

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

April 14 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Jean Made the Motion to approve the April 7, 2016 Meeting and Non-Public minutes as written. Josh Seconded. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of 4/14/16:

4/14/16	Charitable Exemption, Squam Lakes Conservation Society	012-002, 029-013, 057-002 & 081-003
4/14/16	Veterans' Tax Credit – Approved	199-033
4/14/16	Elderly Exemption – Renewed	8-2016-E
4/14/16	Elderly Exemption – Renewed	13-2016-E

Russ Made the Motion to approve the Consent and Signature File for April 14, 2016 as written. Josh Seconded. The Motion carried Unanimously.

2. Review for Action: CIPC Charter Amendment: Paul reported that he and Walter attended today's CIPC meeting. The Chair, Jordan Prouty questioned the Selectmen amending the charter to add a third alternate, commenting that the third alternate would rarely be able to sit. Mr. Prouty told the Committee that he is planning on retiring in 5 or 6 months, and at that time to fill the vacancy, the Board can appoint another alternate. The CIPC members voted to not add another alternate. The Selectmen agreed that based on this there was no action to take at this time.

3. Review for Action: 4 Whittier Highway Appraisal Bid Results: Walter reported that 2 bids were received, and both very close in cost. He asked the Selectmen if they wished to spend the \$6,500-\$6,600 for the appraisal. Both bidders, Applied Economics and McManus & Nault met the RFQ guidelines. Russ, as an appraiser, thought the cost shouldn't have exceeded \$3,000. He felt it didn't make sense to spend the money and to let the market decide the value. Russ Made the Motion to reject the two bids received. Paul Seconded the Motion. Josh asked and Walter replied that the property should just be put out to bid. The Motion carried Unanimously. There was a brief discussion about Town owned properties to which Walter reminded the Board that he will be reviewing and evaluating the benefits of these properties during the summer.

4. Review for Action: Selectmen's Annual Goals Retreat: The Selectmen agreed to hold the retreat on June 23rd, and try to have it at the Loon Center again if available and if not, utilize the Library's meeting room. The Board agreed the time from 10 am to noon, Walter will facilitate, and the work session is open to the public.

5. Review for Action: 2016 Convention of Committees: The Board agreed to target September and hold it at the Public Safety Building.
6. Review for Action: Planning Board Update, Chairman Scott Bartlett: Planning Board Chair, Scott Bartlett, in his PowerPoint presentation explained to the Selectmen that their mission is to plan for appropriate housing and commercial growth to sustain the community while preserving its natural resources and character. Through the various resource tools listed, they established the Town's character. Mr. Bartlett pointed out that the most listed item was keeping taxes low, while maintaining the rural and scenic character, growing in an orderly fashion, attracting developers and businesses, while attracting services for seniors to allow them to age in place. He added that the senior population is growing rapidly. They found that affordable and appropriate sized housing and commercial support services are essential to sustain the Town. This can be done through the Master Plan, creating incentives for appropriate sized, priced, and located housing for seniors and first time buyers, making commercial growth around the existing village and commercial nodes attractive, and creating incentives for service businesses for the senior population and also attracting younger workers to live where they work. The Planning Board is working on the new Master Plan Vision and Land Use chapters, with proposed Zoning changes for a village plan alternative subdivision overlay district, accessory dwelling units, mixed use, and village in-fill development ordinance. Mr. Bartlett spoke at length about the accessory dwelling units with the goals of allowing seniors to age in place, creating affordable housing for students, and small families. The requirements for accessory dwelling units were several, including that the unit must be attached to or contained within an existing conforming single family dwelling and lot, and the occupants of the accessory unit or the residence shall be the owner of the entire property. This was done to eliminate absentee landlords. The Planning Board is proposing zoning nodes and he provided the Board with a map depicting the zoning nodes. There will be a public hearing in June for the Master Plan, and in September the Planning Board will formally hand this to the Selectmen, with a public hearing for proposed Zoning ordinance changes in November, and to be voted on at the 2017 Town Meeting. He added that this timetable is subject to the availability of the new Town Planner. Mr. Bartlett was asked about types of businesses desired and he reported that those that cater to seniors. Mr. Bartlett stressed that private developers who comply with Town regulations will be responsible for funding. He asked the community to stay tuned either through watching the streamed Planning Board meetings, but also invited the public to attend their meetings.

V. **OLD BUSINESS:** None.

VI. **OTHER BUSINESS:**

1. Board Update Reports: As earlier reported, Paul said the CIPC met today and they plan on having 16 meetings. Walter and Heidi will be working with Bonnie in an effort to fill in for the Town Planner.
2. Town Administrator's Report: Walter reported that the States Landing Clean Up Day is scheduled for May 14th (rain date the 15th) and asked if anyone from the Board will be cooking. The Board said they were all available. He pointed out that he updated the upcoming agenda topics. Walter provided the Board with Stephens Landscaping Professionals, LLC's offer to adopt and maintain the traffic island at the intersection of Route 25 and Lake Shore Drive. He added that he just received this proposal and is seeking the Board's approval in order for Stephens to start before Earth Day. The Board

agreed by Consensus. Discussion occurred about revising the Adopt a Spot and Facility signs for 2017. Walter said that the Transfer Station single stream recycling project is running under budget estimates and it is planned to be on-line by May 13th for the public. He added that he met with a representative from Waste Management Co. yesterday to discuss the contract (to be reviewed at the Work Session), and learned that they will work with the Transfer Station staff to provide training. Public education will begin May 1st. This Monday, Walter and Superintendent Noyes met with management from CruCon and expressed the community's appreciation for the company being good taxpayers and the employment opportunities they provide. They learned that CruCon will be expanding to the south campus building and going from 110 employees, increasing to an additional 70-90. They were informed that the company receives few local applicants for employment, with most of their staff living 15-30 miles away. Affordable housing in Moultonborough is a challenge for them, while mid-management looking for housing in the \$300-\$600,000 range are also having difficulty. The Board agreed that CruCon is a great company and citing the many donations they've made to the community. Walter said that he and Superintendent Noyes plan on continuing to visit businesses in Town. At the April 28th meeting, Representatives Karel Crawford and Glenn Cordelli will be present to answer any of the Board's questions and would be happy to report on any specific topic(s). The Board thought the Carroll County budget, along with the bill about telephone poles would be good topics.

3. Milfoil Committee Minutes, March 23, 2016: Acknowledged.
4. Trustees of the Trust Funds Minutes, March 29 & April 6, 2016: Acknowledged.

VIII. CORRESPONDENCE:

1. Time Warner Cable, April 6, 2016, Possible Program Changes: Acknowledged.

IX. CITIZEN INPUT: 1) Joe Cormier told the Selectmen that he is sponsoring a petition to have a special summer Town Meeting in order to address the repairs needed to the Lions Club property (i.e., septic system, etc.) and to see if the Town will vote to create a Town green/park or common at the Taylor property. Walter reported that he spoke with Scott Kinmond about the condition of the Lions Club's septic system. Scott told him he knew nothing about a failed septic system. Josh said they need to know if it has failed or not. Chris agreed, that if the septic system failed the Town needs to know about it, and this is regardless of who owns the property. 2) Al Hume asked the Board to include in their TWC franchise agreement that they provide access to broadcasting school sporting events, etc. He questioned the Board's decision to eliminate the first Citizen Input at their meetings. Chris replied that although this was eliminated, the public still can request to make a comment or ask a question during the meeting. Mr. Hume reported that the RAB has requested that Linda Murray be appointed as a member. Paul replied that the status of the RAB is scheduled to be discussed at their upcoming work session. The Board acknowledged that they received Ms. Murray's volunteer application. Mr. Hume suggested, now that Town Meeting is over, that the Board look to utilize and renovate if necessary existing Town facilities. He suggested that the present Recreation Department building be dedicated solely for a senior center, and Recreation staff be relocated to the two offices formally occupied by the nurses. 3) Ken Kasarjian asked about the Town's new evaluation system based on merit and if it has been implemented. Chris replied that it has for full time staff. Russ added that evaluations will now be done on the anniversary of the employee's hire date, adding that the Board has been pleased with the ones they have received so far. Chris suggested that the Board meet to go over the evaluations together. 4) Hollis Austin began to speak about outside influences and how they can adversely affect the Town. Chris reminded Mr. Austin that topics must be about Town

issues and concerns. He continued and spoke of the Governor's proposed bill to raise the minimum wage which he felt would adversely affect employers and young people. Chris again asked Mr. Austin to limit the discussion to Town business. Mr. Austin said that he is concerned about associations and groups that work with the Town and are involved in federal programs such as HUD.

- X. NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a) personnel, dismissal, promotions and discipline, and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 8:34 p.m.

The Board exited Non-Public Session at 8:45 p.m. Paul Made the Motion to seal the non-public minutes. Josh Seconded. The Motion carried Unanimously.

- XII. ADJOURNMENT:** Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:46 p.m.

Russell C. Wakefield

Approved

4/28/16 Hope K. Kokas

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant