

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 12, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul Made the Motion to approve the May 5, 2016 Meeting and Non-Public minutes as written. Josh asked to amend the meeting minutes, New Business, item 2, page 2, striking, "...which was read aloud by Tom Howard as he had printed it from the RAB's page,..." to read, "There was a discussion about the RAB's mission and charge as stated on their web-page. **Josh read the mission statement and Tom Howard read the purpose, i.e., serve as a communication bridge between the Recreation Director, the Board of Selectmen and the Community.**" Josh Seconded. Chris abstained from the vote. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of May 12, 2016:

5/12/16	Lee's Mills Dock Lease Agreement, Slip #1-A	131-008
5/12/16	Certification of Yield Taxes Assessed	024-003
5/12/16	Tax Collector's Warrant	N/A

Russ Made the Motion to approve the Consent & Signature File for May 12, 2016, Josh Seconded. The Motion carried Unanimously.

2. Review for Action: Public Works Director Search Committee, At Large Appointments:

Russ told the Board that he'd like to recommend Tim Bergquist as a Citizen At Large member to the search committee. Mr. Bergquist is serving on the Planner Search Committee and said he would like to serve on another search committee. Paul commented that Barbara Rando has served on this kind of committee before and is knowledgeable about the Transfer Station. He acknowledged that the job is more than just the Transfer Station. Josh agreed, adding that she has experience with fleets and working with large organizations. Chris asked and Russ replied that Mr. Bergquist did not submit a volunteer application for this committee, but added that he is willing. Paul Made the Motion to appoint Barbara Rando and Travis Colby as Citizens At Large members to the Public Works Director Search Committee. Josh Seconded and suggested that if an alternate is needed, that they could reach out to Mr. Bergquist. The Motion carried Unanimously.

3. Review for Action: Waste Management of NH Amended Contract: Josh asked if shredded paper was acceptable as a recyclable material. Walter replied it was but must be in a paper bag. He added that the Transfer Station has been operating under the single stream process this week, as they were ready early. 1) Carla Taylor commented that

shredded paper was not recyclable, despite being in a paper bag. Josh Made the Motion to amend the contract with Waste Management of NH as presented, Amendment One Transportation and Disposal of Municipal Solid Waste and Demo, Transfer Station Agreement with the Town of Moultonborough, NH as presented. Jean Seconded and the Motion carried Unanimously.

4. Review for Action: Temporary Use Permit, 1088 Whittier Highway: Paul Made the Motion to approve the Temporary Use Permit for 1088 Whittier Highway, for the Zelek Associates Client Appreciation BBQ, June 17, 2016. Jean Seconded. Josh questioned where everyone will park as noted in Chief Bengtson's response. There are only 9 parking spots. Paul amended his Motion to add that it is approved contingent on the Fire Chief's concerns being met. The Motion carried Unanimously.
5. Review for Action: Conservation Commission Appointment, James Nelson: Russ Made the Motion to appoint James Nelson as a member to the Conservation Commission, filling Ed Harrington's term which will end March 31, 2018. Paul Seconded and the Motion carried Unanimously.
6. Review for Action: Virginia R. Welch's Retirement: Chris read Ms. Welch's letter announcing her retirement as of May 31, 2016, and applauded her for the 30 years of service to the Town and the Police Department.
7. Review for Action: NH DRA 2016 MS-535: Walter reported that this form was prepared by the auditors and reviewed by himself, the Finance Director and Nancy Woods. He pointed out on page 13, the unassigned fund balance is \$6,155,757. He pointed out that the form requires the Board's signature. Russ commented on the \$100,000 received for interest and penalties on delinquent taxes, adding that this is a large sum of money.

