

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

February 19, 2015

MINUTES

Selectmen: Jonathan W. Tolman, Chairman; Joel R. Mudgett (absent with prior notice), Paul T. Punturieri, Christopher P. Shipp (absent with prior notice), Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Jon called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Russ Made the Motion to approve the Minutes of January 28th, February 5th and 12th (4) Public & Non-Public. Paul asked to amend the minutes of February 5, 2015, page 8, Public Hearing, Article 26, to add the word partial to read, ***Mr. Bartlett replied partial upkeep and general budget.*** On page 10 of the same minutes, Article 30, 14) strike ***he's OK***, and replace it with, ***he might be OK.*** Paul Seconded. The Motion carried Unanimously. Jon reported that Joel is on vacation on a warm beach somewhere. He added that Chris's father recently passed away after a long illness and he is with his family in Massachusetts.
- IV. **CITIZEN INPUT:** 1) Eric Taussig spoke in regards to the February *Talk of the Town* posted on the Town's website and also running on Time Warner PEG channel, which was a lengthy review of the Town Warrant. He questioned why Article 29 wasn't read and also the Town Moderator's comment about the article. Mr. Taussig said that the Talk of the Town is supposed to be educational and should help voters understand the articles. He added that the Selectmen ultimately supervise what is posted on the Town's website, what plays on the PEG channel, and omitting this article from being read was improper. Jon replied that he did receive Mr. Taussig's email. The Selectmen have reviewed this month's Talk of the Town and the Board agreed that the article should have been read. Jon did state that it isn't the Selectmen's place to tell the Town Moderator what to say. Paul thought the Selectmen should be more aware of what is being videoed. 2) Joe Cormier said that the purpose of the Talk of the Town is educational. He added that voters can amend Article 29 by eliminating everything after the 14th word and people should read it and understand it. 3) Mr. Taussig thought the video should be edited and the Town Administrator should've read the article. He felt that the conduct of the Town Administrator is a problem. Mr. Taussig asked the Selectmen to vote on the Town Administrator's contract now and then Article 29 can be removed from the warrant at Town Meeting. He added that after May 1st, if the article is passed, that this can be corrected. 4) Mr. Cormier suggested to the Selectmen to check with NH Municipal Association for legal advice. Jon stated that the Selectmen have a decision to make, which he feels is a personnel issue, and they won't make the decision based on what might happen on the Town Meeting floor. The Board will do what is best for the Town. Russ added that he feels the sponsors of Article 29 have given the Selectmen an ultimatum, which he doesn't like. He said that he will vote to do what is in the Town's best interest. 5) Mr. Cormier said he disagreed, that this isn't an ultimatum, but a citizen petition. 6) Hollis Austin asked the Selectmen who to contact to voice

opposition to the proposed bill by Representative Shattuck to institute a sales tax. Jon said he shared his concern, as he's seen Maine's sales tax which started out low, but has crept up. Paul commented that while he doesn't support a sales tax, from the state's perspective, it isn't just about over spending, but a loss of revenue. Budget cuts have been made on those who can least afford it. The Selectmen recommended those opposed to contact the Town's state representatives: Karel Crawford, Glenn Cordelli, and Donald Wright.

V. NEW BUSINESS

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
2/19/15	Disposal Agreement	094-014
2/19/15	Application for Construction of Driveways	194-033

Jon read the Consent & Signature File. Paul Made the Motion to approve the Consent & Signature File for February 19, 2015. Russ Seconded. The Motion carried Unanimously.

2. Review for Action: Village Vision Committee Expanded Report Summary:

Jon reported that the Selectmen have received the final report of the Village Vision Committee. Carter suggested that it be tabled in order for the Selectmen to review it, and also to allow Joel and Chris to vote on it. He added that the report will be put on the Town's website. Paul said that he hoped there would be enough time between the next meeting, March 5th and Town Meeting for the Selectmen's recommendation to get out there. Carter thought that the Board could reach out to the Chair to share their thoughts. He said that this is a vision and some of it may happen and some or all may not, which could be due to people not wanting to spend the money. Jon agreed, that the vision uses words such as explore, develop, investigate, which will be for future Boards to act on. Paul said that overall he can endorse the report, but there are a few items he has issues with. He commented that using the word endorse means support. Jon asked and Paul agreed to write a draft of the Board's response to the report. Jon agreed, that overall he could endorse the report, with a few reservations. The item was tabled by Consensus.

3. Review for Action: FY 2014 GASB-45 Report:

Carter reported that the Government Accounting Standards Board-45 (GASB) is a standard to follow and not mandatory. However if the Town doesn't follow it, then it effects the audit negatively and also makes it difficult for the Town to borrow funds if needed. He explained that the standard covers other post-employment benefits (OPEB), in particular health insurance. While the Town does not fund this for retirees, the cost is blended with the current employees insurance cost and this subsidy must be shown as a future liability. Carter reported that the overall liability has been reduced this year due to a decreased employee count (VNS), reduced cost of health insurance, and changing the age of retirement from 60 to 61. The report submitted continues to recommend not funding this liability. Paul questioned the theory of having to report a possible future liability. ABC Chair Jean Beadle explained that in a worst case scenario, such as the Town going bankrupt, that is the reasoning for funding it. The private sector follows the same standard, but actually funds it. 1) Mr. Cormier agreed, that the private sector has had this in place. Carter added that next year, there is a new standard in effect covering the liability of the NH Retirement System and if *the system gets fully funded then there won't be a problem*. If it doesn't then Towns have a possible liability, which will need to be calculated for 2016, and this information may be not be available from NHRS. Paul Made the Motion to accept the FY 2014 GASB-45 Report. Russ Seconded and the Motion carried Unanimously.

4. Review for Action: Single-Check Payment Re: DMV Fees; Companion Amendments to Internal Control Policy & FY 2015 Budget Amendment #1: Carter reported that the Town Clerk has requested to go to a single payment for the NH Department Motor Vehicle and Town fees as many other towns have done. The bank met with Heidi, Barbara and Carter to explain how this could be done. A clearing account needs to be set up and seeded with \$2,500 to cover bounced checks, etc. This change requires that the Internal Control Policy be amended. Town Clerk Barbara Wakefield explained this would allow patrons to write one check instead of two, made out to the Town, then deposited in the clearing account for deposit into the state's account the following morning. Carter further explained that the Internal Control Policy has been further tightened up, stating that department heads must turn in funds at the beginning of each week for deposit. Barbara said that for her office, Town Clerks are required to deposit daily. Paul Made the Motion to approve the Single-Check Payment, amending the Internal Control Policy as presented, authorizing the Chair to sign the policy and also the Budget Amendment #1 for \$2,500. Russ Seconded and the Motion carried Unanimously.
5. Review for Action: Heritage Commission Appointments: Jon reported that in the Heritage Commission Chair's memo, they request that the Board appoint Ed Charest as a full member, replacing Bruce Worthen, with a term to expire March 31, 2017. Cristina Ashjian and Jean Beadle's terms will expire at the end of March and they are requesting to be reappointed for another three year term. Russ so Moved and Paul Seconded to appoint Ed Charest as a full member (3/31/17), and reappoint Cristina Ashjian and Jean Beadle as members (3/31/18). The Motion carried Unanimously.
6. Review for Action: Conservation Commission Appointments: Jon reported that in the Conservation Commission Chair's memo, they are requesting to reappoint John Oliver and Marie Samaha as members for another three year term. They ask to appoint Edward Harrington as a member, filling Herbert Farnham's seat, for a three year term. Brian Sanford has requested and the Commission would like the Board to appoint Mr. Sanford as an alternate for three years. Hope informed the Board that alternate terms are for one year only. Russ Made the Motion to reappoint John Oliver and Marie Samaha as members (3/31/18), appoint Edward Harrington as a member (3/31/18), and appoint Brian Sanford as an alternate for one year (3/31/16). Paul Seconded and the Motion carried Unanimously.
7. Review for Action: Recreation Advisory Board Appointment: Jon reported that Carla Taylor, Chair of the Recreation Advisory Board has requested to be reappointed as a member for another three year term. Russ Made the Motion to reappoint Carla Taylor as a member (3/31/18). Paul Seconded and the Motion carried Unanimously.

VI. OLD BUSINESS:

1. Selectmen's Draft Response to ABC 2015 Town Budget Report: Jon said that he read the draft response and found it to be agreeable, but asked that the heading be changed to 2015. Carter advocated for the response to speak about the ABC's recommendation to go to single stream recycling. He suggested that the Board consider a small working group to explore this, which could include a commercial hauler and the DPW Director. Paul said the reason it wasn't addressed is due to the fact that the Board has yet to discuss it or do anything about it. Jon agreed. Paul Made the Motion to approve the Selectmen's Response to the ABC 2015 Town Budget Report. Russ Seconded. The Motion carried Unanimously. Russ commented that he thinks the people in Town really like to recycle

and do it for the environment and the nation. Carter said single stream recycling is worth looking at.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: 1) Paul reported that the MPIC tried to meet today, but didn't have a quorum. The Joint Selectmen and School Board Committee was supposed to meet today. Paul said he came for the meeting, but members the School Board must not have gotten the word, so the meeting was canceled. 2) Carter reminded Paul that they will be attending the Carroll County Commissioner's meeting, February 25th, 9 a.m.
2. Milfoil Committee Minutes, January 22, 2015: Acknowledged.
3. Planning Board Minutes, January 28, 2015: Acknowledged.

VIII. CORRESPONDENCE

1. Time Warner Cable, February 4, 2015, Possible Program Changes: Jon reported this is their usual letter of possible program changes.
2. Jon reported that they received a Volunteer Application and the Board will review it for the next meeting, March 5, 2015.

IX. CITIZEN INPUT: 1) Hollis Austin asked which form of recycling is preferred. Carter replied that each form has its positives and negatives. Single stream is easier and less dependent on staff. The Town's present recycling program relies on staff to do the work, and has a higher revenue, but also a higher cost for staff. Mr. Austin asked if the Selectmen are aware of HB 400, which is recognition of enforcement of federal and state statutes, having to do with mileage reimbursement, and the proper definition of an employee and if elected officials should be counted as an employee. The Selectmen were not aware of the bill. Mr. Austin thought the concern would be on increased benefits. 2) Joe Cormier reported that HB 490 is a bill to ban mortars, which he asks all to support.

X. NON-PUBLIC SESSION: None needed.

XI. ADJOURNMENT: Paul Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously
Jon adjourned the meeting at 8:03 p.m.

Jonathan T. Tolman, Chair
Approved

March 5, 2015
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant