

TOWN OF MOULTONBOROUGH

Joint Loss Management Committee

PO Box 139

6 Holland Street

Moultonborough, NH 03254

603-476-2347

Committee Members

Jeri King-VNS

Peter Beede-Hwy

Hilary Bride-Recreation, Vice Chair

Francis Horne-WMF

W. Andy Daigneau-Maintenance, Chair

Judy Knowles-Library

Scott Kinmond-MPD

David Bengtson – Fire Dept.

Meeting Minutes

Date: March 17, 2009

Time: 8:30am

Location: Town Hall

Attended by: Jeri King, Andy Daigneau, Scott Kinmond, Hilary Bride, Judy Knowles, Peter Beede Sr., Dave Bengtson

Call to Order: @8:40 am on a motion by Scott and 2nd by Hilary.

Acceptance of Minutes January 20, 2009 meeting minutes accepted on motion by Scott and 2nd by Pete.

Report of Incidents: Workers Compensation Report for 2008 reviewed.

Work Place Inspections: Andy provided the committee with a list of “Focus Issues” as a guide to streamline the inspection process of individual departments in a more appropriately targeted effort. E.g.: Items that may be of focus in the Highway Department aren’t necessarily going to be a concern in the Nurses Department. Andy will continue to search for an appropriate tool to use for the inspections. This year the committee will be performing the inspections.

2009 Safety Training: Scott reported that Sandwich is not a member of LGC but that Center Harbor is a member and is willing to provide training with us. The date is Thursday April 30 and will consist of two segments running concurrently for 2 hours: Flagger and Vest safety at the PSB Training room and Best Practices for Workplace (Ergonomics) at the Library Meeting Room from 1:30 to 4:00 pm. Hilary to pick up fruit and granola bars, water will be provided. Andy to write memo to BoS for Closure request and reimbursement for food.

Other Business:

1. Alternative Duty Program – Lt Dawson is attending program on March 18. Andy to inform Carter that JLMC is interested in sending someone to one of the classes he has seen.
2. Judy reported that the AED's are now installed at the Library and most staff has been trained in its use.
3. Recreation will now be able to host Red Cross programs as they have been certified as a Red Cross facility.
4. Andy asked about facilitating a CPR class off hours for Town Employees. Mixed reaction from group.
5. Dave asked about JLMC purchasing Vests and Paddles for traffic safety or if JLMC was just an oversight committee. Agreed that JLMC is really just an oversight committee.

Next Meeting: May 19, 2009 at 8:30am in the Ernest Davis Meeting Room.

Adjournment: by motion from Jeri and 2nd by Judy at 9:25 am.

Respectfully Submitted

Andy Daigneau, Chair