

**Town of New Boston
Selectmen's Meeting
August 30, 2011**

<u>PRESENT:</u>	Rodney Towne	Selectman
	Dwight Lovejoy	Selectman
	Christine Quirk	Selectman

Road Agent Dick Perusse and Amy and Victor Parrish of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

B. PUBLIC COMMENT:

None.

C. APPOINTMENTS:

1. 6:30 PM	Dick Perusse	Road Agent
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Road Agent Dick Perusse was present to meet with the Selectmen to update them on projects the Highway Department is working on.

- Communication has stopped between Dick and Mr. Hanson's builder Ron Jean. Dick recommends mailing Mr. Jean a letter referring him to the Building Department to clear up the driveway issue. Mr. Hanson is living in the house now on a temporary certificate of occupancy. The Selectmen agree a letter should be sent.
- Holden Engineering recently sent an e-mail to Dick, Dwight and Road Committee Chairman Tom Miller containing updates on the Doherty Lane and Gregg Mill Road bridge projects and requesting more time for bid documents and quantities that were due August 22. Dick will call them, as these projects need to be done. They both are not expected to be done this year due to budget constraints that would probably only cover one bridge repair. Gregg Mill will probably be done first. Doherty Bridge may need to be closed to through traffic in the spring. There is a 6-ton weight limit posted there now. The box probably won't be moved as part of the repair.
- Dick spoke to Tracy Tarr at DOT on Friday who doesn't have all the information from Mitchie Corp they need for the permit. Dick then spoke to Steve at Mitchie saying it is imperative he move forward on this. There is a question that the size of the Old Coach Road culvert may need to be increased from a 50-year storm design to a 100-year storm design but Dick thinks it would be best to leave it at the 50-year size that is planned.
- Dick decided to send Outdoorworld of NE an invoice for the woodchips they took instead of trading materials that was considered previously. Copies of the invoice were given to the Selectmen.
- Dick gave a letter to the Selectmen regarding his employment as his probation period is ending soon.

- There was a billing issue as a Highway Department bill was approved by the Selectmen's office but should have been approved by the Highway Department. The Highway Department will be responsible to approve bills related to the Highway Department in the future to make recordkeeping easier.
- Old Coach Road and Rustic Lane will be paved tomorrow. Both have been reclaimed. Repairs were done on Old Coach Road in preparation for paving.
- Dick will attend a road management seminar in Concord on September 8. Two Highway Department employees will attend a two-day grader operator and safety class and field training September 12 and 13. Dick met the teacher at the good road show and they discussed the possibility of holding this class in New Boston in the future.
- Dick prepared an evaluation sheet he asked his employees to complete regarding him and the completed forms were given to the Selectmen.
- Dick has been working on the fall evaluation of Highway Department employees. Rodney will meet with him tomorrow regarding his review. The Selectmen will send letters to all Department Managers regarding their fall reviews.
- New Boston was fortunately not impacted too severely by Hurricane Irene. Approximately 12 trees came down that the Highway Department cleaned up today.

D. APPROVAL OF MINUTES:

1. **Minutes of August 15, 2011** - The Selectmen reviewed the minutes and made no changes. Dwight moved that they be accepted as amended. Christine seconded the motion. All were in favor.
2. **Non-Public Minutes of August 1, 2011** - The Selectmen reviewed the non-public minutes. Dwight moved that they be accepted as presented. Christine seconded the motion. All were in favor.
3. **Non-Public Minutes of August 8, 2011, August 11, 2011 #1 and #2** - The Selectmen reviewed the non-public minutes. Christine moved that they be accepted as presented. Dwight seconded the motion. All were in favor.

E. OLD BUSINESS:

1. **Planning:** None.
2. **Boston Post Cane**-the oldest citizen in town has been identified as a 98-year-old resident. Rodney will verify their age and an award ceremony will be planned.

F. NEW BUSINESS:

1. **Town Administrator Search**-Peter Flynn has been hired as the new Town Administrator to begin September 19.
2. **Town Website**-Virtual Town Hall is now the host of the town website and e-mail system found at Newboston.gov. All old links should forward to the new site. Some employees have asked to continue using their old e-mail address. The Selectmen are opposed and will discuss this with them at their next meeting.

G. OTHER:

1. Dodge's Store closed over the weekend.
2. The Town Hall renovation is going well. The plan is to finish the kitchen area and start the bathroom and storage area and switch offices.
3. Mr. Tracy has not yet responded to the Footbridge Committee's recent offer to purchase a portion of his land for the footbridge project.

H. PUBLIC COMMENT:

Victor Parrish asked about the status of the purchase of a new generator for the town. There was a plan to move generators through the town departments and shelter locations. He is asking as a trustee of New Boston Baptist Church was planned to get one as it is a potential town shelter location and they would have to do some prep work for a generator. Victor and Rodney will contact Emergency Management Coordinator Dan MacDonald for a status.

I. ADJOURNMENT: Christine made a motion to adjourn the meeting at 6:52 PM. Dwight seconded the motion. All were in favor.

Prepared by Maralyn Segien