

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

February 11, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Chris asked to amend the meeting minutes for February 4, 2016, page 6, Correspondence, item #1, striking \$185,000 and replacing it with \$125,000 which was the amount received from Richard Plaisted for the Adele Taylor Memorial Scholarship Trust. Paul asked to amend the same minutes, Article 2 page 3, 9 lines down, striking *miscommunication* and replacing it with *misinformation*. Paul Made the Motion to approve the February 4, 2016 Meeting and Non-Public Minutes as amended. Jean Seconded. Josh abstained as he was not present at the meeting. The Motion carried Unanimously.

IV. CITIZEN INPUT: 1) Hollis Austin asked if the Board will be voting on the warrant articles and if the public will be able to speak during the vote. Chris replied that the Board will be voting to recommend at this meeting, however, the time for the public to speak is during Citizen Input. Mr. Austin then asked if the final plans for the proposed community center will be available before Town Meeting. Paul replied no, they don't have final plans. Mr. Austin asked how accurate was the \$6.5 million that is being requested to build it. Chris, Paul and Jean agreed that the \$6.4 million will be the maximum cost. Mr. Austin felt that funding should be based on build as you go, and those who want it should be contacted to raise funds first. Russ replied that the Board is doing what the legislative body mandated. They weren't charged with designing it, engineering, etc. Chris added that the intent is for funds to be raised and that is hard to do with a hypothetical project. Paul said the basic concept of the project remains the same. If approved, the additional information gathered will be incorporated. Jean stated that the voters must first decide and until then they can't commit to a design. Mr. Austin expressed concern that the voters are being asked to approve the project without knowing exactly what the Town is getting.

V. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of 2/11/16:

2/11/16	Veterans' Tax Credit, Approved	172-019
2/11/16	Elderly Exemption, Renewed	5-2016-E
2/11/16	Elderly Exemption, Renewed	6-2016-E
2/11/16	Disposal Agreement	252-003

Josh Made the Motion to approve the Consent and Signature File for February 11, 2016 as written. Paul Seconded and the Motion carried Unanimously.

2. Review for Action: 2016 Draft Warrant, Selectmen & ABC Recommendations:

Article 2: Proposed Community Center – Walter summarized the article. Paul said that the design presented and the cost is based on a list of functions that the Board was mandated to address, for a community center for all ages. It is premature to provide a specific design. If the bond article is approved the public will be involved in the design along with the Selectmen. The purpose of this article is to settle the question. Right now the focus is on the funding and the design will come later. Josh said he can't support the project as there are too many unknowns, adding that the projected cost to run it is too much which will require an increase in Recreation staff. In addition, based on the Town's form of government he feels that only a small number of voters will vote on it. Jean, speaking in favor of the project, said that as Selectmen they each have their own opinion and sometimes it is hard to set it aside and look at what is best for the community. She feels that the project's location being in the center of Town will help to bring the community together providing a central location for people to meet. She asked people to look at what it could be and the possibilities. She suggested that the proposed community center would be used for more than just recreation, i.e. art exhibits, lectures, etc. Jean asked everyone to look at the possibilities and set personal bias aside. Chris called for the vote.

(Recommended by Selectmen 4 Yes – 1 No [Josh])

(Recommended by Advisory Budget Committee 4 Yes - 1 No)

Article 3: Collective Bargaining Agreement. Walter read the article. As there were no comments or questions from the Board, Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 4: (If article 3 is defeated), Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 5: Road Projects. Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 6: Capital Improvements & Expenditures Equipment – DPW & Firefighting. Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 7: Capital Improvements & Expenditures – Facilities – Walter read the article.

Chris asked about the \$10,000 for the Highway Garage addition. Walter replied that was for a structural rehab and the Road Agent didn't recommend it. It will stay on the CIPC's list. Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 8: Capital Reserve Funds – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 9: Deposit Expendable Trust Funds – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 10: Pay Expenses of General Government – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 11: Public Library – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 12: Technology Capital Reserve Fund - Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 13: States Landing Improvements Capital Reserve Fund – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 14: Policy #23, Competitive Bidding Policy. Walter brought to the Board's attention that the Board must make a motion if they want to vote to recommend on non-appropriation articles. Paul and Josh said that they don't want to influence the voters. Russ, Chris and Jean were in favor of making their recommendations on these articles. The Board agreed that the articles are in the warrant because the Selectmen felt it was important to ask the question and the voters will know that. Jean Made the Motion to allow the Selectmen to vote to recommend on only article 16. Russ Seconded. 4 Ayes, 1 Nay (Paul). The Motion carried.

Article 15: Policy #4A Indemnification

Article 16: Road Agent, Elected or Appointed - Walter read the article. Chris called for the vote. Josh said he was in favor of changing the position to appointed. Paul said he would abstain and wants to hear from the legislative body. Russ said that presently, they have a good Board and Town Administrator, but Boards and Town Administrators change over time. He felt that it would be too easy to influence an appointed Road Agent, especially with a \$3.5 million budget and this scares him. If the position is elected then there is some autonomy without full control by the Selectmen. Chris and Jean said for just the reasons Russ stated, that they were in favor of it becoming an appointed position.

(Recommended by Selectmen 3 Yes – 1 No [Russ] – 1 Abstain [Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 17: Ordinance #10 Noise Ordinance

Article 18: Alvord, MBLU 170-002, 4 Whittier Highway, Sale of Town Owned Property

Article 19: Alvord, MBLU 170-002, PAD Extension of Lease

Article 20: Tri-County Community Action, Citizens Petition, \$7,500. Walter read the article. Paul said that he expected supporters of the citizens petition to come and speak to it and they have not. Because of this he will abstain. Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 21: Community Caregivers, Citizens Petition, \$2,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 3 Yes – 0 No – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 22: Loon Preservation Committee, Citizens Petition, \$1,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 3 Yes – 0 No – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 23: Child & Family Services, Citizens Petition, \$3,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 3 Yes – 0 No – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 24: Winnepesaukee Wellness Center, Citizens Petition, \$10,000 – Walter read the article and Chris called for the vote. Josh commented that this was a lot of money to ask for.

(Recommended by Selectmen 2 Yes – 1 No [Russ] – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 25: Starting Point, Citizens Petition, \$1,293 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 3 Yes – 0 No – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 26: Moultonborough Suicide Prevention & Mental Health Coalition, Citizens Petition, \$12,000 – Walter read the article. Josh commented that this is a serious issue and wished the petitioners attended. Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Josh])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 27: Lakes Region Food Pantry, Citizens Petition, \$7,500 – Walter read the article. Russ commented that the request is a lot of money for a new food pantry and he isn't sure how many from Town are actually receiving the service. Chris called for the vote.

(Recommended by Selectmen 2 Yes – 1 No [Russ] – 2 Abstain [Josh & Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 28: Central NH VNA & Hospice, Citizens Petition, \$5,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Josh])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 29: Moultonboro/Sandwich Senior Meals Program, Citizens Petition, \$11,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Josh])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 30: Sandwich Children’s Center, Citizens Petition, \$3,000 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 31: Historical Society, Citizens Petition, \$2,600 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 5 Yes – 0 No)

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

Article 32: Inter-Lakes Day Care Center, Citizens Petition, \$1,350 – Walter read the article and Chris called for the vote.

(Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Paul])

(Recommended by Advisory Budget Committee 5 Yes - 0 No)

2. Review for Action: Academy’s After Prom Party Request: Paul said that he was not concerned about the amount of \$2,355 being requested, but that the only use from the community Drug and Alcohol Prevention and Education Fund has been for the prom. He said that the fund should be used for the whole community. Chief Wetherbee reported that the school has been using a drug and alcohol abuse curriculum for the past 2 years. He added that the Board in past couple of years asked for a 2:1 ratio for education and activities and he felt that the Police Department had dropped the ball. The use of these funds in the past has been on the Police Department’s “shoulders” and it is up to them to start prevention programs. Paul commented that he didn’t think that they dropped the ball, but asked that the money in the future be used to help educate and serve the community on this very serious problem. Students Marissa Perrotti and Eric DuBois, and their school advisor Whitney Sullivan, told the Selectmen that the after prom party will be a lock-in event with a short time between the prom and the party. Students will raise the balance of the \$6,000 needed. Eric, the President of the Senior Class and Student Council acknowledged the Board’s request and said that providing educational programs is something for them to work on. Josh asked and learned that the after prom party will be held at the Academy with the Police participating to ensure that students stay there. Jean said she is in full support of the after prom activity, but disappointed they are asking for the funds from the Community Drug and Alcohol Prevention and Education fund. 1) Penny Morrison said she objected to using these funds as she felt it was not what it was intended for. She felt that the Town shouldn’t have to pay and the students should raise all of the money needed. Russ Made the Motion to release \$2,355 in support of the After Prom Party as requested in Chief Wetherbee’s memo dated January 29, 2016. Paul Seconded the Motion. Josh commented that he is not in favor for the same reason he

isn't in favor of the proposed community center, asking why the Town should pay for someone else's recreation. Chris called for the vote, 4 – Ayes, 1 Nay (Josh). The Motion carried. Chris asked how people could donate and learned that donations can be dropped off at the Moultonborough Academy or sent to the Academy to the attention of the After Prom Party, 25 Blake Road, Moultonborough, NH 03254. Chief Wetherbee asked what would happen if the students raise all of the money needed and the Board replied that the \$2,355 requested would go back into the fund.

3. Review for Action: 2016 Auditor Service Agreement: Walter reported that this is the yearly auditor's agreement. Josh Made the Motion to authorize the Chair to sign the agreement with the Town's auditor, Vachon Clukay & Company for the audit of 2015. Paul Seconded and the Motion carried Unanimously.
4. Review for Action: Restoration of Involuntarily Merged Lots, MBLU 027-037: Russ Made the Motion to approve the restoration of the involuntarily merged lots now known as Map 219 Lot 6 as recommended in the Town Planner's memo dated February 3, 2016 and there is no guarantee that these now separate entities will meet permitting requirements for septic systems or other development criteria that would allow their use as residential lots. Paul Seconded and the Motion carried Unanimously.
5. Review for Action: CIPC Member Appointments, Fred Malatesta & Enid Burrows: Josh Made the Motion to appoint Fred Malatesta to the CIPC as an Alternate for a 1 year term and Enid Burrows as a Member for a 3 year term. Paul Seconded. The Motion carried Unanimously.
6. Review for Action: Street Lights on Route 109: Chris asked Josh if he wanted to move this to a work session and Josh replied that he'd rather discuss it now. Walter reported that 20 street lights were turned off in 2010, and asked if it was Josh's intent to turn them all back on. 1) Joel Mudgett cautioned the Selectmen that if they go ahead with turning these lights back on, they will be asked why some have street lights and some don't. He added that if they do turn them back on to use LED lights, although the purchase cost is more, the electricity use is less. Mr. Mudgett asked the Board to first go and see where these lights are before making a decision. Josh said he was only concerned with the lights that were turned off on Holland Street. Chris thought that it was a good idea to view the lights first before making a decision. Chief Wetherbee agreed that they should make the decision based on each light. Jean, Paul and Russ agreed that was a good idea. Mr. Mudgett also suggested that they check with NH Electric Co-Operative to find the different costs for different wattage. Walter said he would get the list of the lights that were turned off in 2010 for the Board's consideration.
7. Review for Action: Release of Non-Public Minutes: The Board agreed by Consensus that this must be done during a Non-Public Session.
8. Review for Action: Future Agenda Items Update: Walter asked for any changes and adjustments. Paul said he is working on the Board's goals and objectives and it should be a work session topic. Chris said that he'd like the Board to keep in mind the Village Vision statement that the Town should support affordable housing and to keep in touch with the Planning Board on this.

VI. OLD BUSINESS: None.

VII. OTHER BUSINESS:

1. Board Update Reports: 1) Paul said that he met with the architect this week to talk about the feedback they received from the bond and budget public hearing. He would like to

schedule informal informational sessions to allow people to view the poster boards and to ask the Selectmen questions on what is being proposed. He added that it wouldn't be a hearing but to only provide information. The Board agreed that on Thursday, March 3rd from 4:30 to 6:30 p.m. (before the Selectmen's meeting) and also on Saturday, March 5th at 10 a.m., both to be held at Town Hall, with light refreshments provided. It is hoped that the Saturday session will allow parents and those who work a chance to attend and get their questions answered. This should be posted on the Town's website and posted on all Town bulletin boards. 2) Russ was asked at the previous night's Planning Board meeting for paper copies of the last PowerPoint presentation. In regards to Chris mentioning affordable housing, the Planning Board is looking to amend the ordinance for accessory dwelling units and "nodes" with smaller building lots and reduced dimensions situated on large parcels and which would encourage recreational uses of the excess land. 3) Paul reported that the Master Plan Steering Committee and the Planning Board will be meeting to review the next draft chapters for the Master Plan.

