

September 10, 2009
Advisory Budget Committee
Moultonborough Town Offices

Present: Jean Beadle, Allan Ballard, Kathy Gary, Karel Crawford
Absent: Ed Marudzinski (with prior notice)

The Chair called the group to order at 6:10 p.m. She noted that Carter Terenzini was present to discuss ABC's requests for preliminary budget documentation. A discussion followed related to criteria for contract data. It was agreed that the Administration would provide to the ABC copies of all expenditure and professional service contracts greater than \$10,000 that have not received competitive bids or been specifically approved and or discussed at either Town Meeting or via Public Hearing. A further discussion ensued regarding the upcoming Revenue Budget. It was agreed that the Administration would provide the Revenue Budget for 2010 allowing for adequate review time.

A discussion followed regarding the committees comments on the recent salary Survey presented to the BOS by Thornton Associates. Jean will draft a memo to the BOS with the ABC recommendations. The Draft memo will be ready for committee discussion during the next ABC meeting.

The committee agreed by consent to tentatively set a standard meeting schedule for the upcoming budget season as follows:

First and Third Thursday of the Month at 4:00 P.M.
Second and Fourth of the Month at 8:00 A.M.
Additional meetings as required

Motion: **Alan** moved to approve the Minutes of August 13, 2009 (Public Session)
Jean Seconded.
Motion Carried – Unanimously.

Motion: Alan moved to adjourn at 7:33 p.m.
Kathy Seconded.
Motion Carried – Unanimously.

Respectively submitted,

Jean Beadle
Chair, ABC
9/14/2009

DRAFT