

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

August 13, 2015

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett (absent with prior notice), Jean M. Beadle, Paul T. Punturieri; Carol Granfield, Interim Town Administrator (absent with prior notice); Scott Kinmond, Administrative Liaison; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul asked to amend the minutes of August 6th, Citizen Input I, 2) ...asked Selectmen to help her cause to persuade Carroll County *Nursing Home*, which should read *Delegation* and not nursing home. Also, add the word *old* in front of any reference to nursing home. Page 2 Citizen Input I, 3. c), strike *Misuse* and replace it with *Abuse*. Page 3, Other Business, item 3, after facilitate, add *a session of* and strike *meet* to read, *"...facilitate a session of similar goals with departments."* Paul Made the Motion to approve the Non-Public minutes of July 30, 2015 and the minutes of August 6, 2015 as amended and Non-Public for same. Russ Seconded and the Motion carried Unanimously.

IV. CITIZEN INPUT: 1) None.

V. NEW BUSINESS:

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
8/13/15	Letter Re Tedeschi Foods aka TFS Newco, LLC, NH State Liquor License	142-001

Chris read the Consent & Signature File. Paul commented that from the email received, it appears that Seven Eleven has purchased this business. Russ Made the Motion to approve the Consent & Signature File for August 13, 2015. Jean Seconded and the Motion carried Unanimously.

2. Review for Action: 2012 Tax Deed Waivers & Tax Deeds: Tax Collector Susette Remson told the Board that the waivers she is recommending are routine. The first group she explained are taxpayers who have set up a payment agreement. The second group are property owners that are involved in the FRM scandal, which is an ongoing investigation, in various stages of litigation, including bankruptcy. The third group (1 property) is new and was seized by the US Marshalls Service. Russ Made the Motion to waive the tax deeds on the 10 properties as outlined in the Tax Collector's memo of August 3, 2015, pursuant to RSA 80:76 II-a. Paul Seconded and the Motion carried Unanimously. Susette explained that the next group of properties are in danger of being tax deeded. She added that Scott has forwarded the list to Department Heads regarding the need for

inspection for possible environmental concerns or other liability exposures. If identified as such, then the Board needs to provide the property owner with at least 30 days' notice to enter the property. Russ Made the Motion to authorize the Interim Town Administrator to send notice to the following properties, 6, 7, 8, 9, 13, 14, 21, and 22 and 23 at the Fire Chief's and Code & Health Officer's discretion, the Town's intention of conducting an inspection. Paul asked and learned that this would be for the tax year of 2012 and these properties have balances on subsequent years. Paul Seconded and the Motion carried Unanimously.

3. Review for Action: Carroll County Sheriff's Dept., Letter of Support: Chris reported that the Carroll County Sheriff's office is applying for a Homeland Security grant to upgrade the County's radio system at their Dispatch Center. Russ Made the Motion to send a letter from the Town of Moultonborough in support of Carroll County Sheriff's NH Homeland Security Grant application to upgrade the County's radio system. Paul Seconded. The Motion carried Unanimously.
4. Review for Action: WMF Interim Co-Manager's Temporary Wage Adjustment: DPW Director, Scott Kinmond reported that he has been working with the Interim Town Administrator and they recommend a 3% temporary wage adjustment for the two staff members at the Waste Management Facility that are acting as co-managers in the absence the WMF Supervisor, which would be retroactive to May 11, 2015 until a decision is made about the future of the WMF (single stream recycling vs. present recycling system). He added that they base their recommendation on previous situations where staff have filled in as a temporary supervisory. Scott reported that the two staff members are filling approximately 75-80% of the supervisor duties. Scott and his office assistant are providing fiscal, scheduling and supervisory support, as the two individuals have no experience in these areas. Chris asked and learned that the staff members were notified of their recommendation. Chris thought that the 3% suggested was a very small incentive, especially based on what the supervisor's pay had been. The Board agreed that the WMF has been operating well during this time. Scott explained that until a decision is made about the direction of the WMF, then it is premature to hire a new supervisor. If single stream recycling is put in place, it will likely reduce the number of staff. Paul commented that it wasn't the Board's intent to consider single stream recycling in an effort to reduce staff numbers. He asked Scott if it was decided to go with single stream, could those employees that are not needed at the WMF be moved to other positions. Scott replied that this would likely occur. Paul suggested a stipend for each person plus a temporary increase. Jean thought it should be a stipend only and paid per pay period. Paul Made the Motion to pay each temporary co-manager a \$75 stipend per week (\$150 per pay period) retroactive to May 11th until a final decision is made. Russ Seconded and the Motion carried Unanimously.

VI. OLD BUSINESS:

1. Russ asked the Board if they wanted 5 gift certificates to raffle off at the Volunteer Appreciation Luncheon, as they did last year. Jean was in favor but asked that this year, only the volunteer get the ticket versus spouses, etc. The Board agreed by Consensus. Russ said he would solicit the gift certificates and will start now in order to have them ready for the luncheon.
2. Paul, referring to Tuesday's meeting with the School Board and the UNH Feasibility Study Committee's recommendation, asked the Selectmen to consider the financial implications of building a new gym facility *at the next work session*.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: 1) Paul reported that he was unable to attend the CIPC meeting today.
2. Town Administrator Report: None.
3. Trustees of the Trust Funds Minutes, (2) July 27 & August 3, 2015: Acknowledged.
4. Single Stream Recycling Review Committee Minutes, August 4, 2015: Acknowledged.

VIII. CORRESPONDENCE:

1. Center Harbor Board of Selectmen, July 4th Fireworks, August 5, 2015: Chris reported that the Center Harbor Selectmen's letter thanked the Town for its contribution to the July 4th fireworks show.
2. Time Warner Cable, Possible Program Changes, August 5, 2015: Chris reported this was their usual letter.

IX. CITIZEN INPUT: 1) None.

X. NON-PUBLIC SESSION: Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a), hiring, and will reconvene for adjournment only. Jean Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Paul Seconded. A roll call was taken: Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:37 p.m.

The Selectmen exited Non-Public Session at 8:16 p.m. Paul Made the Motion to seal the minutes as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself, and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Russ Seconded. The Motion carried Unanimously.

XI. ADJOURNMENT: Paul Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:17 p.m.

Approved: Christopher P. Shipp, Chair
Board of Selectmen

Respectfully Submitted, August 20, 2015
Hope K. Kokas, Administrative Assistant