complete them and review them with the new Town Administrator then communicate with the employees.
2. **Selectmen Representative to the Planning Board**-Dwight will begin this duty the second meeting of September. Christine will cover the Planning Board meeting duties next week. Dwight will also attend the meeting.
3. **Town Hall Construction**-The new kitchen will open next week. The conference room, hall and bathrooms are the next step. The construction is moving smoothly budgetwise.
4. **CIP**-Dwight will be the Selectmen representative to the CIP Committee. The first meeting is planned for September 28. Three meetings are expected. There were questions about the ambulance purchase plan. Fire Chief Dan MacDonald will be asked to prepare accurate numbers for the meeting.

G. OTHER:

1. New Town Administrator Peter Flynn is starting September 19 and will attend the next Selectmen's meeting. Christine is unable to attend.

H. PUBLIC COMMENT:

None.

I. ADJOURNMENT: Rodney made a motion to adjourn the meeting at 6:50 PM. Dwight seconded the motion. All were in favor.

Prepared by Maralyn Segien