

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

February 5, 2015

MINUTES

Selectmen: Jonathan W. Tolman, Chairman, Joel R. Mudgett, Paul T. Punturieri, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

Advisory Budget Committee: Jean Beadle, Chairman, Alan Ballard, Amanda Bergquist, Kathy Gary, Barbara Sheppard, Christopher Shipp, Linda Murray, Alternate.

I. CALL TO ORDER: Jon called the meeting to Order at 7:04 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul asked to amend the minutes of January 9, 2015, page 1, CIPC Charge & Composition Revision, in the sentence, "Paul said the committee could not consider something if enough information was..." add the word *not* "...submitted." Jon asked to correct the typo under Fund Balance Policy Revision, first sentence to *Board*. Joel Made the Motion to approve the Minutes of January 9th, 15th, and 22nd (2) Public and Non-Public as amended. Paul Seconded. The Motion carried Unanimously.

IV. CITIZEN INPUT: 1) Representative Glenn Cordelli reported that the Carroll County Commissioners have received the Town's letter regarding timely filing of the county's tax bill and asked if the Town has received a response. He said that the county is in a bad situation, with the proposed budget including \$1 million to add to the reserve fund, as there are no funds in this account. Representative Cordelli said that the county will claim that tax bills were late due to inability of a vendor to meet the deadline, but he claimed it was due to the fact that the county hasn't had a financial audit in the past five years. He wants the Selectmen to know that the Delegation takes this very seriously, and added that he has introduced legislation for counties to be required to have an annual audit and give DRA the authority to authorize an audit if needed. Carter reported that the Town hasn't received a response to date, but has received an email from a "prime mover" on this matter.

V. NEW BUSINESS:

Jon asked to take two items from New Business out of order, to allow the Selectmen to vote on them. Items #3 and 4 from New Business will be discussed prior to opening the Public Hearing.

1. Review for Action: Ratification of Collective Bargaining Agreement Re: NEPBA: Jon reported the Selectmen and the Police union have come to an agreement. The Selectmen need to ratify the Collective Bargaining Agreement with The New England Police Benevolent Association, Local 52. Carter reported that the agreement is a one year compact from July 1, 2015 to June 30, 2016 with a 1.5% increase/adjustment in wages. In addition all covered employees hired after January 1, 2015 will be paying 15%

towards their benefits. Chris Made the Motion to Ratify the Collective Bargaining Agreement with The New England Police Benevolent Association, Local 52 starting July 1, 2015 to June 30, 2016. Joel Seconded and the Motion carried Unanimously. Carter said that he would forward a copy of the CBA agreement to the Advisory Budget Committee.

2. Review for Action: 2015 ABC Town Budget Report: Jean Beadle, Chair of the Advisory Budget Committee (ABC) reported that there is a nominal decrease of 1.05% of the budget. The Committee recommends that the Selectmen work towards cost savings by consolidating technology hardware and IT services as a bundle for the Town, School and Library. The Fund Balance change, which has gone from 11.5% to 12.5%, is favored by the ABC although it would like to see the Fund Balance at 15% in the future. Ms. Beadle reported that the Recreational Revolving Fund was spent down about \$30,000 this year and is headed in the right direction. The Committee felt that department budgets were pretty much on track, but felt that the Recreation Department's budget could be reduced by \$15,000. This budget assumes all prior year lifeguards are returning which rarely happens. The Committee continues to recommend that the Transfer Station go to single stream recycling which could be a savings. In addition, they recommend that the Town, School, and Library hire a human service professional for all three entities, with expertise in this area. The Committee feels that due to the litigious nature of our society, this is needed. Ms. Beadle said that the Committee commends the Selectmen for working to increase the employee share for affordable and adequate health care. They recommend that the Selectmen work towards succession management and career development, as there are senior Department Heads getting closer to retirement. Ms. Beadle informed the audience that the 2015 ABC Town Budget Report is posted on the Town's website, on the home page under the yellow banner "2015 Town Election & Town Meeting Information" and will be distributed at Town Meeting. Paul asked the Board and they agreed that they should respond to the ABC's report. He offered to write a draft response for the Board's review at their next meeting, February 19, 2015. Paul commented on the ABC's recommendation that the Board come together and work on goal setting, and he wanted to point out that the Selectmen have in fact done this. Ms. Beadle acknowledged this, but added that the Committee would like to see the Selectmen take initiative on some of the huge projects, versus the projects coming through in pieces as citizen petitions, which could end up playing havoc with the tax rate. Joel Made the Motion to acknowledge receipt of the 2015 ABC Town Budget report with the thanks of the community. Paul Seconded and the Motion carried Unanimously.

3. Review for Action: Public Hearing, 2015 Budget & Warrant Articles: Jon opened the Public Hearing at 7:22 p.m. He asked the audience to abide by the following ground rules: 1) Wait to be recognized by the Chair; 2) Discussion is limited to being with the Board, and not between members of the audience; and 3) As Chair, he will limit discussion if it becomes repetitive.

Article 6: Jon read the article, explaining that they just ratified the agreement with the New England Police Benevolent Association, for the fiscal year of 2015, the wage increase is \$8,250 and for 2016 it will be \$11,000. Carter reported that the ABC has not had the opportunity to review the agreement. On behalf of the ABC, Chair Jean Beadle, said that they will vote on their recommendation at Town Meeting. Carter said that the warrant articles #6 and #7 will reflect this. As there were no questions, Jon called for the vote.

Recommended by Selectmen 5 Yes – 0 No

Recommendation by Advisory Budget Committee will be made at Town Meeting.

Article 7: Jon read the article and as there were no questions he called for the Selectmen's vote.

Recommended by Selectmen 5 Yes – 0 No

Recommendation by Advisory Budget Committee will be made at Town Meeting.

Article 8: (now placeholder) Jon reported that this was a placeholder, and not needed. The numbering on the warrant will be changed to reflect this.

Article 9: Jon read the article. The Selectmen have reviewed a summary of their report. When completed, the Village Vision Committee (VVC) report will be available on the Town's website on the home page, under the yellow banner for the 2015 Town Election & Town Meeting, and copies will also be available at Town Meeting. Jon asked the Town Planner, Bruce Woodruff to report. Mr. Woodruff said the report is 90 to 95% complete and the Committee will review it on Tuesday with a meeting date to be determined. 1) Josh Bartlett asked that the wording of the article be changed, replacing endorse to receive as the Selectmen have not read the full report. Russ said he agreed with this change. 2) Norman Larson thought that the word receive is empty without meaning or action. Chris, a member of the Village Vision Committee, thought the word endorse should stay in the article, and Paul agreed. 3) Joe Cormier suggested that the Selectmen not vote until Town Meeting and add a note to the warrant stating this. 4) Libby Reichlen asked if they change the wording to receive, then why it was even on the warrant. Jon thought that it was hard to vote on to endorse when they've only seen a summary and haven't read the full report. Carter recognized that it was a lengthy process and not fully completed. He added that the ABC couldn't vote either. He suggested leaving the wording as presented and to make the recommendation at Town Meeting and to amend it on the floor to "accept" or "receive" if that is what people want. 5) Jordan Prouty thought the word accept allows the Selectmen to do whatever they want with it. Jon said that the purpose of the article is to either endorse, amend, or reject it. 6) Josh Bartlett, a member of the VVC, said the report is done, but questioned how the Selectmen can endorse it with only seeing the summary. He suggested tabling the decision or change wording subject to review. Bruce Woodruff reminded everyone that the report is a broad plan, a vision that may be turned into policy, and can be used by the Selectmen and Planning Board, but it isn't mandatory. The report does mirror the expanded summary given to the Selectmen and the Planning Board. 7) Nancy Wright felt that most of the voters won't read the VVC report and asked how it will be presented at Town Meeting. Jon replied that it will be posted on the web and they didn't have any plans for doing a PowerPoint presentation at Town Meeting. Carter said that the executive summary/final report will be posted on the web, a copy can be made available at Town Hall, and copies of the final report will be available at Town Meeting. Chris said that the voters rely on the Selectmen to make their recommendation and suggested adding a note. Joel reminded the Board that the Town Report has a deadline to go to the printer and agreed there should be no recommendation without reviewing the final report. Bruce concurred. Carter said it is important to keep it consistent, as done with articles 6 and 7

