

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

August 6, 2015

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Carol Granfield, Interim Town Administrator; Scott Kinmond, Administrative Liaison; and Carol A. Fucarile, Executive Assistant.

- I. **CALL TO ORDER:** Chris called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Paul asked to amend the Minutes of July 30, 2015 as follows: 1) Under "New Business," #3 should read "The General Fund is approximately \$5.1 million above the *target of 12.5%* set by the Board." Also, there is a typo on the bottom of page 3, VI, Old Business, #3: August 9 should read August **6**. Josh Made the Motion to approve the minutes of July 30, 2015 as amended. Paul Seconded, and the Motion carried Unanimously. Josh asked that the non-public minutes of July 30, 2015 be tabled since there were some things omitted and need to be discussed further in a non-public session.
- IV. **CITIZEN INPUT:** Since we now have the streaming in place, Chris asked that from now on, the public come up to the podium and state your name. 1) Joe Cormier received emails asking to comment about the Town website for the streaming. There may be some confusion when you click on the yellow flasher where it sends you to another pdf file and it goes to the actual site. Some people are not aware that the wording in blue "Town Hall Streaming" is actually is the link. If possible, they would like to be able to click on the master file without the intermittent step. This was acknowledged by the Selectmen. 2) Dorothy Solomon, representative of "Starting Home," a Veteran's Transitional Housing" program for homeless Veterans. Ms. Solomon was assisted by Robert Pierpont who is a retired Veteran and is also on the Starting Home Board. Ms. Solomon asked the Selectmen to help her cause to persuade Carroll County *the Delegation* by writing a letter of support from the Selectmen to the Delegation to use the wings of the *old* nursing home for a Veteran's Home. Homelessness is here but is unrecognized. Carroll County is the only county in the state without a shelter for homeless people. There is a section of the *old* nursing home that can't be used for a nursing home any longer because it doesn't meet state standards, but can be retrofitted for other purposes such as a Veteran's Home. Starting Home has received a proposal from Home Depot to provide materials for the project and several contractors and individuals are willing to do the work. Materials and labor that can't be obtained will be funded by grants. They have a grant writer who is being paid by donations from Memorial Hospital, but need the building before the grants can be had. The wings of the *old* nursing home will provide housing for seventeen veterans, both male and female. Starting Home will offer health, on-the-job training, jobs and then provide housing. Ms. Solomon is asking all of the towns in Carroll County for a letter and passed out a list of supporters they have received thus far and there are more coming in. Josh asked why there is an objection to the use of the building,

and Starting Homes does not know the reason. Mr. Pierpont reiterated that this isn't a shelter, but a transitional home wherein they're trying to get Veterans back into the society as taxpayers with jobs. Josh asked where funding will come from and was told that it will come from volunteers and grants. Paul Made Motion to approve Scott Kinmond or Carol Granfield to write a letter in support of Starting Home to the Delegation. Russ seconded and the Motion carried Unanimously. 3. Hollis Austin: a) Is there a schedule for rollout of the live streams for all meetings on the Town's website and when it will begin for each board and committee and was it announced to the public? Paul stated that it was announced last week. Carol said they will be sending out a memo to departments, so that the committees will have it, stating what is needed and that it is available. It will list which meetings will be streamed. Chris stated that if a meeting is held in the conference room, it should be streamed and shouldn't be an option, but Paul said it is an option. Josh stated it should be encouraged. Carol will reach out to departments and will state that the Selectmen encourage the live streaming, but it is up to them. Paul suggested the Planning Board, CIPC, Recreation Advisory Board, ABC, etc. b) Mr. Austin wondered if Town government gives any funding, directly or indirectly, to Planned Parenthood or its affiliates. The Selectmen did not have any knowledge of this. c) Mr. Austin asked if Moultonborough has been contacted by John Wozmak, Senior Director for Substance Abuse and Behavioral Health? Is a meeting planned with him, and if so, can it be scheduled so residents of Moultonborough can attend? Hollis suggested that the public be aware of what is going on locally. Chris stated that he has not been contacted and it should probably go through the Police Department; and if there is a meeting it should be open to the public. Josh suggested that the Police Chief be asked if he has been contacted and also agreed that this is a serious problem. Carol will follow up with the police chief. d) Mr. Austin asked if there is a plan to have a microphone at the podium. Carol is looking into this to see if one is needed.

V. NEW BUSINESS:

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
8/6/15	Dissolution of Town Engineer Screening Committee	N/A
8/6/15	Dissolution of Village Vision Committee	N/A

Chris read the Consent & Signature File. Jean Made the Motion to approve the Consent & Signature File for August 6, 2015. Paul Seconded and the Motion carried Unanimously.

2. Review for Action: Adopt-A-Spot Recognition: Scott stated that, for this year, there were some new folks and some who had done it for many years. All do an excellent job. This year they visited the gardens a little earlier in the season than they had done last year. There are seven different organizations/families now. In June, Andy Daigneau, from Facilities/Grounds Division, escorted three judges from the Senior Meals Program, and the winners are: First Place: Public Safety Building by Miracle Farms Landscape; Second Place: Moultonborough/Sandwich Town Line by the Patnaude and Reeves Families; and Third Place: Moultonborough Transfer Station by the Moultonborough Toastmasters (Deb Kumpf accepted). Scott and Carol will do a press release concerning the recognitions.

3. Review for Action: Proposed 2015 Road Program Land Acquisition: Scott presented a memo to the Selectmen concerning the acquisition of a triangular piece of land containing 902 square feet, located on MBLU 162-091 for the reconstruction of the intersection of Wentworth Shore Road and Shaker Jerry Road for the price of three

thousand (\$3,000.00) dollars. Josh Made a Motion to accept the Memo dated August 3, 2015 from Scott D. Kinmond, Highway/Road Agent, to the Board of Selectmen referencing the same. Paul Seconded and the Motion carried Unanimously. Scott explained the process under NH RSA 41-14 and his timeline for the project.

4. Review for Action: Dissolution of Village Vision Committee: Josh Made the Motion to accept the Dissolution of the Village Vision Committee and to send a letter of appreciation to all the members. Russ Seconded, and the Motion carried Unanimously.
5. Review for Action: Dissolution of Town Engineer Screening Committee: Josh Made the Motion to complete the dissolution of the Town Engineer Screening Committee and to send a letter of thanks to all who participated. Paul Seconded, and the Motion carried Unanimously.

VI. OLD BUSINESS:

1. Town Administrator Search Update: It is moving along; nothing new to report other than getting closer to having the background check returned and finalize the contract negotiations. Carol asked the Selectmen, depending on when this comes forth and all is agreeable, would they like to wait for a meeting to announce or have a press release sent out. Chris said that if it is a day or two before a meeting, then they would announce at the meeting, if not, then to send out a press release.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: Jean met earlier this week with the Single Steam Review Committee and they are hoping to be able to make a presentation to the Selectmen in early September.
2. Josh stated that Time Warner negotiations are back on stream and have gotten more information for the high speed. Bill Gassman has done a great job, but was unable to attend tonight's meeting. Josh stated that some people do not think they have broadband available, but actually do. Most of the issues are at the point where they are pretty comfortable.
3. Paul made a recommendation to change the date of the Convention of Committees from September 24 to Thursday, October 22 at 5 p.m. at the Moultonborough Academy to facilitate *a session of* similar goals with departments. The Selectmen would like to hear from the department heads concerning their goals and want to get them involved. The extension would allow this to tie into the budget time and the new Town Administrator should be here then.
4. Scott discussed the sick leave committee wherein there was a previous Selectmen who was on it. There will be meeting next week. Jean offered to fill this vacancy.
5. Town Administrator's Report: Invitations for the volunteer recognition luncheon will be sent out around the end of August. Carol asked the Selectmen if they would prefer to all sign the Certificates for the volunteer recognition or only be signed by the Chair. Paul felt it would be more meaningful for all Selectmen to sign, and all agreed. Carol asked Alison, since she is very creative, to come up with a couple of different versions for the invitations to be signed by the Selectmen for their review/decision. In addition, Carol advised that the information for the Town Hall Streams will be sent out. Included with the paychecks this Friday is the personnel change made by the Selectmen last week. Should the employees have any questions, they should check the website or check with their department head or with Carol. Anniversary dates are spread out and should work

well. Carol asked the Selectmen to let her know if they had any input concerning the meeting with Virtual Town Hall.

6. Planning Board Minutes, July 22, 2015: Acknowledged
7. Heritage Commission Minutes, July 22, 2015: Acknowledged
8. Trustee of the Trust Funds' Minutes, July 27, 2015: Acknowledged

VIII. CORRESPONDENCE: None.

IX. CITIZEN INPUT: None.

X. NON-PUBLIC SESSION: Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a), (b), (c) and (d), and will reconvene for adjournment only. Josh Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Paul Seconded. A roll call was taken: Paul – Aye; Josh – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:45 p.m.

The Selectmen exited Non-Public Session at 8:45 p.m. Paul Made the Motion to seal the minutes as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself, and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Josh Seconded. The Motion carried Unanimously.

XI. ADJOURNMENT: Paul Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:46 p.m.

Christopher P. Shipp, Chair
Approved

August 13, 2015

Date

Respectfully Submitted

Carol A. Fucarile, Executive Assistant