

Moultonborough Advisory Budget Committee
Final Meeting Minutes
Thursday, October 2, 2008

In Attendance: ABC Members Jean Beadle, Karel Crawford, Kathy Garry, Gary Haracz, Ed Marudzinski

The meeting was called to order by the Chairwoman at 2:00 P.M. in the Town Hall Conference Room.

First order of business was a motion to accept the Minutes of the September 15, 2008 Advisory Budget Committee (ABC) meeting. Ed Marudzinski moved to accept the minutes as written. Gary Haracz seconded the motion. Motion carried unanimously.

Purpose of the October 2, 2008 meeting:

1. Recap the October 2, 2008 introductory meeting with the Library Board.
2. Establishment of the ABC Project Road Map.
3. Review of the Moultonboro School District schedule of ABC visits with District budget subcommittees.
4. Receipt of Town Administrator Carter Terenzini's FY 2009 Budget and Legislative Package.
5. Review of Town Administrator's schedule of ABC visits with Town Departments.
6. Other business.

Chairwoman Jean Beadle led the Committee into the second order of business per the meeting agenda, a workshop to establish a Project Road Map.

- Members were presented with a preliminary calendar of key action dates extending from October, 2008 through March, 2009.
- School District budget subcommittee dates were confirmed.
- Town Selectmen meeting dates were noted for October.
- Town Department introductory visitation dates will be entered when received.
- Attendance at the respective meetings by ABC members will be left to the availability and prior working knowledge of the members.

Town Administrator Terenzini joined the Committee session to present his FY 2009 Budget and Legislative Package. The Committee members received the package for their subsequent review. Also provided was the schedule for our initial meeting with the key personnel within the Town Department to be held on October 7th and 9th. These dates will be added to the Committee's Project Road Map.

Mr. Terenzini briefly described his role of presenting the FY 2009 Budget to the Selectmen on December 4, 2008.

To aid citizen access to records of ABC activity, Mr. Terenzini indicated that a link would be added to the Town's web site in the near future. The team is to provide Carter with a one paragraph Mission Statement

Jean then opened a discussion of the ABC's injection into the Town's budget process.

- Jean asked the Town's Committee member, Karel Crawford, how and when this might be.
- Karel explained we might wait for Mr. Terenzini to show his budget procedure process to the Departments, since this is his first iteration as new Town Administrator.
- Therefore, Selectmen/Department Head presentations, now scheduled for October 7 and 9 will be the Committees introduction to the 2009 Budget process.
- Karel will also provide the Committee with general background and procedures as applied to the 2008 Budget. This includes a synopsis of last year's Budget.
- The Committee discussed its general views to this point and general information gathering.

The inclusion of Warrant Articles into the Committee's review process was then discussed.

- The ABC decided it wants to see Warrant items as they are received by the Town.
- Karel will try to help facilitate with this for the Town and requesters.
- It was noted that outside representatives of organizations making requests will be at the Budget Hearing to make their presentations.

Meeting attendance was discussed.

- A discussion ensued as to whether the Committee should "divide and conquer" as related to attendance at the various dept and sub-committee budget meetings. The Team agreed that the best approach (as this is the first introductory year of the committee) would be to tackle the project as a team. Collectively, the team can bring a broader perspective than individually. Attendance at the various scheduled Town, School District, and Library budget meetings, and related financially related sessions will be attended by all ABC members as their respective schedules permit.
- Members should consult Meeting Minutes as needed.
- Committee members present at the various will provide a recap of meeting activity to other members.

A motion to adjourn the Committee Meeting was mad by Ed Marudzinski and seconded by Kathy Gerry. The vote was unanimous. The meeting was adjourned at 4:20 PM.

Respectfully submitted,

Gary Haracz
Vice Chair, ABC Committee