

**MOULTONBOROUGH ADVISORY BUDGET COMMITTEE**  
**Meeting Minutes**  
**Tuesday, October 2, 2012**

Present: Jean Beadle, Barbara Sheppard, Kathy Garry, Betsey Patten, Alan Ballard

Guest: Debra Peaslee, RN, Director, VNS

Public: Nancy Wright

Chairperson Jean Beadle opened the meeting at 4:35 P.M. in the Moultonborough Town Hall meeting room.

Debbie Peaslee started the meeting off with a comprehensive review of the Visiting Nurses Service Department's functions and operations. This department is the only one of its kind in Carroll County and presently operates with a staff of two full-time nurses, three per diem nurses, and an Office Manager. The Mission Statement and a listing of the numerous services provided are on the Town web site.

Detailed handouts were distributed by Debbie along with an explanation of the considerable amount of work required to complete the many forms. A full explanation of each form was provided plus a comparison of services performed for 2010, 2011 and through September for 2012.

The main purpose of having Debbie attend the meeting was to see if there are any areas where Debbie and her associates could provide existing services to other towns or generate additional net fee income for Moultonborough. After reviewing the possibility of achieving these results it became apparent that it would not be feasible to pursue referrals from outside of Moultonborough due to state accreditation and existing coverage by the Central NH VNA.

The main area that can be improved at this time is to make town residents, including non-resident taxpayers and their visiting families, more aware of the wide array of services provided and that are covered by the various types of existing insurance. It was felt that the ABC in conjunction with Debbie should recommend ways to increase the visibility of the town's VNA services. Although there is a section on the Town's web site there are other methods of achieving this goal, including sending out mailers.

The ABC thanked Debbie for her excellent presentation and for her answering numerous questions.

The minutes of the September 4<sup>th</sup> meeting were unanimously approved following a motion by Betsey which was seconded by Kathy.

The 2013 Budget Timeline for all three town entities was handed out with the comment that there were some meeting times with the SAU which were to be finalized.

The next ABC meeting will be October 16<sup>th</sup>.

A motion to adjourn was made at 5:50 P.M. by Kathy, seconded by Betsey and approved unanimously.

Respectfully submitted.

Alan Ballard  
ABC Member  
October 9<sup>th</sup>, 2012