V. OLD BUSINESS:

1. Recreation Advisory Board: Chris opened the discussion. Paul told the Board that he's recently met with Donna Kuethe and Recreation staff, adding that they are feeling discouraged. Although they feel they do a good job, they are feeling devalued and the RAB doesn't support them. Paul recommended that the RAB take a hiatus for the summer months, and then a decision should be made. Jean thought that the RAB should continue, but in an advisory capacity only, as the ABC does. She thought that the RAB could do a better job by reporting to the Selectmen and this hasn't happened. Chris commented that he understands how the Recreation staff feel. He thought the mission needs to be clearer and felt that the RAB is a good board. Chris was opposed to the idea of taking the summer off and making a decision later. Jean suggested that the RAB could play a role in the Town's marketing plan, and concerning the Recreation Revolving Fund, they could evaluate the present fees for Recreation programs. Paul commented on the Selectmen's Work Session minutes of September 12, 2007, where the Selectmen state that the RAB is to be an advisory board/committee and the Recreation Department doesn't need to be micro-managed. He added that if a community member has an issue, they should come to the Recreation Director first, and then if needed to the RAB. Paul told the Board that at the last RAB meeting, the only way that Donna Kuethe knew that there was an issue about Pickleball was because it was on the RAB agenda. He felt this was the wrong order. He agrees that the RAB can do good things, but he'd like to see a liaison from the Selectmen be on the board and also a member from the school Board. Chris agreed that people are confused, thinking that the RAB solves problem, which isn't their role. Chris agreed with Paul about the 2007 minutes and the statement that the Recreation Department doesn't need to be micro-managed. Paul suggested a new charge

for the RAB with new members. Josh stated that the current Recreation staff does a fine job and works hard. He thought that originally the RAB was established to improve communication between the Recreation Department and the community. He questioned why the mission and purpose are not aligned. Josh added that the members on the RAB have worked hard to improve programs and still has 2 original members. Paul felt that the RAB's meetings have been contentious. He stated he has a problem when a RAB member attends a Selectmen's meeting and recommends that the Recreation Department be moved to 2 small offices in Town Hall because they don't do much. Paul wants to look at the members of the RAB. Due to discussion amongst the audience, Chris asked the audience to be respectful of the Selectmen's discussion. He thought and the Selectmen agreed to look at the charge and mission of the RAB, and also board make-up at their next Work Session, May 26th with the goal of providing clear direction before the next RAB meeting. 1) Carla Taylor, Chair of the RAB, recalled meeting with Paul and former Selectmen Chair, Jon Tolman, asking her to take control of the RAB meetings. At that meeting she was assured that the Selectmen would do the same with their staff. She told the Board that they could change the members, but the negativity will continue. Ms. Taylor expressed concern for what is happening to the Town's youth and the need for the Recreation Department to be more energized to make a difference. 2) Al Hume questioned the Selectmen's claims that the RAB is hard on the Recreation Director. He asked that the Selectmen sit with the members of the RAB to learn about the issues. Mr. Hume thought that the Selectmen are punishing people because of the vote on the community center. Chris asked Mr. Hume to stay on the topic about the RAB. Mr. Hume questioned the Recreation Department's numbers about the lack of playing space availability and their inability to provide the actual numbers, and because of that he voted against the community center. Russ commented that if the people have a problem with the Recreation Department, they should come to the Selectmen. 3) Ms. Taylor said that when the RAB was first established they created a grievance policy.

VI. OTHER BUSINESS:

1. Board Update Reports: 1) Paul reported that the CIPC met today, the first presentation will occur in two weeks.
2. Town Administrator's Report: Walter asked the Board to review the proposed schedule for upcoming meetings. The single stream recycling has been up and running at the Transfer Station. He is working with Jeni Williams to set up a meeting with the finance committee from the Lions Club. To date there have been 5 applications received for the Public Works Director and he thought that the review process should begin in the next two weeks. States Landing Clean Up Green Up is scheduled for this Saturday, 9 am to noon, with lunch at 11 am. The viewing for the surplus property sale is Saturday May 21st, 10 am to noon at the DPW garage. NH Electric Cooperative has provided an inventory list of street lights which Walter will email the Board for their review and discussion at the upcoming work session on the 26th. Walter has been working with Attorney Rice on the Personnel Manual to revise and update, and he will have some initial changes for consideration at the next work session. InterLocal Trust, the Town's employee health insurance provider has announced a "premium holiday" that will be distributed in 2017 in the amount of \$9,887.54. Walter concluded that a non-public session is needed for personnel. Josh said that he would like to be involved in the meeting with the Lions Club, with Paul and Jean. He was reminded that three Board members would make a quorum and the meeting would have to be public. Josh acknowledged this.

3. CIPC Minutes, April 28, 2016: Acknowledged.
4. Zoning Board of Minutes, May 4, 2016: Acknowledged.
5. Trustees of the Trust Funds Minutes, May 5, 2016: Acknowledged.

VIII. CORRESPONDENCE: None.

IX. CITIZEN INPUT: 1) Al Hume spoke about the Moultonboro Speaks Blog, and about criticism he has received. Chris reminded Mr. Hume that this is a private blog, and asked that he only discuss Town business. Mr. Hume said that regarding his comment about the Recreation Department moving to Town Hall, it was the Branley report that had recommended that the Recreation Department move to the School's property. He added that the Recreation Director over the years has wanted to move out of the building that they are now in. Paul commented that it is obvious from what Mr. Hume just said that he and Ms. Taylor have a problem with the Recreation Director. Chris agreed that the meetings are more adversarial vs. being cooperative.

2) Joe Cormier suggested to the Board that they consider amending Ordinance #21, the Code of Ethics that any elected official should refrain from commenting on local matters in social media, etc. He added that the ordinance can also be amended by the voters at Town Meeting. 3) Ms. Taylor told the Selectmen that she thought this meeting was adversarial. She added she doesn't have a personal agenda, but continues to volunteer for the Town's youth. 4) Eric Taussig told the Board that he would like the first Citizen Input reinstated in the Selectmen's meeting, which would have allowed him to ask his questions at the beginning of the meeting versus having to sit through the whole meeting, which has been an inconvenience for him. He asked the Selectmen to provide an update regarding his request from 2012 that an emergency runaway ramp be installed on Ossipee Park Road. He told the Board that he uses the road often and it is dangerous due to the large and loaded trucks coming down the hill. He reminded the Selectmen of the accident that occurred with the truck that went across Route 109 and missed hitting a home. Russ thought that the site plan addressed this and CG Roxane was going to do something about it. Mr. Taussig also noted the noise from the "Jake Brakes". In addition, he asked about the work being done at the intersection of Old Route 109 and Route 25, resulting in the curve going in the wrong direction. The Selectmen acknowledged this, but added that the work is being done now and it is only temporary. Mr. Taussig reminded the Board that he represented the Wallace's vs the Rock Pile, and the concerns with the parking. He said he's spoken with the Police chief and they have placed cones, which keep disappearing or are being destroyed. The Planning Board required that Rock Pile hold out \$750 if needed to set up no parking signs (he provided the Selectmen with copies of 6/12/13 Planning Board minutes). Paul thought this was a Planning Board issue. Mr. Taussig said that the Selectmen have the authority through the sign ordinance. Russ said he will bring the issue to a Planning Board compliance hearing. Josh thought the Planning Board doesn't have the jurisdiction and if the Police Department feels it is necessary, then have the owners pay for the signs. Chris said that a review of documents needs to be done. Chris asked and learned that no one has spoken to the owners of the Rock Pile Company. Walter said that he will work with the compliance officer on the matter. Chris reminded Mr. Taussig that Citizen Input is limited to 5 minutes per speaker. Mr. Taussig continued to say that the cones with the no parking signs placed by the Police Department are illegal, only the Selectmen have the authority. 5) Hollis Austin told the Selectmen that he attended the latest RAB meeting, and is not a Pickleball player, but thought the members of the board did an admirable job allowing the people to speak. He asked the Selectmen about the appointment to be filled on the RAB. Chris replied that it will be discussed at the next Work Session.

- X. NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a), for personnel and will reconvene for adjournment only. Josh Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Paul Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Jean – Aye; Russ – Aye; Chris - Aye. The Motion carried and the Selectmen went into Non-Public Session at 8:23 p.m.

The Board exited Non-Public Session at 8:35 p.m. Paul Made the Motion to seal the minutes. Josh Seconded and the Motion carried Unanimously.

- XII. ADJOURNMENT:** Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:36 p.m.

Christopher P. Shipp _____
Approved

5/19/16 Hope K. Kokas _____
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant