

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

December 10, 2015

**MINUTES**

Selectmen: Christopher P. Shipp, Chair (absent with prior notice), Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

**I. CALL TO ORDER:** Russ called the meeting to Order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE:**

**III. REVIEW / APPROVAL MINUTES:** Paul asked to amend the meeting minutes of December 3, 2015, page 4, item 9, second sentence as he thought Josh was referring to privatization of the community center. Hope responded that privatization for the States Landing project is what he said and at the time it didn't make sense to her either and she would review the video. *[Josh actually said prioritization to the phases in reference to the States Landing project.]* Paul Made the Motion to approve the meeting minutes of December 3, 2015 and Non-Public Minutes, and December 4, 2015 as amended. Jean Seconded. The Motion carried Unanimously.

**IV. CITIZEN INPUT:** 1) Joe Cormier asked Walter if the Town of Holderness has an Advisory Budget Committee or an official Budget Committee. Walter replied that it is not advisory, but a Budget Committee, with appointed members. He added that their Budget Committee also works with the Selectmen and Town Administrator during the budget process, as Moultonborough does. 2) Ken Kasarjian asked for the School Board's reason for not meeting with the Selectmen. Paul corrected him that this is in reference to the Joint School Board and Selectmen's Subcommittee only. The School Board has asked to dissolve the subcommittee as they feel it isn't efficient and would rather meet with all of the members of the Board of Selectmen. 3) Hollis Austin commented that he attended the County Commissioner's meeting, and thanked Paul for speaking. He added that a community member is stating that the Town is paying 2/3 of the County budget vs. the 22%. Russ replied that today the Board received figures and the actual amount that Moultonborough pays is 21.9% of the Carroll County Budget, and in fact three towns pay the majority of the county's budget (Moultonborough, Wolfeboro and Conway). The Selectmen agreed that they have repeatedly stated the amount the Town pays which has consistently been around 22 to 23%. 4) Russ welcomed the Moultonborough Academy students to the meeting.

**V. NEW BUSINESS:**

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
11/24/15	Citizens Petition, Tri-County Community Action Program, Inc., \$7,500	N/A
12/3/15	Citizens Petition, Interlakes Community Caregivers, Inc., \$2,000	N/A

12/10/15	Abatement, Granted	052-009
12/10/15	Abatement, Granted	221-042
12/10/15	Abatement, Granted	096-004-000-000-013
12/10/15	Interest Abatement #3-2015	174-033
12/10/15	Disposal Agreement	104-019
12/10/15	Abatement, Granted	096-004-000-000-010
12/10/15	Abatement, Granted	096-004-000-000-010 <b>014</b>
12/10/15	Abatement, Granted	096-004-000-000-001

Paul Made the Motion to approve the Consent & Signature File as presented and commented that those who submit citizens' petitions to be on the warrant should attend the budget public hearing to speak in support of their petition. Josh Seconded. The Motion carried Unanimously.

2. Review for Action: Staff Report, 2015 Road Program & Change Order #1: Paul asked Walter if the actual work has been done. Walter replied that the work is almost done and the cost increase is within the 2015 budget. Paul said he would've liked to have received notification as this well exceeds the 10%. Jean thought that Scott had informed them, but not with a dollar figure. Russ added that this increase won't go over the 2015 budget. He read the "discussion" in Scott Kinmond's Staff Report, that adjustments were made due to requirements and efficiency for the project, which included additional asphalt reclamation, driveway excavation and additional new pavement being installed. The change order is for \$81,457.91 for a total of \$370,817.91. Josh Made the Motion to approve Change Order #1 as recommended, but agreed that the Board should've been notified before the work was done. Paul Seconded and the Motion carried Unanimously.
3. Review for Action: 2016 Holiday Schedule: Paul Made the Motion to approve the 2016 Town's Holiday Schedule as presented.
4. Review for Action: Staff Report, JLMC Member Appointments: Russ reported that the Staff Report is requesting that the Board appoint Walter Johnson from management, Carol Fucarile from Assessing, Dan Sturgeon from Recreation, and Angela Hoyt from the DPW to the Joint Loss Management Committee. Paul so Moved, and thanked Scott Kinmond for his 17 years of service on the committee. Jean Seconded and the Motion carried Unanimously.
5. Review for Action: 2015 Trust Fund Expenditures - 1) Capital Reserve & Maintenance; 2) Funding of Community Center & Playground Project; 3) 2015 Article 12; 4) 2015 Article 13: Russ reported that there were four requests to the Trustees of Trust Funds to reimburse accounts from the Trust Funds. 1) To reimburse \$157,500 Public Works and \$40,000 from the Municipal Building Facilities Capital Reserve Fund per Article 12. Josh Made the Motion to approve the request as written, Paul Seconded and the Motion carried Unanimously. 2) Reimburse \$4,353.60 from the Municipal Building Capital Reserve Fund per Article 13. Jean so Moved, Paul Seconded. The Motion carried Unanimously. 3) Reimburse \$228,082.74 to the Maintenance Trust Fund – Milfoil, and \$1,154.43 to the capital Reserve – Fuel Assistance. Paul so Moved and Jean Seconded. The Motion carried Unanimously. 4) Reimburse \$9,735.56 for 2015 expenditures from the Municipal Building Trust Fund. Paul so Moved, adding that a portion of the Community Center/Senior Center was for the soccer field. Jean Seconded and the Motion carried Unanimously. Joe Cormier questioned if it should've been Article 14 instead of 12. He also thought that the language "...raise and appropriate" was incorrect in regards to the Communication Technology CRF, when in fact these funds are not

raised from taxes, but from the Time Warner Cable (TWC) franchise fee. Mr. Cormier thought that the people should be asked if they want to continue to pay a fee to TWC to offset the franchise fee. Discussion occurred with the Board and Mr. Cormier about the franchise fee, the fee charged to TWC users, and that these funds can be used to bring DSL to those who are not TWC users. Russ commented that the Selectmen are elected to enter into contracts and it wasn't practical to have all involved in each decision, as nothing would get done.

## **VI. OLD BUSINESS:**

1. Staff Report, MFD Reallocation of Asset: Russ reported that Chief Bengtson provided the information requested. The 2007 Ford Expedition has 114,500 miles and is rusting out. The 2004 Chevy Suburban has 97,431 miles, with a new motor at 64,000 miles, and isn't rusting. Paul Made the Motion to approve the reallocation of assets as recommended in Chief Bengtson's Staff Report dated December 3, 2015. Jean Seconded and the Motion carried Unanimously.

## **VII. OTHER BUSINESS:**

1. Board Update Reports: 1) Russ reported that the Planning Board appointed Richard Thorman as an Alternate. 2) Paul reported that he, Walter and Jean met with the Lions Club Executive Council this week and learned that they are willing to consider moving to a new building if one should be built. They don't have plans now to make any move, but realize that the club can't afford the maintenance costs of the present building. Paul suggested that Walter draft a lease extension for the Lions Club. As reported, he did attend the County Delegation hearing and the budget for 2017. Paul said that when he asked them how this occurred, he was repeatedly told that they were under budgeted. Paul said the Selectmen need to keep this in mind for the 2016 budget and to expect an increase from the county. Discussion occurred between the audience and the Selectmen regarding the Town's recourse for the county's mismanaged budget. The Board agreed that the Town must pay the county tax bill or each member can be held financially responsible, Town assets seized, and Moultonborough property owners can also be held financially responsible. Russ commented that most of the towns in Carroll County aren't willing to put up a fight, as the three towns pay the majority of the bill. He added that change needs to come from the legislature. Josh added that the delegates are elected to represent their towns. Moultonborough's Carroll County Delegates are Karel Crawford, Glenn Cordelli and Donald Wright. Jean commented that when the Commissioners attended the Board's meeting, despite their assurances, the Selectmen knew that as they go forward their budget requests will increase.
2. Town Administrator's Report: Walter reported that the Conservation Commission received several proposals for the update to the 2007 Natural Resource Inventory and they and the Town Planner are evaluating them. The next budget work session is Friday, December 18<sup>th</sup> and a revised schedule has been provided. All departments continue to prepare for year end and encumbrances and continued appropriations will be presented to the Selectmen for their consideration. A representative of the Trustees of the Trust Funds will attend the work session on the 18<sup>th</sup> to discuss their request for funding. Russ complimented Walter on providing the Selectmen with a budget that was clear and understandable.

3. Heritage Commission Minutes, November 23, 2015: Acknowledged. Josh asked why the members of the Heritage Commission are discussing the Dollar General application that was before the Planning Board. Jean replied that it was a discussion among the members without any conclusions. Russ said the application was passed with 17 conditions, which are rigorous and will be quite a task for the Planner and Code Enforcement to insure compliance.
4. Trustees of the Trust Funds Minutes, December 2, 2015: Acknowledged.

**VIII. CORRESPONDENCE:**

1. Time Warner Cable, December 2, 2015, Possible Program Changes: Acknowledged.

**IX. CITIZEN INPUT:** 1) Mr. Kasarjian urged the Trustees of the Trust Funds to wait to invest the \$3 million dollars, until after the feds raise the interest rate.

**X. NON-PUBLIC SESSION:** Walter said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a) for personnel and will reconvene for adjournment. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Jean – Aye; Russ – Aye. The Motion carried and the Selectmen went into Non-Public Session at 8:01 p.m.

The Board exited Non-Public Session at 8:05 p.m. Josh Made the Motion to seal the minutes for a period of 90 days. Paul Seconded. The Motion carried Unanimously.

**XI. ADJOURNMENT:** Paul Made the Motion to Adjourn. Josh Seconded.  
Motion Carried Unanimously  
Russ adjourned the meeting at 8:06 p.m.

Christopher P. Shipp  
Approved

12/17/15 Hope K. Kokas  
Date  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant