

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

September 10, 2015

**MINUTES**

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

**I. CALL TO ORDER:** Chris called the meeting to Order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE:**

**III. REVIEW / APPROVAL MINUTES:** Josh asked to amend the Work Session minutes of September 3<sup>rd</sup>, to reflect that he made the motion to adjourn and *Paul* not Josh Seconded. Paul Made the Motion to approve the minutes of September 3, 2015 Work Session, Non-Public and Meeting Minutes as amended. Jean Seconded and the Motion carried Unanimously.

Chris and the Board of Selectmen welcomed Walter as Moultonborough's new Town Administrator.

**IV. CITIZEN INPUT:** 1) None.

**V. NEW BUSINESS:**

1. Presentation: George Sansoucy, P.E., 2015 Utility Values: George Sansoucy introduced himself and Chirelle Lucas to the Selectmen as the Town's contracted Utility Appraiser. He added that Ms. Lucas is the Town's project manager. They have completed the 2015 utility and telecommunications assessments in Town. In so doing, they have mapped all the utility easements throughout the Town, listing the properties effected and the square feet per parcel, which is available to the Assessor. In the past the NH Department of Revenue's Utility Appraiser assessed the utilities in Moultonborough, but did not put a value to the right of way easements that cross over public and private land or any new construction. Mr. Sansoucy gave a detailed listing of the 2015 assessments for: Eversource (formerly PSNH), NH Electric Co-op, Lakes Region Water Co., Fairpoint Communications, Time Warner Cable Co., and TDS Merrimack Co. Telephone. He pointed out that they were told that there are two other utilities on the NH Electric Co-op poles in Moultonborough, but have yet been able to identify where they are located, as this information has not been made available through the Co-op. The assessments of these utilities have all increased due to the value of the right of ways, and also improvements and new construction that has been made. Mr. Sansoucy pointed out that the biggest increase is for the NH Electric Co-op which was assessed in 2014 for \$9 million and has increased for 2015 to \$27 million. He told the Board that the recent Fairpoint appeal by two towns was essentially upheld, as the company didn't contest it. The same assessment model is being used statewide and also in Moultonborough, using the Town's land values. Josh asked and Mr. Sansoucy replied that it is very likely that

the NH Electric Co-op will appeal. He added that in the budget process the Board should plan on an overlay for the appeal. Mr. Sansoucy explained that Moultonborough could be one of many towns as part of a defense group which will spread out the cost. He felt that the Town will not see any movement from the NH Electric Co-op to settle prior to the appeal process. Paul asked and Mr. Sansoucy explained that the tax rate for the utilities based on the \$8.86 present tax rate will be less that amount of what is paid for the statewide school tax, now \$2.26, resulting in a local utility tax rate of \$6.60 per thousand. The defense group is made up of 62 communities and each town paid 2% of the appeal cost, a total of \$400,000 over 4 years. This percent is likely to decrease as more towns are added. He said that while there is an increase in taxable revenue, the Town needs to hold funds to negotiate. Chris and the Board thanked Mr. Sansoucy and Ms. Lucas for their work and for attending the meeting.

2. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
	NONE	

Chris reported that there were no items for approval in the Consent & Signature File.

3. Review for Action: Resignation of Wallace A. Daigneau, DPW Facilities: Chris reported that Andy Daigneau has submitted his letter of resignation, with his last day being Friday, September 11, 2015. He added that Andy's position is one of those that is critical and the work that is done is not realized until after they are gone. The Board accepted Andy's resignation with regret and thanked him for his ten years of service to the Town. Scott suggested and the Board agreed that a letter will be sent to Andy.

**VI. OLD BUSINESS:**

1. Time Warner & Fairpoint Proposal for Broadband Expansion: Josh told the Board that Bill Gassman has been working with Fairpoint to expand broadband in Town and asked him to report. Mr. Gassman said that to date he hasn't received anything from Time Warner. Fairpoint has made a proposal to connect or increase the speed to approximately 60 homes in the Brick Kiln area and the Heron Pond area. Mr. Gassman added that there will still be small pockets that are not connected. Fairpoint will provide a proposal for the Sheridan and Sachem Road areas and he expects that it will be less than the \$75,000 that was first proposed. The proposed cost for the Brick Kiln area is \$37,500 and for the Heron Pond area, it is \$6,000 a total of \$43,500. Paul reminded the Board that this will be the first time spending any of the funds from the Communication Technology fund. Josh felt that the Town needs to be clear to property owners in this area that once this is done, the Town's involvement is done. He added that they need to be sure to not promise anything for speed and thought that a letter should be sent to property owners in these areas. Paul agreed that if it is approved, a letter should be sent to those affected, adding that it is an improvement to the Town's infrastructure and it is their choice to subscribe to Fairpoint or not. Paul Made the Motion to approve the expenditure from the Communication Technology fund as proposed in Bill Gassman's email dated September 9, 2015 with Fairpoint, to not exceed \$37,500 for the Brick Kiln area and \$6,000 for the Heron Pond area, for a total of \$43,500. Josh Seconded the Motion. Jean said that while this agreement will not affect her area, but as the initial author of the warrant article to create the fund and with the hope that her area on Sheridan and Sachem Roads will also have this improvement, she abstained from the vote. The Motion carried Unanimously (4 Aye, 1 Abstain). Josh and the Board thanked Mr. Gassman for his effort to expand broadband in the Town.

2. Paul, referring to the letter received last week about the Town Clerk's hours, asked if the author of the letter had received a response. Russ reported that Barbara, the Town Clerk did respond in a letter.
3. Josh asked if there has been any progress towards improving the Town Hall Streams. Paul replied that it is a work in progress.
4. Josh reported that he and Russ are having problems receiving emails through the Town's email server. He added that Tom Sawyer is looking into it.

**VII. OTHER BUSINESS:**

1. Board Update Reports: 1) Josh said that he received an email from the Chair of the Board of Library Trustees, asking about the schedule of the 2016 budget, as they have begun working on the Library's budget. In addition, she asked who the Chair is of the Advisory Budget Committee. Jean replied that their first meeting will be on Tuesday and at that time a Chair will be elected. 2) Russ referred to Susette Remson's memo, she provided the Board with the costs for colored photos in the newsletter. He added that she needs an answer. By Consensus the Board agreed to stay with black and white. 3) Chris reported that he received an email with a photo of the Long Island boat ramp, which has become very congested with boats floating around the ramp area, making it difficult for boats to launch in and out of the water. Scott Bartlett told the Board that as a weed watcher, he has seen boats congregate in the shallow water and it does become congested. Chris said that the Town has done everything it can do up to the water line, then it is a state matter. Josh suggested contacting Marine Patrol. Chris thought that this would be difficult for Marine Patrol with only 2 marine patrol boats on the whole lake. Mr. Bartlett said that since there is no Town law enforcement going on, he has seen parked cars without permits and also overnight parking. Jean suggested to send a letter to Marine Patrol in the spring asking for their help.
2. Town Administrator Report: Walter thanked the Board for giving him the opportunity to serve the Town of Moultonborough and thanked them for tonight's reception. He reported that he spent two days with Carol Granfield transitioning into the position, which was very helpful. He added that Carol told him she is available to answer any questions. Walter said he attended the Carroll County Commissioner's public hearing for the supplemental budget. He opened the tax sale bids today, with 3 out of 4 parcels receiving bids. One parcel had 4 bids, which included Property Owners at Suissevale Association. For this lot, the association must decide if they want the right of first refusal. Walter reported that he sat in on today's exit interview. He will conduct tomorrow's staff meeting for Department Heads at the Public Safety Building and will attend the bid opening with Scott for the Road Project on Friday. Walter said that he will be speaking with Tom Sawyer about some computer issues.
3. Trustees of the Trust Funds Minutes, August 31, 2015: Acknowledged.
4. Single Stream Recycling Review Committee Minutes, August 18 & September 1, 2015: Acknowledged. Jean reported that the committee will give their report to the Board at their work session on September 24<sup>th</sup>.
5. Zoning Board of Adjustment Minutes, September 2, 2015: Acknowledged.

**VIII. CORRESPONDENCE: None.**

- IX. CITIZEN INPUT: 1) Joe Cormier reported that he has been trying to view the meeting, but it appears that Town Hall Streams isn't working. Hope reported that there had been a problem**

with the School Board meeting, which also didn't stream, due to a jack being unplugged vs. using the switch. She plugged in the jack once she learned that it had been unplugged. 2) Hollis Austin said that Andy Daigneau is a person of high quality, and he wishes him all the best in his future endeavors. 3) Joe Cormier suggested to Josh and Russ for their email problem to check the .pst file.

- X. NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (b), hiring, and (c) reputation, and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 8:13 p.m.

The Selectmen exited Non-Public Session at 8:56 p.m. Paul Made the Motion to seal the minutes as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself, and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Josh Seconded. The Motion carried Unanimously.

- XI. ADJOURNMENT:** Paul Made the Motion to Adjourn. Russ Seconded.  
Motion Carried Unanimously  
Chris adjourned the meeting at 8:57 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant