

**Moultonborough Advisory Budget Committee  
Final Meeting Minutes  
Thursday, November 6, 2008**

In Attendance: Advisory Budget Committee (ABC) Members Jean Beadle, Karel Crawford, Ed Marudzinski, Kathy Garry and Gary Haracz

The meeting was called to order by the Chairperson at 4:08 P.M. in the Town Hall Conference Room.

Jean requested a motion to accept the minutes of the October 23 and October 30, 2008 meetings of the ABC. Motion made by Ed, seconded by Karel, and accepted unanimously. Kathy Garry abstained having not attended.

Proposed agenda for the October 30, 2008 meeting:

1. Library Budget – update of 1:00 P.M. November 6, 2008 meeting
2. Update – School Budget and Grounds Sub-Committee meeting
3. Recommendations feedback to Carter's budget presentation binder
4. Discussion of ancillary information received from various Town, School and Library sources as previously requested by the ABC, as time allows

The first agenda item was a recap of the budget discussion during the Library Trustee Meeting held today at 1:00 P.M. in the Moultonborough Library.

- Karel Crawford and Jean Beadle represented the ABC.
- The proposed Library Budget for 2009 includes \$100,500 ( level funded from the previous year) for operations and \$253,353 for salaries
- The ABC pointed out that benefits were not included in the salary estimate. Benefits calculated by Jean are conservatively estimated at \$117,000.
- The budget estimate is therefore \$452,853.
- Library maintenance will remain under contract for 2009.
- The ABC suggested to the Trustees that they consider in future years a replacement policy for capital equipment.
- The ABC is also reviewing the reserve account and trust accounts.

The next order of business was a briefing by Jean and Ed as to activity taking place during the School Buildings and Grounds Sub-Committee meeting held today at 7:30 A.M.

- The safety locks bids were reviewed. Initial budget for this work totaled \$45,000. One bid came in at \$14,500 from Hudson, NH, while the two local contractors were higher. The Sub-committee decided to give the two local contractors the opportunity to match the Hudson bid.

- The school grounds maintenance bids were also reviewed. The Town was high bidder for the school grounds therefore eliminated. The sub-committee agreed that since the Town was off the contender list for the school grounds they would seek one contractor to full fill the contract for the school grounds and ball fields. The sub-committee will seek references on Dion, Doblir, and Famous Landscaping.
- Mrs. Coppinger presented specifications for additional athletic field parking, with an estimated cost of \$45,000. The contracts will be put out to bid. The School will look at funding from the Capital Project Reserve Account. Work would not commence until next Spring.
- Included in the capital project list for the ensuing year are security cameras for the current parking lots. This item will most likely be postponed a year.

The third agenda item was to be feedback recommendations on Carter's budget presentation methodology. This discussion was postponed until the November 10, 2008 work session.

Ancillary information requested and received by the ABC from various sources resulted in the following discussion.

- Superintendent Lancor provided information on the Student Transportation Contract. The ABC is interested in ridership, bus sizing, and possible economies.
- School fuel usage data was provided to the ABC.
- Carter has yet to deliver data on Town fuel usage. Jean will follow up on this.
- The Town Recreation Department has provided the requested Participation Data that will later link to its budget proposal.
- The next ABC meeting will be scheduled for Monday, November 10, 2008. in the New Hampshire Heritage Room of the Moultonborough Town Library.

A motion was made by Karel Crawford, seconded by Ed Marudzinski, to adjourn the meeting at 5:43 P.M. The motion was approved unanimously.

Respectfully submitted,

Gary Haracz  
 Vice-Chair  
 11/09/2008