

## MOULTONBOROUGH ADVISORY BUDGET COMMITTEE

Meeting Minutes

August 26, 2013

Present: Jean Beadle, Alan Ballard, Chris Shipp, Barbara Sheppard, Kathy Garry

Absent: None

Public: Nancy Wright

Chairperson Beadle called the meeting to order at 4:30 PM in the Town Hall meeting room.

The minutes of the August 12, 2013 meeting were approved unanimously following a motion by Chris which was seconded by Barbara.

Jean provided updates on various recent meetings beginning with the School Board. At the August 13 meeting the board endorsed the purchase of the Taylor property, announced two resignations, the replacements of same, and items such as locking in the price of fuel oil for the coming season. The August 22 BOS work session included her presentation on Pay for Performance and the request for Carter to provide an example of the evaluation process.

Alan commented on CIPC meetings and the finalization of the 2014-2019 Capital Improvements Program. The first public hearing was held last Thursday and there is a second one on Thursday the 27<sup>th</sup>.

Before discussing the ABC report to the Library trustees, Jean handed out Carter's responses to the ABC questions on the 2<sup>nd</sup> Qtr town financial report. The ABC comments on the Library 2<sup>nd</sup> Qtr report had been given to Phyllis Prouty who advised Jean that the trustees had decided to form a sub-committee to review the various accounting deficiencies. Barbara explained that she was a member of this committee along with Sue Bucknam, Dick Geden, and Paul Smith. We were advised that this group had submitted a proposal to the auditors and would be meeting with them.

The SAU June 30 FYE was reviewed and Jean will prepare a draft report to the School Board. Many of the items in the report have already been mentioned; however, several areas including Vocational Tuition, Custodial Salaries, and Service Agreements were noted. Also, the job description for Guidance Counselor has not yet been received.

A brief review of Donna's July Trip Report memo resulted in a desire to obtain more detailed expense information to include such items as transportation expenses. The report showed a July loss of \$6,199 and a YTD loss of \$9,944.

The next meeting has been moved to 7:00 PM on September 9<sup>th</sup> due to the Public Hearings scheduled for that afternoon. A list of items to be included for each town entity will be discussed.

At 5:10 PM a motion to adjourn was made by Alan, seconded by Kathy and approved unanimously.

Respectfully submitted.

Alan Ballard

ABC Member

August 29, 2013