

**Moultonborough Advisory Budget Committee  
Draft Meeting Minutes  
Thursday, October 16, 2008**

In Attendance: ABC Members Jean Beadle, Kathy Garry, Gary Haracz, Ed Marudzinski  
Karel Crawford was not in attendance

The meeting was called to order by the Chairwoman at 4:12 P.M. in the Town Hall Small Conference Room.

First order of business was a motion to accept the Minutes of the October 2, 2008 Advisory Budget Committee (ABC) meeting. Ed Marudzinski moved to accept the minutes as written. Kathy Garry seconded the motion. Motion carried unanimously.

Purpose of the October 16, 2008 meeting:

1. Recap by Jean Beadle and Kathy Garry of School Board Meeting of October 14, 2008.
2. Discussion of the committee's approach as we plan for the commencement of the school budget cycle of sub-committee meetings beginning October 21, 2008.
3. Review of the calendar of school budget cycle sub-committee meetings.
4. Other business.

Chairperson Beadle and Kathy Garry attended the School Board Meeting representing the ABC. The following items of interest were noted.

- The care and maintenance of the school grounds and athletic fields will be split into two functions.
- The athletic fields, due to the nature of the maintenance required, will remain a school responsibility.
- The school grounds maintenance will be spun off and has been put out to bid with a due date of November 5, 2008.
- Discussion with the Town is taking place that would combine the care and maintenance of grounds. The Town may bid on the school contract.
- The ABC members discussed this change as a possible source of consolidation and cost savings derived from efficiencies.
- A Notice for Bids has been published for approximately 60 door locks to enhance security at the schools.
- The Notices appeared in the Meredith News last week.

The scheduled ABC meetings with the various School budget sub-committees will commence on October 21, 2008.

- The sub-committee meetings will provide preliminary information and a chance to comment on school staff budget proposals to members of the School Board and the ABC.

- Care should be taken to distinguish between preliminary budget proposals and the final budget proposed to the School Board at a later date.
- The ABC will use the information gained in its subsequent discussions of the validity of budget proposals and/or make its recommendations.
- The school budget proposals will also contain elements of CIP/wish list type items.

Members of the ABC presented several points they are interested in during the review of proposed budgets.

- Ed Marudzinski brought up the School budget line items for general student transportation as an example of a source of potential cost savings.
- The transportation contract is currently in its second year.
- Ed noted that he often sees almost empty buses on various routes. He questioned if route reorganization or better matching of bus sizes might lead to savings.
- Kath Garry recommended that we request information on the number of students serviced, route design, and the tendency for students to be dropped off/picked up at the school.
- The intent is to be prepared to better discuss this type of budget line item when the preliminary budgets are proposed.
- It was noted by several members that our Department briefings brought other suggestions as to cross utilization of transportation and operating equipment between the School, Library and Town.
- The ABC is aware of the effort to jointly purchase fuels where possible.

The final subject of discussion was the Transfer Station.

- It was noted that the proposed changes at the Transfer Station were not brought forth as a warrant article for town vote last March.
- The Municipal needs committee is currently charged with looking at the current legislative and safety initiatives that relate to the operation of the Transfer Station.
- Several members noted the rising importance of recycling now and in the future.
- Jean noted that the committee working on this subject has yet to finalize its proposal to the Selectmen and that we should wait until fully informed before further discussion.

ABC members discussed the introductory meeting with the Moultonboro Library Board of Trustees.

- Of interest is the Court supported separation of the Library governance from Town governance.
- What is the actual basis of separation of responsibilities?

- Various ABC members want a clearer explanation of who is responsible for operations and programs vs. building and grounds, for example.
- The ABC will request a copy of the now completed Library Budget from the Board of Trustees to aid in its oversight role.

Members of the ABC plan to join Town officials at the October 24<sup>th</sup> setting of the Town Tax Rate by the New Hampshire Department of Administration in Concord.

A motion was made by Ed Marudzinski, and seconded by Jean Beadle, to adjourn the meeting at 5:35 P.M. The motion was approved unanimously.

Respectfully submitted,

Gary Haracz , Vice-Chair

10/21/2008

Final