2. Town Administrator's Report: Walter reported that there was a glitch in the posting for the bond public hearing change of location. Although the notice of the change in location was advertised, it wasn't done in the time frame required. The Bond Counsel is recommending a second hearing. Walter asked and the Board agreed to move the Work Session to February 18th at 6 p.m., and the second bond hearing to Thursday, February 25th, to start at 7:30 p.m., which will allow the Board to have its meeting at 7 p.m. The TA reported that he's been contacted by the owner of a towing company and expressed concern about the Police Department's policy to select towing companies that are located in Town first. He'd like to have this as a topic of the work session on the 18th. The Transfer Station Supervisor interviews have been completed and they have a recommendation for the Board to consider during Non-Public Session. Regarding the 4 Whittier Highway property warrant article to sell or extend the lease, he has received an inquiry from someone interested in the building located on the Taylor property, to either purchase it or obtain a ground lease with the purpose of rehabbing it for perhaps a gallery and residence. He asked the Board and by Consensus they agreed to consider this. Walter reported that they have received several volunteer applications for the At Large seat on the Town Planner Search Committee. After discussion, Russ Made the Motion to appoint Timothy Bergquist as the At Large member for the Town Planner Search Committee with a term to end upon discharge by the Selectmen. Jean Seconded and the Motion carried Unanimously.
3. Library Board of Trustees Minutes, January 14, 2016: Acknowledged. Russ commented on the high numbers reported for the use the Library's meeting room.
4. Trustees of the Trust Funds Minutes, February 3, 2016: Acknowledged.

VIII. CORRESPONDENCE:

1. Time Warner Cable, January 20 & February 3, 2016, Possible Program Changes: Acknowledged.

IX. CITIZEN INPUT: 1) Mr. Mudgett told the Board that he intended to ask the Selectmen about Article 6 budget items, and will request the Board agree that money in the article and appropriated will only be spent on those items listed. He felt that the surplus 10 wheel dump truck that was purchased this past summer shouldn't have occurred as it wasn't approved at Town Meeting and questioned the advice that was given to the Board to approve it. Mr. Mudgett thought the Board should take a look at this vehicle as he's heard the heat isn't sufficient and at

35 mph plowing speed, it doesn't drive well. The \$28,000 spent is a lot of money for a vehicle that is now sitting doing nothing and will require a lot more money to up-fit it. Also, he said he will be asking about Article 7, the Public Safety Parking lot and if the engineers are using the results of the test borings. Paul commented that the plan is to only go down 2 feet. Mr. Mudgett said that the work was done and the Board should consider this. Mr. Mudgett asked and Jean replied that the ABC did vote on the warrant articles last Friday, February 5th and their recommendations are included in the warrant. She said that the vote to recommend on Article 2 was 4 in favor and 1 against, with the rest all being 5 in favor and 0 against. Mr. Mudgett asked if the Board will put out the job description for an appointed Road Agent. Walter replied that they have one, adding that if the voters approve the appointed position, this will allow the Board to hire someone with required education and background for the job. Mr. Mudgett asked what the salary would be and cautioned the Board to not include all the extras that Scott Kinmond was paid. He also asked if an appointed position would be required to live in Town. Paul said the first step was to find out what the voters want. The Board agreed that the proposed job description could be put up on the Town's website. Chris added that they are one year away from hiring anyone, as the present term expires in 2017, and if the change is approved, they will need to appoint someone for the interim. 2) Mr. Austin asked if the Board could provide copies of the floor plan in a legible size so he can give them out to people who can't come to Town Hall. Walter said we could copy them on to 11x17 paper.

- X. NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II 91-A:3 II (a), for personnel and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Russ Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 8:34 p.m.

The Board exited Non-Public Session at 8:45 p.m. Russ Made the Motion to seal the minutes for thirty days as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Paul Seconded and the Motion carried Unanimously.

- XI. ADJOURNMENT:** Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:47 p.m.

Christopher P. Shipp
Approved

2/25/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant