

**Moultonborough Advisory Budget Committee  
Meeting Minutes  
Thursday, October 23, 2008**

In Attendance: Advisory Budget Committee (ABC) Members Jean Beadle, Karel Crawford, Kathy Garry, Ed Marudzinski, and Gary Haracz

The meeting was called to order by the Chairperson at 3:04 P.M. in the Town Hall Conference Room.

First order of business was a motion to accept the Minutes of the October 16, 2008 ABC meeting. Ed Marudzinski moved to accept the minutes as written. Kathy Garry seconded the motion. Motion carried unanimously.

Proposed agenda for the October 23, 2008 meeting:

Workshop, to include:

1. Discussion of non-public session qualifications
2. Library Budget
3. Follow-up regarding SAU Budget Sub-Committee meetings
4. Identification of ancillary information required from various Town, Library, and School Departments and Sub-Committees

Jean reported receiving correspondence from Jim Leiterman concerning whether the informational tour of the Lions Club by the ABC was in compliance with RSA 91-A . The Correspondence was acknowledged and responded to.

The first agenda item was the discussion of the necessity of ABC meetings, or segments thereof, being designated Public or Closed sessions arose.

- Karel spoke of the need to be in compliance with the RSA 91-A, and, in particular, as it applies to personnel matters that may arise during discussion of budgetary submissions. Ed added that we should not discuss a subject in a Public session where an opinion is voiced that could be taken as detrimental to an individual within the governing units. Karel said she would contact the NHLGC for a reading on the subject.

Other items discussed

- Jean acknowledged receipt of the latest library budget received on October 23, 2008. A meeting will be scheduled with the Library trustees to review the budget in detail.
- Committee members have reviewed the Town's energy study and see the potential for a Significant electrical energy savings based on modifications of various sorts to each of the facilities identified. The Committee wants to explore feasibility of extension to the Library and the schools. It was noted by Kathy that the Schools

have a bid out for a thermal study of their own which indicated the need to better insulate the builds to save heating and cooling costs. Several years back, the Schools also performed a lighting study.

- Maintenance, major and minor, contractual or in-house, is another subject of interest to the Committee. The committee will request copies of existing contracts.
- The Committee wants to explore recent history of fuel purchases, consumption, heating plant efficiencies, and current or proposed joint purchase activities. The committee will request details for pricing models utilized during the current budget cycle.
- Plowing of Town and private roads was discussed.
- The committee discussed the School Bus Transportation contract. The Committee is interested in utilization, having witnessed less than full buses. Ed is interested in modeling the vehicles to the actual student transportation needs. Karel and Kathy pointed out that the morning bus schedules are generally full, while the evening schedules have reduced rider ship due to after school activities with the emphasis on sports, Recreation Center, child care, and family needs affecting the afternoon service. Gary suggested we obtain information as to Federal or State student transportation requirement. The Committee will request from the School, information on the contract period, renewals, and other provisions currently in effect.
- The Committee discussed the possibility of bulk or joint buying of technology equipment. It was acknowledged out that the Schools have unique equipment needs, Apple versus MS PCs, as well as specialized software, often under subscription, in comparison to the Town and Library. The thought was that joint purchases could bring economies. The subject was left that each of the entities has different needs, and differing replacement schedules which would not lend itself to economies of bulk buying at this time.
- Karel provided the Committee with copies of the 2008 Town Budget workpapers as previously requested.
- Jean noted that we need a further understanding of Carter's budget presentation process. She suggested that we hold a work session to come up to speed in this area.

The next ABC meeting will be scheduled for Thursday, November 30, 2008. Notice will be provided.

A motion was made by Ed Marudzinski, and seconded by Kathy Garry, to adjourn the meeting at 4:00 P.M. The motion was approved unanimously.

Respectfully submitted,

Gary Haracz  
Vice-Chair, ABC  
10/27/2008

Final