

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Meeting**

**April 6, 2015**

**MINUTES**

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Hope K. Kokas, Administrative Assistant.

**I. CALL TO ORDER:** Chris called the meeting to Order at 7:56 A.M.

**II. PLEDGE OF ALLEGIANCE:**

**III. INTERIM TOWN ADMINISTRATOR:** Chris said that the purpose of this meeting was to announce that the Selectmen have entered into a contract with Scott Kinmond as the Administrative Liaison between the Selectmen and Department Heads. Mr. Kinmond was asked to take this on as he has the most experience with Town employees. Paul clarified liaison as being clerical. Russ asked about the mileage stipulation in the proposed contract between the Selectmen and Scott Kinmond Enterprises, LLC. Russ thought that if he was acting on behalf of the Selectmen as liaison, and leaving the building, going out into the Town, then he should take a Town vehicle. Scott replied that this would not be for any of his DPW duties, only Liaison duties, the mileage would not be charged to the DPW account. Chris suggested and Scott agreed to cross out "...while in Town limits..." Josh pointed out a typographical error under Section 3, which should be 30 and not 3. Paul Made the Motion to approve the contract with Scott Kinmond Enterprises, LLC for the services of Administrative Liaison. Russ Seconded and the Motion carried Unanimously. Chris said that this is effective as of today, April 6, 2015, and asked that a statement be placed on the webpage's News & Announcements.

Paul explained that the Selectmen will be searching for an interim Town Administrator and at that time the contract with Scott will be renegotiated. Jean said she will work with Scott to clean up any typos on the contract for the Selectmen to sign.

Paul Made the Motion to Adjourn. Jean Seconded and the Motion carried.

**IV. ADJOURNMENT:** Chris adjourned the meeting at 8:07 a.m.

Christopher P. Shipp, Chair  
Approved

April 16, 2015  
Respectfully Submitted  
Hope K. Kokas  
Administrative Assistant

Date