

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

March 3, 2016

**MINUTES**

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

**I. CALL TO ORDER:** Chris called the meeting to Order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE:**

**III. REVIEW / APPROVAL MINUTES:** Chris asked to amend the minutes, specifically on page 2, New Business, after item 7, to insert the public hearing at this section, as that was the chronological order, and then after the public hearing, to resume with New Business, item 8. Paul Made the Motion to approve the February 25, 2015 Meeting & Non-Public Minutes as amended. Jean Seconded. The Motion carried Unanimously.

**IV. CITIZEN INPUT:** None.

**V. NEW BUSINESS:**

1. Review for Action: Consent & Signature File as of 3/3/16:

3/3/16	2016 Charitable Exemption, Moultonborough Methodist Church	052-11, 075-002 & 052-009 New
3/3/16	Elderly Exemption 2016 Update	18-2016-E
3/3/16	Management Audit Questionnaire	N/A

Russ Made the Motion to approve the Consent and Signature File for March 3, 2016 as written. Paul Seconded and the Motion carried Unanimously.

2. Review for Action: Temporary Use Permit, 63 Whittier Highway: Chris asked the Board if they had any questions. As there were none, Russ Made the Motion to approve the Temporary Use Permit for 63 Whittier Highway, March 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>. Paul Seconded and the Motion Carried Unanimously.

3. Review for Action: NHMA, Client Files: Chris reported that the NH Municipal Association is notifying the Town that unless otherwise notified, they will be destroying client legal files that are older than January 2010. Walter commented that it has been his experience that towns keep their own legal files and it isn't necessary to have them saved by the NHMA. The Board agreed by Consensus to not request that these files be saved.

4. Review for Action: Town Election & Annual Meeting Preparation: Walter provided the Board with a proposed 2016 Town Meeting Voter Information Newsletter, which is something he has done for other towns, with the purpose of providing voters with additional information. Josh questioned Article 2, second sentence, which he felt was an over statement. The other Board members felt that if the proposed community center is approved, the purpose would be to combine and centralize the community activities that are listed. The Board liked the newsletter and approved of it being uploaded to the

Town's website and to distribute. Walter asked if there was anything else that needed to be done in preparation for Town Meeting. Russ reported that he was all set for the dinner for the election workers. The Board agreed that the Ladies Auxiliary does a great job with lunch and would like a letter of thanks to be drafted.

5. Review for Action: Launch Request, Lakes Region Bass Chasers, May 11, 2016: Jean Made the Motion to approve the Launch Request for the Lakes Region Bass Chasers for May 11, 2016, for Lee's Mills and States Landing. Josh Seconded the Motion and asked that the letter from last year be sent out, reminding tournament participants of no power loading and as guests of the Town to be courteous to other patrons of the launch area. Hope informed Josh that it was her intention to send the same letter as last year. The Motion carried Unanimously.
6. Review for Action: Complaint Re Moultonborough Police Department: Chris reported that per the Town's Policy #7, Complaints Regarding the Performance of a Town Employee, the Board received a complaint from Ginger Rossetti regarding two police officers. Chief Wetherbee will be investigating the complaint and will report his findings to the Board, no later than the third subsequent Selectmen's meeting after receiving the complaint (March 17, 2016). 1) Steve Maguire asked what the nature of the complaint was. Chris replied that he'd rather wait until after the investigation. Russ felt that per the Town's policy they can provide a synopsis, stating the complaint is for harassment.
7. Review for Action: Possible Community Center Design Process: Chris said that the Board has been asked what happens next if Article 2 passes. Paul felt that the first thing is to decide on an architect for the final design in order to fine tune the last 25% of the design. Chris said that they need a building committee, and the Board agreed that it should be citizen driven and chaired by a citizen. The Board discussed the possible members, the role of the Town Planner, the need to keep the committee no larger than 7 members, and putting out to bid for an architect for the project. 1) Mr. Maguire asked if a member of the Lions Club should be included. The Board agreed that their input will be included as the uses of the Lions Club will be incorporated in the building. 2) Joel Mudgett questioned having a Town Planner as a voting member, who may not be a resident of the Town and is also an employee. The Board agreed that if Article 2 passes, the building committee should be made up of a total of 7 voting members, made up of 3 citizens (1 to be chair), with 3 ex-officio members that could also act as alternates. Walter suggested and the Board agreed to not vote on this now, but to wait to see if it is approved and if the Board is asked from now until Town Meeting, they can report that they have a plan for the make-up of the committee. 3) Hollis Austin asked and Paul confirmed that the plan would be to use the kitchen equipment that is viable from the Lions Club. Mr. Austin felt that a member of the Lions Club should be on the building committee. 4) Joe Cormier asked and the Board confirmed that the committee will make their recommendations to the Selectmen who will make the final decisions. Russ agreed the Selectmen are charged to expend the funds.

## **VI. OLD BUSINESS:**

1. ~~\*Joel~~ *Josh*\* asked Walter on his drive home tonight, to go home via Lake Shore Drive in order to count the street lights that are on, as supposedly all but one was turned off. 1) Mr. Mudgett recalled that every other street light was supposed to have been shut off and thought that Walter could verify what lights were shut off.

2. Josh reported that the Town Planner Search Committee held the first interview today.

**VII. OTHER BUSINESS:**

1. Board Update Reports: None.
2. Town Administrator's Report: Walter reported that the Town Planner Search Committee held their first meeting on Monday, and as Russ reported, held the first interview today. He met with Marie Samaha, the Conservation Commission Chair regarding the committee purchasing an easement for land adjacent to Lees Pond. If the property owner agrees then they will come before the Board to request purchasing the easement. For the next meeting, March 10<sup>th</sup>, the Heritage Committee has requested a Public Hearing to renew 3 existing Discretionary Preservation "Barn" Easements. The Board previously discussed and approved the Voters Newsletter. Election Day is March 8, 2016, 7 a.m. to 7 p.m. Walter reported that the AV/IT staff from the school has generously been helping us with the sound issues in the meeting room. He will try to work on improving the quality of videoing at the Academy and is working with the Town's camera towards that effort. In addition, they talked about having Academy students involved in the video productions in the future.
3. Board of Library Trustees Minutes, February 4, 2016: Acknowledged.
4. Advisory Budget Committee Minutes, February 5, 2016: Acknowledged.
5. Milfoil Committee Minutes, February 17, 2016: Acknowledged.
6. Planning Board Minutes, February 24, 2016: Acknowledged.

**VIII. CORRESPONDENCE:**

1. Time Warner Cable, February 17, 2016, Possible Program Changes: Acknowledged.

**IX. CITIZEN INPUT: None.**

- X. NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II 91-A:3 II (b) for hiring and (c), for matters which discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:39 p.m.

The Board exited Non-Public Session at 8:35 p.m. Josh Made the Motion to seal the minutes for a period of 90 days as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Paul Seconded. The Motion carried Unanimously.

**XI. ADJOURNMENT:** Josh Made the Motion to Adjourn. Paul Seconded.  
Motion Carried Unanimously  
Chris adjourned the meeting at 8:36 p.m.

Christopher P. Shipp  
Approved

3/10/16 Hope K. Kokas  
Date  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant

Final