

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 5, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair (absent with prior notice), Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Russ called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul Made the Motion to approve the April 28, 2016 Meeting minutes as written. Josh asked to amend the minutes, New Business, page 2 approximately 2/3 into the paragraph, adding that Representative Crawford promised to clarify for the Selectmen the County's accounts receivable policy, and Seconded the Motion. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of May 5, 2016:

5/5/16	Lakes Region Food Pantry, Inc., 2016 Charitable Exemption	052-029
5/5/16	First Missionary Baptist Church, 2016 Religious Exemption	135-028
5/5/16	West Wynde Retirement, Inc., 2016 Charitable Exemption	096-003
5/5/16	Center Harbor Christian Church, 2016 Religious Exemption	140-012
5/5/16	Lee's Mills Dock Lease, Slip #2-A	119-027
5/5/16	Lee's Mills Dock Lease, Slip #5-A	130-068
5/5/16	Lee's Mills Dock Lease, Slip #4-B	149-001 & 002
5/5/16	Lee's Mills Dock Lease, Slip #4-A	119-026
5/5/16	Cemetery Deed, Shannon Cemetery Lot #141	N/A
5/5/16	Veterans Tax Credit – Approved 2016	167-046

Paul Made the Motion to approve the Consent & Signature File for May 5, 2016, Jean Seconded. The Motion carried Unanimously.

2. Review for Action: Recreation Advisory Board Discussion: Russ reported that Chris is not in attendance tonight. As was stated at last week's meeting, the discussion about the Recreation Advisory Board was to be held tonight. Chris has made it clear that he wants to take part in the discussion, and therefore the conversation is tabled until next week. Russ said that the Board won't discuss it, but will allow those in the audience to speak to it. 1) Al Hume asked if the Board has considered Linda Murray's Volunteer Application for her request to become a member of the RAB. Russ replied that it has not. 2) Carla Taylor, Chair of the RAB asked the Selectmen what started the discussion and why this is on the Agenda. Russ replied that it has come to a majority of the Board's attention that the RAB is not operating as originally intended and the Board wants to discuss the question to see if the RAB still has merit. Paul felt that the members of the RAB should be pro-recreation. He felt that Mr. Hume's suggestion that he made a couple of meetings ago, to move the Recreation Department from their present building to the 2 vacant

offices in Town Hall, and turn the present Recreation building into a Senior Center, isn't pro-recreation. In addition there have been some contentious RAB meetings. Ms. Taylor asked what the definition of pro-recreation is. There was a discussion about the RAB's mission and charge as stated on their web-page*. **Josh read the mission statement and Tom Howard read the purpose** ~~which was read aloud by Tom Howard as he had printed it from the RAB's page,~~ i.e., serve as a communication bridge between the Recreation Director, the Board of Selectmen and the Community. Paul added that based on this information it is to be in support of recreation vs. micro-managing the Department. Jean stated that as a Board they have not discussed the merits of the RAB. Ms. Taylor told the Selectmen that she was one of the original members appointed in 2007 by the then seated Board of Selectmen. The original members that were appointed back then worked for about 2 years and then they left. She added that some things won't change. Ms. Taylor said she is pro-recreation, as she actively is a volunteer coach, and that's why she volunteered to be on the RAB. She encouraged the Selectmen to look at the full picture, adding that this Board could appoint all new members but the issues won't change. 3) Mr. Hume asked if the Board would send a letter to Ms. Murray to let her know that her application hasn't be forgotten. Also, he suggested that the Selectmen ask the members of the RAB their opinions vs. just talking to the Recreation Director. 4) Joe Cormier said that the RAB must have been created due to a need. 5) Hollis Austin asked and it was confirmed that the Selectmen will have this discussion, when fully seated, which will include the community.

3. Review for Action: Staff Report 2016 Crack Sealing: Russ asked about the variance in price per linear foot or by the day, and asked which was being used. Paul asked and Walter replied that the Road Agent and/or his designee will oversee the work being done for the \$3,000 per day. Russ also wanted to know what roads would be receiving the crack sealing, as one of the bidders listed roads to be sealed, some of which are mostly gravel and with little asphalt. Paul Made the Motion to authorize the Town to contract with Connecticut Sealcoating for the purpose of roadway crack sealing asphalt roads, for the amount not to exceed \$15,000. Josh seconded. Russ questioned the information provided. The Motion carried Unanimously.
4. Josh suggested and the Board agreed to send a letter to the Department of Transportation praising them for finishing the bridge at Moultonborough Falls so quickly.

V. **OLD BUSINESS:** None.

VI. **OTHER BUSINESS:**

1. Board Update Reports: 1) Paul reported that the Master Plan Steering Committee met last night. They are tasked with reviewing the Vision and Land Use Chapters (39 pages) that the former Planner, Bruce Woodruff had drafted. He said they are struggling with this and would like to ask the Selectmen to have Walter talk to the Lakes Region Planning Commission about receiving consultation to help with this portion. Paul added that they had hoped to have these 2 chapters and the Transportation chapter completed in June, but this isn't likely until the end of the summer. He added that because many of the chapters are new vs. just being updated they questioned whether it should be called the 2016 Master Plan or the 2016 Updated Master Plan. Without having a planner, they don't have the legal expertise. What Bruce had created is in draft form only, and there are sections that are repetitive. Russ commented and Josh agreed, that some of the repetition was necessary. Walter said he has talked with Scott Bartlett about this and he thought the funds are available due to the Planner vacancy, if needed. He added

depending on what is needed, it might be covered under the Town's annual fee. 1) Mr. Cormier commented that the Master Plan is advisory only. The Board acknowledged this. Paul added that the Master Plan provides the legal basis for the Town's zoning ordinances. By Consensus the Board asked Walter to investigate what consultant services are available to assist the MPSC in reviewing these chapters.

- 2. Town Administrator's Report: Walter reported that the Transfer Station is on-line for the single stream recycling to begin on Friday, May 13th. He added that they are now using the compactors for storage. Information on the new recycling policy has been posted on the Town's website and Transfer Station attendants are passing out information sheets. Russ stated that as of May 13th all recyclables may be stored in one bin and disposed of in one compactor, eliminating going from bin to bin to recycle all the different materials. Walter informed the Board that the RFP has been issued for legal services. To date they have received 3 résumés for the Director of Public Works and one inquiry for the Planner position.
- 3. Planning Board Minutes, April 27, 2016: Acknowledged.

VIII. CORRESPONDENCE: None.

IX. CITIZEN INPUT: 1) Mr. Austin asked if the Selectmen had an update on the marketing plan for the Town. Paul replied that there haven't been any meetings of the sub-committee, and nothing new has occurred.

X. NON-PUBLIC SESSION: Not needed.

XII. ADJOURNMENT: Paul Made the Motion to Adjourn. Josh Seconded.
Motion Carried Unanimously
Russ adjourned the meeting at 7:37 p.m.

Russell C. Wakefield, Vice Chair
Approved

5/5/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant