

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Work Session**

**September 3, 2015**

**MINUTES**

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Carol Granfield, Interim Town Administrator, Scott Kinmond, Administrative Liaison.

**I. Call to Order:** The Chairman called the meeting to Order at 4 p.m., followed by the pledge of allegiance to the flag.

**II. Work Session for a Facilitated Discussion Regarding Recreation Facility:** The discussion was facilitated by Interim TA Granfield. The Board invited the Recreation Director Donna Kuethe to also participate, and she was in attendance. Interim TA Granfield reviewed some discussion points and information:

1. Purpose: What is the next step in a Gym Facility? There was a consensus that the next steps were:
  - a. Evaluate
  - b. Study Review
  - c. Warrant Article
  - d. Present the facts
  - e. Final Ending
2. To be Discussed:
  - a. Building name:
    - i. Community Center – It was agreed by Consensus
  - b. Building Content:
    - i. Gym
    - ii. Multi-purpose Gym
    - iii. Multi-purpose space
    - iv. Size 7,500-17,000 sf
    - v. Youth and senior programs
3. Examples of Other Community Centers:
  - a. Fryeburg, ME \$1.6M - Prefab building (\$200 sf cost)
  - b. Meredith, NH - 18,000 sf , \$4M-(2006)/ \$400K fundraised

There was a general Board discussion of the facility use and impact of the existing Town properties, i.e. Lions Club, Recreation building and Taylor property. The Board, setting aside their personal feelings of the project, did all agree that the Town meeting has charged them with bringing back information and with respect to the various studies conducted surrounding the recreation space needs. The Selectmen agreed that the location would be adjacent to the school facility and in conjunction with the Taylor

property, and that the facility would be a multi-use facility. The Board agreed that as they look at the project that it should:

1. Be called a Community Center, as it needs to be a sense of community;
2. All-purpose Gym (11,000 sq. ft.), to allow for walking space on outer area of gym;
3. Multi-purpose rooms to accommodate specialty activities and undeveloped or unstructured activities;
4. Commercial kitchen to support and accommodate senior meals program.

The Board felt that the remaining work with the school district's architect needs to be completed to provide a conceptual rendition (2014 Town Meeting, \$17,500). The Selectmen also said that a discussion needs to occur with the Lions Club and about the programs which utilize the facility, to better understand their needs and willingness to participate in a multi-use facility. The Board felt that once these items are complete then they could look at the fiscal impacts of a facility, and the other properties. They also stated that if any type of a facility is ever constructed it would meet all Planning, Zoning regulations and building codes. Donna Kuethe advised the Board that she will be away for the next couple of weeks, but upon her return she will schedule with the school architect to set up a meeting.

**III. Non-Public Session:** Chris said that the Selectmen needed to go into Non-Public Session per RSA 91-A:3 II (b) & (c), and will reconvene to complete the work session. Josh Made the Motion to go into Non-Public Session. Paul Seconded. A roll call was taken: Paul – Aye; Josh – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 5:00 p.m.

The Board exited Non-Public Session at 5:10 p.m. Josh Made the Motion and Paul Seconded to seal the minutes having voted by a vote of 2/3 or greater of the members present to seal the minutes as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself, and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. The Motion carried Unanimously.

**IV. Adjournment:** Josh made the Motion to Adjourn. \***Paul** Seconded.  
Motion Carried Unanimously  
Chris adjourned the meeting at 5:11 p.m.

Christopher P. Shipp  
Approved

9/10/15 Scott Kinmond  
Date  
Respectfully Submitted  
Scott Kinmond, Administrative Liaison