

**Town of New Boston
Selectmen's Meeting
April 4, 2011**

<u>PRESENT:</u>	Rodney Towne	Selectman	
	Dwight Lovejoy	Selectman	Absent
	Christine Quirk	Selectman	
	Burton Reynolds	Town Administrator	

Brandy Mitroff, Ed Hunter, Gerry Cornett and Lee Brown of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00PM beginning with the Pledge of Allegiance.

Christine moved to appoint Rodney as Chairman of the Board and noted Dwight is also in favor of this appointment. Rodney seconded the motion. All were in favor.

B. PUBLIC COMMENT:

None.

C. APPOINTMENTS:

1. 6:00 PM	Ed Hunter	Signs Regulations
-------------------	------------------	--------------------------

Code Enforcement Officer Ed Hunter was present to meet with the Selectmen to report on progress the sign committee has made regarding the Selectmen's policy regarding temporary signs on town owned property. They decided to make it similar to the sign zoning policy around the town. Town sign regulations were reviewed. The committee changed the permit application to show that Ed will now be approving applications for signs on town property instead of the Selectmen and the Selectmen reviewed and approved the changes. If there are any unusual sign applications Ed can bring these before the Selectmen for approval if necessary. A diagram outlining sign regulations was reviewed and a section for signs on town property will be added to the diagram. Ed will revise the document titled Temporary Signs on Town Owned Property and bring it before the Selectmen for approval. A letter describing the new policy will be mailed to non-profit organizations in town.

2. 6:20 PM	Gerry Cornett	Transfer Station
-------------------	----------------------	-------------------------

Transfer Station Manager Gerry Cornett was present to meet with the Selectmen to discuss the status of projects the Transfer Station has been working on over the winter.

- Hazardous Waste Collection-Goffstown has decided it would not like to enter into the agreement for hazardous waste collection for New Boston residents as previously discussed with the Selectmen. However Goffstown would be willing to take hazardous waste from New Boston residents at a minimum fee of \$40 per transaction. Gerry recommends New Boston begin this program. The previous cost to New Boston to hold a

Hazardous Waste Day was \$6,000 and with 35 cars that works out to \$171 per car. Under this new program New Boston will reimburse each resident that brings a receipt from Goffstown Transfer Station to the New Boston Transfer Station \$40 per year for non-commercially generated hazardous waste for up to the 2011 budget amount for Hazardous Waste disposal of \$3,000 (this would cover 75 residents-there were only 35 at last year's Hazardous Waste Day).

- Recycling Enforcement-A recycling policy mailing recently went out to residents and the Transfer Station has increased recycling enforcement. The community efforts to recycle are improving.
- Facility/Equipment Status-The Variable Frequency Drive was installed and the hopper/compactorequipment operation improved immediately. As a result other problems were noticed and the company returned the next day to repair these at no charge. This improvement cost approximately \$8,400. The company asked if they could use New Boston as a model to show potential clients, as it is the largest of its kind in the state.

The rear brakes on the backhoe will be repaired Wednesday along with other necessary maintenance. Parts will cost \$1,300.

The catalytic converter on the pick up will be repaired tomorrow.

Rolloffs will need welding this spring.

One trailer passed inspection.

The J&J trailer is in good shape.

- School Recycling Program-The students have been great to work with. The program is working and the students have great ideas for the program. The truck design has gone to the graphic artist. The program is in the process of getting a domain name and the next group of students will be expected to begin community outreach for this program. The recycling average at the school is 38%. They recently received a check for \$165 and have made a total of \$700 to date by recycling.

3. 6:45 PM

Lee Brown

Groundskeeping

Lee Brown was present to meet with the Selectmen to discuss projects he is working on for the town.

- Groundskeeping. Lee and Recreation Director Mike Sindoni will oversee groundskeeping this year. Phil Lavalley, Matt Smith and possibly George St. John and the Highway Department summer hire will be the groundskeepers this year. There is \$10,000 in the budget this year for groundskeeping. Lee has been consulting with landscaper Kim Britton and Farmers Market director Susan Woodward on groundskeeping at the common. Kim suggested aerating, overseeding and fertilizing to maintain the lawn. Susan also indicated the Farmers Market participants are willing to move their displays to different locations around the common each week to protect the lawn. Dwight and Lee have been working on groundskeeping equipment acquisition and decided to purchase a zero turn mower for efficiency. The Selectmen reviewed quotes for the mower and storage containers. The cost of storage containers has increased since these quotes were received. One option is a 40-foot container could be shared with the Fire Department.
- Town Hall Renovation-Lee noted the town is committing a lot of money and space in this project for paper retention of files. He asked the Selectmen to consider alternative

management and retention of municipal records and asked if they might be willing to use some of the renovation money to digitize certain documents instead of building large areas into the Town Hall for files. The Selectmen noted research on this topic is one of their goals for this year and authorized Lee and Burton to begin this research.

D. APPROVAL OF MINUTES:

1. Minutes of March 28, 2011 - The Selectmen reviewed the minutes. Corrections were noted. Rodney moved that they be accepted as amended. Christine seconded the motion. All were in favor.

2. Non-Public Minutes of March 28, 2011 - The Selectmen reviewed the non-public minutes. Rodney moved that they be accepted as presented. Christine seconded the motion. All were in favor.

E. OLD BUSINESS:

1. **Planning:** None.

2. **DAR Proclamation**-The Selectmen reviewed and approved the attached DAR Proclamation commemorating 100 years of the organization in New Boston.

F. NEW BUSINESS:

1. **Technology Disaster Recovery Plan**-The auditors have been asking the town to formalize its technology disaster recovery plan. The town is already following the procedure but this document will formalize the procedure and be submitted to the auditors this year.

2. **Appointments**- David Craig and Greg Mattison have not yet applied for reappointment to the ZBA.

Dave Allen applied for reappointment to the Forestry Committee. Christine moved to reappoint Dave Allen to the Forestry Committee for a period of three years. Rodney seconded the motion. All were in favor. Burton wrote to the Forestry Committee as the law allows 3-5 members but the committee currently has 8 members. The committee will meet and discuss among themselves which members will be regular members and which will be alternates. Some members who do not wish to continue could resign and the Selectmen could accept their resignations.

3. **2011 Selectmen Office Goals**-The Selectmen reviewed and revised their list of goals for 2011.

4. **Annual Audit of Town Finances**-The auditors will be working in town next week.

G. OTHER:

1. Christine noted she is pleased that the police have begun patrolling the campground periodically again.

2. Burton will call Mr. Tracy tomorrow to discuss the plans for the footbridge.

3. The Riverdale Road Bridge application to be sent to Nancy Mayville at NH DOT is ready for the Selectmen's signature.

4. A memo regarding the issue that the state is considering not contributing any money to the state retirement plan this year was reviewed. This will have a \$14,000 impact on New

Boston. Burton will discuss this with the Department Managers at their meeting Wednesday and ask them to not spend money on large budget items before July.

H. PUBLIC COMMENT:

Brandy noted Bill Thompson from CERT reminded her that the town's 250th anniversary is coming up in 2013. The Selectmen said the town will probably plan a celebration and this type of celebration has occurred during the Fourth of July festivities in the past. The Selectmen expect to provide money toward the event. The Selectmen plan to send a letter to all civic groups in town to gauge their interest and begin meeting soon to plan an event. The Fourth of July Association is meeting Wednesday. Brandy asked if the Selectmen had any suggestions for this year's parade marshal. Bo Strong was suggested.

I. ADJOURNMENT: Christine made a motion to adjourn the meeting at 8:10 PM. Rodney seconded the motion. All were in favor.

Prepared by Maralyn Segien