

**Moultonborough Advisory Budget Committee
Meeting Minutes
Thursday, October 30, 2008**

In Attendance: Advisory Budget Committee (ABC) Members Jean Beadle, Karel Crawford, Ed Marudzinski, and Gary Haracz

Absent: Kathy Garry

The meeting was called to order by the Chairperson at 10:05 A.M. in the Town Hall Conference Room.

Proposed agenda for the October 30, 2008 meeting:

1. Recap of the School Personnel Sub-committee meeting held October 28, 2008
2. Discussion of ABC Mission Statement
3. Receipt of Library Budget
4. Informational material describing Mr. Terenzini's budget presentation format
5. Other discussion

The first agenda item was a recap of the School Personnel Sub-Committee meeting of October 28, 2008 for ABC members unable to attend that meeting. Items of note include:

- Class sizes in the early grades continue to experience downward pressure on enrollment. School recommendation will be to reduce two K-6 teacher positions (one through attrition)
- Contractual salaries are expected to increase \$56K. Increase to be primarily offset by reduction in force. Non-contractual salaries to increase at a similar % to contracted salaries. Overall salary is expected to increase 1.17 % from current year actuals.
- School to propose a summer program at a cost of approximately 8.5K in response with current legislation where students must demonstrate proficiency in all areas of a subject versus maintain an average grade per subject. School estimates about 20 students will benefit from the summer program. Targeted specialized tutoring will also be made available as an alternative for some students versus traditional study hall arrangements at the upper grade levels.
- The guaranteed maximum rate for health insurance will be capped at 8.6 % or \$84,700. The increase in the retirement plan contribution will add \$12.6 K to the budget.

The second agenda item was the draft ABC Mission Statement to be posted to the Town web site for the committee.

- Team finalized a statement that will be posted on the Town website

The third order of business was the Town Library Budget.

- ABC members were provided the Library's proposed 2009 budget.
- Jean and Karel will represent the Committee at the November 6, 2008 Library Board meeting to review their respective budget.
- Committee agreed they needed further information on revenue, salary related items, and equipment replacement policies.
- Karel made available similar information from the prior year budget for Committee review.
- The Committee also would like comparative information on fuel usage and further understanding on the development of the utility budget line items

The Committee was introduced to Mr. Terenzini's format for budget presentation to be presented to the town. Mr. Terenzini has asked for input and suggestions.

- Committee members review will the document and discuss at the next meeting.

Several items were brought up under a general discussion of Committee interests.

Ed suggested that townspeople would benefit from a better understanding of the how the property valuation and tax rate processes impact the individual home owner.

- The committee agreed to address this with a presentation at the Town Meeting

Other items discussed included the town ambulance contract, municipal waste facility and proposed emergency center included in the draft master plan.

Jean indicated she would review upcoming scheduled Town, Library and School meetings and set dates for ABC required meetings in turn.

The next ABC meeting will be scheduled for Thursday, November 6, 2008.

A motion was made by Ed Marudzinski, and seconded by Karel Crawford, to adjourn the meeting at 12:14 P.M. The motion was approved unanimously.

Respectfully submitted,

Gary Haracz
Vice-Chair
11/04/2008