and ABC's inability to vote, add the note in the recommendation area, and that the vote to recommend will be made at Town Meeting, for both Selectmen and ABC.

Recommendation by Selectmen will be made at Town Meeting.

Recommendation by Advisory Budget Committee will be made at Town Meeting.

Article 10: Jon read the article and the 21 ordinances to be ratified. He explained that this is a result of ordinances being adopted by the Town and then later amended by the Selectmen. He added that the statute isn't clear on this. They now have the understanding that ordinances can only be amended at Town Meeting. Article 10 is to ratify them and correct this error. He added that some of these ordinances that were adopted at Town Meeting, then later amended by the Selectmen have been used for a long time. Town Moderator Jerry Hopkins, noting the dates of adoption and later amendments, recommended a yearly review of all ordinances to eliminate this problem. Carter explained that they have budgeted funds to contract with a codification expert to review the ordinances in order to bring any back if needed to Town Meeting for amending. 1) Mr. Cormier asked and the Selectmen agreed, that for the note on Ordinance #10, to add that it is the Noise Ordinance. 2) Eric Taussig asked the Selectmen if they have considered those who have been fined or prosecuted under these ordinances, and the possibility of these individuals coming back asking to be refunded fees paid as the ordinances were amended illegally. Russ said they hadn't. Mr. Taussig asked who will refund the fines. Joel thought that fines assessed have been very minimal and it is a bridge the Selectmen will cross when and if the time comes. Mr. Taussig said that his concern were with the substantial fines for building permit fines, etc., and thought the Board should consider this. Paul commented that Town Counsel should've explained the ramifications of this. Chris thought that they should handle it on a case by case basis. Joel commented that Moultonborough isn't the only Town in this situation. Jon agreed, that if and when it happens they will consult with Town Counsel. 3) Mr. Cormier asked if the Town's umbrella insurance policy would cover this. Carter said he doesn't see this as an issue and Russ agreed. Town Clerk Barbara Wakefield said she's reviewed the 21 ordinances and they all originally came to Town Meeting for adoption. Jon agreed, but the Selectmen amended them without approval at Town Meeting. As there was no further discussion, Jon called for the vote.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 11: Jon read the article. He asked and the Board agreed to change the wording to adopted *as* Article 22 of the 2014 Town Meeting. 1) Mr. Cormier thanked Chief Wetherbee for enforcing this ordinance and supports the change in wording. Jon called for the vote as there was no further discussion.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 12: Jon read the article. 1) Clelia MacKay asked when the Town will take over Moultonboro Neck Road from the state and make the necessary repairs. Highway Agent Scott Kinmond replied that he has met with the state's engineer to review it and they did a surface management survey, but he has yet to receive their report. He added that it

would take multi-millions to fix the road and he would strongly advise the Town to not accept it until the needed repairs are made. As there was no further discussion, Jon asked for the vote.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 13: Jon read the article. Paul asked to separate two projects to have them in their own article, as they were not recommended by the CIPC. He would like DPW – Facilities (Highway Garage Water Treatment Plan & Equipment, \$20,000) and Recreation – Facilities (Softball Field Initial Design & Permitting \$15,000) to be separated to allow voters to decide. Chris said that the article could be amended at Town Meeting. Russ said that they have had a long discussion on these two items and the numbers don't represent what they were given. He agreed that they should be separated. 1) Mr. Cormier asked the Town Moderator to opine on amending a block vote. Mr. Hopkins replied that it would be easier to separate them out. 2) Mr. Larson felt the article could be amended at Town Meeting and to leave it as presented. 3) Mr. Bartlett disagreed. 4) Alan Ballard, ABC and CIPC member, said as the CIPC can't report on the warrant and the CIPC did not recommend these two expenses, he asked that they be separated. 5) CIPC Chair, Jordan Prouty agreed. 6) Ms. Reichlen asked how many police cruisers were now in the fleet. Chief Wetherbee replied that presently there were 8, and they schedule to replace one cruiser per year, however this wasn't done in 2011. The 2 cruisers is to make up for the lost year and replace vehicles with 100,000+ miles and in bad repair. Paul Made the Motion to separate DPW – Facilities (Highway Garage Water Treatment Plan & Equipment, \$20,000) and Recreation – Facilities (Softball Field Initial Design & Permitting \$15,000) from Article 13 and create a new article for these expenses. There was discussion about one article for the two expenses, or two separate articles for each. 7) Mr. Prouty argued that the Highway Garage water treatment was a one-time expense, while the \$15,000 engineering costs for the softball field in the long run could cost much more. 8) Mr. Bartlett said that the CIPC didn't recommend these two items and asked for two separate articles for the two expenses to allow the voters to decide on each. Jon said that the voters can amend it if they choose. Paul felt that it was important to break them out of the larger article and Made the Motion to separate the two expenses from article 13 and have one additional article as a block for the two expenses. Russ Seconded and the Motion carried Unanimously. Scott Kinmond was asked and he explained the purpose of the energy upgrade for Highway Garage, which would include LED lighting in the building and in the parking lot, with a grant to recover 50% of the expense. As there was no further discussion, Jon called for a vote on the amended article.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article “13A”: To see if the Town will vote to (a) raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000) for a program of capital improvements and expenditures and equipment as generally illustrated below, and (b) meet said appropriation by a withdrawal of Thirty Five Thousand Dollars (\$35,000) from the Municipal Building Capital Reserve Fund.

Department/Project	
DPW – Facilities (Highway Garage Water Treatment Plan & Equipment)	\$20,000
Recreation – Facilities (Softball Field Initial Design & Permitting)	\$15,000
Total	\$35,000

Recommended by Selectmen 4 Yes – 1 No [Russ]

Recommended by Advisory Budget Committee 3 Yes – 1 No [Alan] – 2 Abstain [Barbara & Amanda]

Article 14: Jon read the article. As there was no discussion, the vote was called.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 15: Jon read the article. As there was no discussion, the vote was called.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 16: Jon read the article. As there was no discussion, the vote was called.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 17: Jon read the article. 1) Ms. Reichlen asked how the \$7,701,218 relates to the budget, questioning why this number isn't detailed on the budget sheet presented. Carter explained that each item is noted with the article that it pertains to and the total of those numbers, and for this article it is 17, equals the \$7,701,218. He added that towns must create reports per DRA's specific requirements and the budget that has been presented is in that format. 2) Mr. Cormier thought that it would be easy to create an Excel spreadsheet for this purpose. Carter offered to make some changes in the format, but it must be reported to DRA as originally presented. Jon called for the vote as there was no further discussion. Paul commented that he will vote to recommend, but felt that there were areas where the budget could have been reduced further.

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 18: Jon read the article. Laurie Whitley, Library Board of Trustees Chair was asked if this budget included payroll. She replied that it did, adding that they put in additional \$14,000 in private funds to reduce the overall amount. Jon called for the vote as there was no further discussion.

Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 19: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 20: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 21: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 22: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 23: Jon read the article. 1) Ms. Wright asked if this money would be used for salaries. Chief Wetherbee and Scott Kinmond replied that it is run by volunteers and the funds would be used for Moultonborough citizens who do not have health insurance to pay for the state's mental health provider. As there was no further discussion, Jon called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 24: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 25: Jon read the article and as there was no discussion, he called for the vote.

Citizen Petition
Recommended by Selectmen 5 Yes – 0 No
Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 26: Jon read the article. 1) Mr. Bartlett, a member of the Moultonborough Historical Society, reported that it is a private organization, run by volunteers who provide stewardship, cultural and education programs. He added that the buildings are used by several organizations. Joel asked if the money is for programming or upkeep of the buildings, as the Town is responsible for maintenance. Mr. Bartlett replied upkeep and general budget. 2) Mr. Larson asked for an explanation of stewardship. Mr. Bartlett replied that he was referring to supervision. As there was no further discussion, Jon called for the vote.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 27: Jon read the article. 1) Ms. Wright asked and learned that the request for last year was \$5,000. As there was no further discussion, Jon called for the vote.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 28: As there was no further discussion, Jon called for the vote.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0 No

Article 29: Jon read the article. 1) Mr. Taussig spoke on behalf of the petitioners and said that this petition, to eliminate the position of Town Administrator, was based on the impeachment proceedings of two Planning Board members. The petitioners' intent is not to eliminate the position of Town Administrator, but to retire the present one. Mr. Taussig said that the Selectmen were provided with a draft of this petition to allow them to act prior to bringing this question to Town Meeting. 2) Mr. Cormier said that the present contract contains a clause that if the Selectmen choose to not vote on extending the contract that it automatically gets extended. He said there was no animosity towards the present Town Administrator. He said that the next SelectBoard will have time to vote. Mr. Cormier suggested that the Town needs to adopt a budget committee and, the committee, not the Selectmen, should create the budget. Jon said that Town Council has reviewed the Town Warrant and also the Town Administrator's contract. Paul questioned if the Board would be violating client/attorney privilege. Jon replied that he received permission from Town Counsel, Peter Minkow to share his official opinion, which is the position of Town Administrator is not a statutory position. Town Meeting can reduce the salary, but the Selectmen can cut the budget to pay the salary. 3) Mr. Cormier said that was one attorney's position and he suggested finding another attorney. He added that some of the petitioners were lawyers and some with legal knowledge, and they challenge Town Counsel's opinion. 4) Mr. Taussig said that he was unable to find in any of the Town Meeting minutes when the position of Town Administrator was approved by the voters. He added if the Selectmen don't address this, it will go to Superior Court. Jon said that there are a lot of legal assumptions being made. He added

that the current board's intent was to conduct performance reviews on all Department Heads next week and will address the Town Administrator's contract prior to the deadline. Chris added that while a lot of legal talk is being tossed around, the Board will do what is in the Town's best interest. Russ read from Town Meeting minutes of 1989, Article 29, where the position of Town Administrator was initiated and approved. Article 30 from the same Town Meeting set the pay for the position. In 1990 it was voted on again in the affirmative and a new compensation rate set. Russ stated that the Board was given the authority to set the salary. 5) Mr. Cormier said that the funding wasn't the issue, arguing that Town Meeting voted to have the position and they can vote to eliminate it.

Citizen Petition

Not Recommended by Selectmen 4 Yes – 0 No – 1 Abstain [Paul]

Not Recommended by Advisory Budget Committee 6 Yes – 0

Article 30: Jon read the article. 1) Joanne Coppinger, as a sponsor spoke to the petition. Paul asked her, as a member of the Village Vision Committee (VVC), does this sidewalk request fall within the recommendations of the VVC. Ms. Coppinger said that they are taking baby steps, asking for a crosswalk and sidewalk from the Library to the Central School. 2) Mr. Prouty, CIPC Chair said this request is over the \$10,000 limit and must be reviewed for recommendation by the CIPC. Jon replied that he was incorrect, as it is a citizen petition and doesn't fall under CIPC's review. 3) Ms. Beadle said that the request is a piece of an overall plan and causes havoc with the tax rate. She added that the VVC is working on this. 3) Kim Prause, also a petition sponsor, said she wishes the Selectmen would sponsor sidewalks. 4) Ms. Beadle said she understood, but as a citizen petition it doesn't allow the Town to plan and set aside money for projects like this. She added if this is done, then it could be in conflict with the VVC report, which isn't ready yet and the discussion still needs to occur. She felt that if the \$85,000 is approved for engineering and planning that it becomes a done deal because the money has been spent. It was suggested that this article should be moved to the top of the citizen petition list, as by the time it is acted on at Town Meeting, people will have tired and left the meeting. 5) Ms. Coppinger said she supports moving it to the top of the list. 6) Mr. Cormier said that last year it was a split vote, and questioned how the vote was taken. He asked the Town Moderator if it can be done differently this year, using clickers versus cards. 7) Mr. Taussig said that Article 29 should be moved up on the list as well. Joel stated that citizen petitions are listed in the order that they are received. This is done specifically so the process isn't questioned and done without favoritism being given for one petition over another. Russ said he would be OK with moving it to the top of the list. Jon cautioned that this would set precedent, and what is to stop people asking to rearrange the order of citizens' petitions for each warrant. Chris asked Town Planner, Bruce Woodruff if this petition can be done in conjunction with the VVC. Mr. Woodruff replied, that citizens have the right to submit petitions. As a planner, it is his experience that you first find grant funding. He thought the project as proposed in the petition was premature, would be put in the state's right of way, and he thought would eat up 80% of the funding. In his experience this is a two year process, with grant writing and SelectBoard approval. Mr. Woodruff said the first step is to set up a grant, adding that money spent before a grant is approved will not be reimbursed. 8) Ms. Prause said that the petition could be done with grants, and the money would be allocated but not spent. 9) Mr. Prouty, CIPC Chair asked again why this isn't subject to CIPC review. Jon and Joel both replied that

because it is a citizens' petition. Russ agreed with Bruce, that engineering costs and easements will exhaust the \$85,000. Paul said he would be in support if he knew that it would part of the VVC recommendation. 10) Ms. Prause said they should look back at the Sidewalk Study, as not as many right of ways would be needed due to most of the area would be in the state's right of way. 11) Ms. Wright said that if the Selectmen recommend to approve, they are going against the Town Planner's advice. 12) Mr. Cormier asked if eminent domain would be used or would the right of ways need to be purchased. 13) Ms. Coppinger, as a member of the VVC, said that the Committee while highly recommends sidewalks, it doesn't see this occurring for 3-5 years. 14) Mr. Bartlett said that the Blue Ribbon Commission Site Study was submitted earlier this week, with access roads running across the Taylor property and to the high school, and maybe sidewalks would be done some time off in the future. He said it is premature, and while he *might be* OK with sidewalks, they need to be done in the proper order. 15) Mr. Ballard asked Mr. Woodruff how many grants he has written and how many were approved. Mr. Woodruff replied 14 out of 16 grants written were approved, and he acted as project manager. He added that it is his experience to not spend any money, as it will not be reimbursed through a grant. 16) Mr. Taussig said that \$85,000 won't cover all the work. 17) Ms. Coppinger replied that it is less than ½ mile of crosswalk and sidewalk and they used the engineer's numbers. Jon called for the vote, as there was no further discussion.

Citizen Petition

Recommended by Selectmen 4 Yes – 1 No [Russ]

Recommended by Advisory Budget Committee 3 Yes – 3 No [Jean, Alan, Barbara]

Article 31: Jon read the article. 1) Ms. Beadle said that because the Town's visiting nurse service went to the Meredith Center Harbor Visiting Nurse Service (nka Interlakes Visiting Nurse Service), she felt that the Town shouldn't support Central New Hampshire VNA & Hospice, as they are a competitor. Paul thought that the Town needs to support both and shouldn't put these agencies in a position to compete against each other. Jon called for the vote as there was no further discussion.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 4 Yes – 2 No [Jean and Barbara]

Article 32: Jon called for the vote as there was no discussion.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0

Article 33: Jon called for the vote as there was no discussion.

Citizen Petition

Recommended by Selectmen 5 Yes – 0 No

Recommended by Advisory Budget Committee 6 Yes – 0

Joel Made the Motion to approve the 2015 Warrant as amended at this meeting providing for any corrections, i.e., math, or typographical, or any direction received from the NH Department of Revenue Administration based on their review. Paul Seconded and the Motion carried Unanimously.

Jon closed the Public Hearing at 9:54 p.m., and called for a 5 minute recess.

Jon reconvened the business meeting at 10 p.m.

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
1/15/15	Citizen Petition, Moultonborough Suicide Prevention & Mental Health Coalition, \$14,000 (#23)	N/A
1/16/15	Citizen Petition, Interlakes Community Caregivers Inc., \$1,500 (#24)	N/A
1/21/15	Citizen Petition, Winnepesaukee Wellness Center, \$10,000 (#25)	N/A
1/21/15	Citizen Petition, Moultonborough Historical Society, \$2,600 (#26)	N/A
1/22/15	Citizen Petition, Lakes Region Food Pantry, \$7,500 (#27)	N/A
1/22/15	Citizen Petition, Moultonboro/Sandwich Senior Meals Program, \$11,000 (#28)	N/A
1/29/15	Citizen Petition, Eliminate Town Administrator Position (#29)	N/A
1/30/15	Citizen Petition, Sidewalk Engineering, Acquisition, \$85,000 (#30)	N/A
1/30/15	Citizen Petition, Central NH VNA & Hospice, \$5,000 (#31)	N/A
2/3/15	Citizen Petition, Inter-Lakes Day Care Center, \$1,350 (32)	N/A
2/3/15	Sandwich Children's Center, \$2,400 (#33)	N/A
2/6/15	Letter to Lee's Mills Steamboat Association	N/A
2/5/15	Abatement - Granted	173-004
2/5/15	Abatement - Granted	098-062

Jon read the Consent & Signature File. Joel Made the Motion to approve the Consent & Signature File for February 5, 2015. Chris Seconded. The Motion carried Unanimously.

2. Review for Action: Cease & Desist Order, 27 Glidden Road: Joel commented that this has been an on-going issue, and Made the Motion to issue the Cease & Desist Order, as presented, to the property owner of 27 Glidden Road. Russ Seconded and the Motion carried Unanimously.
3. Review for Action: Resolution Relative to the Police Department Complement: Paul asked why it was necessary to have a resolution. Carter replied that it would formalize the Selectmen's action, and the Chief would have a free standing document to refer to. Paul Made the Motion to approve the Resolution Relative to the Police Department Complement. Joel Seconded. The Motion carried Unanimously.
4. Review for Action: DPW Re: Out of Region Travel Re: Training: Jon reported that they received a request for reimbursement of an out of state training for the Highway/DPW Office Assistant to attend the FacilityDude web-based software training in Myrtle Beach, SC. Paul asked if training had been provided or is it available on the web. DPW/

Highway Agent Scott Kinmond replied that originally it was. But they now need to adapt the program, adding that the additional training will help the department to meet the CIPC's request for more asset management. Russ said he was OK with the training. Paul agreed, but questioned the expense of \$1,225. Jon said he was OK with it, but expected a written report of the results. Russ Made the Motion to approve the request for out of region training for the DPW Office Assistant to attend the FacilityDude training in Myrtle Beach, SC. Joel Seconded and the Motion carried Unanimously.

5. Review for Action: Report of ODS Re: Holderness and C&HO Work Load: Jon reported that they asked the Code and Health Officer to report on the work load in order to review the feasibility to continue working in Holderness once a week. Paul commented that based on the Code and Health Officer's memo, Don feels the need to stay in Town five days a week. Jon thought it is time, based on the increased pace. Paul agreed, but questioned why it took Russ to bring this to their attention and why it didn't come through the appropriate channels. Jon said that in his past discussions with Don, he wasn't clear about the need. Russ said that Don had on several occasions been clear with him, informing him of his desire to stay in Town as it was getting tight. Paul Made the Motion to notify the Town of Holderness that the Code and Health Officer will no longer provide code and health services as of April 1st. Carter confirmed that he has given the Town of Holderness a heads-up about this. Chris Seconded. The Motion carried Unanimously. Carter said that an adjustment will need to be made in the budget on the revenue side, roughly \$9,000.

VI. OLD BUSINESS:

1. Review for Action: Revised Charge & Composition Re: CIPC: Jon reported that they received a draft of proposed changes from the CIPC, along with minutes of their meeting. Paul reviewed the recommended changes which overall were acceptable to the Board. The only change was to 5.) d. to drop "Each" and to read, Capital requests not recommended by the CIPC will appear on the warrant as a stand-alone warrant article. Paul Made the Motion to approve the CIPC's recommendation as amended at tonight's meeting. Russ Seconded and the Motion carried Unanimously.
2. Paul reported that the MPIC will meet on Monday.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: 1) Carter said that he received notification from Wakefield's Town Administrator that she was invited by the Carroll County Commissioners to attend their upcoming meeting of February 25th. She asked if Moultonborough will be sending a member of their Board of Selectmen to attend. Paul volunteered to attend. Carter added that besides the county's inability to submit their tax bill in a timely manner, which results in towns setting their tax rates late, there is the request that the county provide thirty days to pay the county's tax bill. 2) Joel reported that two weeks ago there was an article in the Sunday news which spoke about the miss use of EBT cards. He asked that the Selectmen send a letter to state representatives asking that this be corrected. Carter said he will draft a letter for their review.
2. Advisory Budget Committee Minutes, January 6, 2015: Acknowledged.
3. Library Board of Trustees Minutes, January 8, 2015: Acknowledged.
4. Recreation Advisory Board Minutes, January 12, 2015: Acknowledged.
5. Trustees of the Trust Funds Minutes, January 14, 2015: Acknowledged.

6. Planning Board Minutes, January 14, 2015: Acknowledged.
7. Heritage Commission Minutes, January 14, 2015: Acknowledged.
8. Zoning Board of Adjustment Minutes, January 21, 2015: Acknowledged.
9. BoS/SAU Joint Subcommittee Minutes, January 15, 2015: Acknowledged.

VIII. CORRESPONDENCE

1. Time Warner Cable, January 21, 2015, Possible Program Changes: Jon reported that this was their usual letter.
2. Stephen Kessler Re: Resignation MPD: Jon reported that Officer Kessler resigned and was effective on January 22, 2015. Mr. Kessler will be returning to the NH Forest and Lands as a Forest Ranger. By consensus, the Selectmen accepted Officer Kessler's resignation with the thanks of the community for his service.

IX. CITIZEN INPUT: None.

- X. NON-PUBLIC SESSION**: Jon said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a) and (c) for compensation and reputation and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Russ Seconded. A roll call was taken: Paul – Aye; Chris – Aye; Russ – Aye; Joel – Aye; Jon – Aye. The Motion carried and the Selectmen went into Non-Public Session at 10:35 p.m.

The Board exited Non-Public Session at 11:06 p.m. having voted by a vote of 2/3 or greater of the members present to seal the minutes as it is determined that divulgence of the information discussed would likely affect adversely the reputation of a person other than a member of the public body itself and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply.

- XI. ADJOURNMENT**: Paul Made the Motion to Adjourn. Joel Seconded.
Motion Carried Unanimously
Jon adjourned the meeting at 11:07 p.m.

Jonathan T. Tolman, Chair
Approved

February 19, 2015
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant