

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Work Session

March 24, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Josiah H. Bartlett, Jean M. Beadle (entered 4:30 p.m.), Paul T. Punturieri; Walter P. Johnson, Town Administrator.

I. CALL TO ORDER: The Chairman called the meeting to Order at 4:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. Work Session Items for Discussion:

1. Non-Public Session I:

The Chairman said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II, (b) Hiring. Russ Made the Motion to go into Non-Public Session. Paul Seconded. A roll call was taken: Paul – Aye; Josh – Aye; Russ – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 4:05 p.m.

The Board exited Non-Public Session at 4:35 p.m. Josh Made the Motion to seal the minutes for as it is determined in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Paul Seconded, and the Motion carried Unanimously.

2. New Road Agent/DPW Director Search: Walter requested the Board's approval to move forward with the preparation for the search process for a new DPW Director/Road Agent. The Board agreed by consensus to begin the process.

3. Review Marketing Plan Proposals: The Board discussed the two marketing proposals the Town had received. Walter explained that the proposals did not come from a formal RFP process, but by reaching out to these two firms to get some idea what a program might look like and some possible cost figures. The topic will be discussed further when the Select Board and School Board have their joint meeting on April 21st. No additional action is necessary at this time.

4. Board of Selectmen's Rules of Procedures Review: The Board discussed several possible changes to the Board's Rules of Procedure. It was agreed the list of organizations needed to be updated by deleting the IMA Aquatic Nuisance Plant Control Committee, Combining the Master Plan Implementation Committee with the Master Plan Steering Committee and to add the Joint School Board and Select Board Sub-Committee. Josh suggested the second to the last paragraph be removed as he didn't feel the statement reflects the feelings of the Board. After discussion on the intent of the statement, it was agreed by majority consensus that the paragraph will remain in the document. Under Section 4: Meetings #2, it was agreed item V. Citizen Input will be removed and that up to 15 minutes would be allowed for item IX. Citizen Input (new number). Section 4, item 4 will be amended to include ...after being recognized by the Chair "...will come to the podium and speak into the microphone" and insert following ...then proceed with the

question or comment “...which will be brief and pertain only to Town business.” The Board agreed 4-0-1 (Josh abstained) to place these amendments on the agenda for a vote at the April 7th Board meeting.

5. Cable Franchise Agreement Proposed Changes: This matter will be discussed later in the meeting in a non-public session.
6. Policy #7 Complaints Regarding the Performance of Town Employees: Walter suggested that the policy reads well except for paragraph 4 which could be clearer regarding not divulging the individual or individuals who are the subject of the complaint by removing the words “...nature of the complaint” and replacing them with “...the department named in the complaint.” The Board agreed by consensus to bring this amendment to the next meeting on April 7th for a vote.
7. PD Tow Company Procedure: Paul brought to the Board’s attention some additional information he has received in an e-mail from John Schlemmer regarding his professional training concerning evidence protection and security. After discussion, it was agreed by consensus that no additional action is required and the matter will continue to be under the management of Chief Wetherbee.
8. Recreation Advisory Board: Paul suggested the Board visit the charge and purpose of the RAB to determine if the RAB still has useful value and is meeting the charge. He believes it’s necessary for the RAB members to be advocates of the Recreation Department and its program and assist the staff and Selectmen with positive feedback from the community. It was agreed this topic should be discussed further at a future work session.

IV. Non-Public Session II:

The Chairman said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II, (c) Hiring. Russ Made the Motion to go into Non-Public Session. Paul Seconded. A roll call was taken: Paul – Aye; Josh – Aye; Russ – Aye; Chris – Aye; Jean - Aye. The Motion carried and the Selectmen went into Non-Public Session at 5:35 p.m. (Josh left the meeting at 5:50 p.m.)

The Board exited Non-Public Session at 6:05 p.m.

- V. **Adjournment:** Paul Made the Motion to Adjourn. Jean Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 5:46 p.m.

Christopher P. Shipp
Approved

4/7/16 Walter P. Johnson
Date
Respectfully Submitted
Walter P. Johnson, Town Administrator