

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

January 15, 2015

**MINUTES**

Selectmen: Jonathan W. Tolman, Chairman; Joel R. Mudgett, Paul T. Punturieri, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Jon called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Paul asked to amend the minutes on page 2, New Business #4, in the sentence, "*Paul suggested and the Selectmen agreed that DPW could invite the Conservation Commission to work together on the Clean-Up Day...*" striking the word *could* and replacing it with *would*. Paul Made the Motion to approve the Minutes of January 8, 2015 as amended. Joel Seconded. Chris abstained as he was not in attendance at the meeting. The Motion carried Unanimously. Joel asked Russ about his concern with the approved minutes of December 19, 2015, under #1 Operating Budget Recap, "*After a discussion of the merits of a codification of our ordinances the concept was removed...*" and should have read ***not removed***. Carter said that the approved minutes have been corrected in the final minutes. The Selectmen agreed that the correction was fine.
- IV. **CITIZEN INPUT:** 1) Joe Cormier submitted a proposal to the Selectmen to put stationary video cameras on the wall in the meeting room for live streaming, using the Communications Technology Fund from Article 7 of the 2007 Warrant, the capital fund made up from the cable franchise fees, and to video all meetings. Paul offered to work with the Broadband Committee in order to get prices and recommendations. Russ commented that the Planning Board will be inviting the Broadband Committee to present their report to them. 2) Jean Beadle said that she and her late husband were instrumental in developing Article 7 of the 2007 Warrant and what Mr. Cormier is proposing is not the intent of the article, which was to bring broadband to those in Town who are unable to receive the service. She asked that the funds first be used for what the article was intended. Carter said that the wording of the article is a barrier to Mr. Cormier's proposal, which states development of infrastructure, and refers to broadband undeveloped portions of Town. He added that if the Board wants to do this, they could consider amending the article to use the fund for other purposes. In addition, the draft of the proposed contract with Time Warner Cable (TWC) has included a goal of having TWC fund what Mr. Cormier is proposing for the meeting room. Jon read the article and agreed with Carter that it states to develop infrastructure. Paul asked if he could go ahead and get recommendations and pricing through the Broadband Committee towards achieving this proposal. The Board agreed that he can proceed with getting an estimate. Carter thought that this was worth negotiating with TWC. Mr. Cormier disagreed with Jon's and Carter's interpretation of the article, stating that the article states promote development. He added that he is asking to automate the video process for transparency. Jon said that the Board is receptive to the idea and the debate would be on how it was to be funded. Paul Made the Motion to obtain input and a cost estimate through the Broadband Committee to install a stationary camera in the meeting room. Chris Seconded and

the Motion carried Unanimously. 3) Jon reported that he spoke with John Hayden regarding his email of January 14, 2015 and his dissatisfaction that Town departments will be open on Martin Luther King Day, which is celebrated on Monday January 19<sup>th</sup>. Mr. Hayden feels that this shows disrespect. Chris said that it is something to consider as the Post Office, Banks and schools are closed. Jon said that he explained to Mr. Hayden that the 2015 Holiday Schedule was just approved by the Selectmen and it was a decision made with the employees. Paul suggested that some kind of recognition be put up on the Town's website. Russ said that he thought the state of New Hampshire got it right in the first place, initially honoring the day as Civil Rights Day and the only reason it was changed was due to losing money from the federal government. Paul asked the Academy students that were in attendance if they would share what Martin Luther King Day means to them. Emily Kahn said that Dr. King is an important figure and he has had a big impact on people. He brought people together and she wondered if the civil rights movement would have made those achievements without him. Veronica Diltz said that they learned at the Central School that one person, like Dr. King can make a huge change, and he is an inspiration to kids that they too can make change. 4) Richard Brown asked if it is a matter of so many holidays per year. Carter replied that prior to having "absent leave time" the employees asked to have two personal days per year which reduced the paid holidays to ten per year. Together with the Board the employees decided on which holidays to eliminate. 4) Hollis Austin thought that more significance should be given to Presidents' Day, especially Abraham Lincoln.

## V. NEW BUSINESS

### 1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
1/15/15	Authorization of Trexler's Marina, Collection of Boat Fees	N/A
1/15/15	Authorization of Independent Marine, Collection of Boat Fees	N/A
1/15/15	Authorization of DaSilva Motorsports, Collection of Boat Fees	N/A
1/15/15	Citizens' Petition, Tri-County Community Action Program, \$7,500	N/A

Jon read the Consent & Signature File. Russ Made the Motion to approve the Consent & Signature File for January 15, 2015. Joel Seconded. Carter asked that a correction be made to reflect that the citizens' petition is from Tri-County Community Action Program and not *Communication*. The Motion carried Unanimously.

### 2. Review for Action: CIPC 2015 Capital Budget, Selectmen's Response: Jon reported that Paul drafted the letter to the Chair of the CIPC for the Board's approval. Paul added that in an email to Carter he asked that the budget the Board receives coincide with the CIPC spreadsheet, and gave as an example the 2012 Fire Truck lease is still on the CIPC spreadsheet, but is not reflected in the budget which still needs to be tracked. Chris asked about the final report from UNH regarding the Recreation Study. Carter said that he doesn't anticipate that their basic recommendation will change, it may be rephrased, but that is all. Paul said that the Selectmen shouldn't vote to recommend it until they receive the final report. Jon reminded the Board that the obligation of the Warrant Article is on the site study only. Paul Made the Motion to approve the letter to the CIPC Chair as written. Joel Seconded and the Motion carried Unanimously.

### 3. Review for Action: Amended Order, Capital Improvements Program Committee: Jon reported that this is a carryover from last week's work session. Carter pointed out that an

omission was made on page 2, and the School Board needs to be included. Richard Brown, former Chair of the CIPC and now member of the School Board said he didn't recall anyone from the school attending. Carter corrected himself, saying that he had confused the Master Plan Implementation Committee revisions and the draft of the amended order before them is correct. Paul said he has researched other towns' CIPC's charge and most of them don't go beyond the state's RSA saying what the committee does. Mr. Brown thought that the program is now very effective and didn't see any significant changes in the proposed amended order. He added that the CIPC's reporting is an effective tool for the Selectmen to make informed budget decisions. Paul said that the RSA doesn't dictate what should be in their report and doesn't feel that they can amend the order. Mr. Brown asked for specifics from Paul, adding that it is now very effective and doesn't see any real significant changes other than clarification of what they currently do. Paul said that it changes how they classify and rate projects and it isn't the same and isn't just housekeeping. The form will have to change and the process won't be the same. Mr. Brown agreed that it doesn't need to be included in the charge. There should be flexibility to formalize the document and if the Selectmen want a different report then they can ask for it. Paul said that was his point, adding that the Selectmen can't say what the report should look like. Mr. Brown said that for the past 5 years they've worked on the form and each year it has been changed, fine tuning it to improve it. Joe Cormier commented that the CIPC is advisory only. Jon said that the order of ranking used is a helpful format. Discussion occurred between Russ and Paul about the differences in the amended order. Mr. Brown asked if the CIPC has reviewed the amended order. Jon replied that the Chair was in attendance at last week's work session and was included in the discussion. Paul said that the members of the CIPC were not asked. Jon said that while the CIPC Chair was at the work session, he was OK with forwarding it to the committee for their review. Russ said that he was satisfied with what was presented but had no objections to the CIPC reviewing it as he wants them to feel that their hands aren't tied. Russ Made the Motion to send the draft amended CIPC order to the CIPC for their review. Chris Seconded and the Motion carried Unanimously.

4. Review for Action: Amended Policy, #32 Fund Balance Policy: Carter reported that there were a few small punctuation edits, but the only change which was agreed upon at the work session was increasing the rate to 12.5%. Joel Made the Motion to approve the amendment to the Fund Balance Policy as written. Chris Seconded. The Motion carried Unanimously.
5. Review for Action: Carroll County Board of Commissioners Re Tax Rate Setting: Jon explained that the letter to the County Commissioners is asking them to set the county tax rate in a timely manner to allow towns to get their tax bills out on time. In addition, they are asking for a 30 day period from receipt to pay the county tax bill. The Selectmen agreed that one of them should be present at the Commissioners meeting. Joel Made the Motion to approve the letter as written and to have a Board member present at the Commissioners meeting. Paul Seconded and the Motion carried Unanimously.
6. Review for Action: Status of 4 Whittier Highway: Carter reported that the privately owned building is situated on land leased from the Town. The present lease requires that the building owner allow inspections to insure that it is being kept in good condition. He added that there has been a small fire and they would like to send notice to the building owner that it is to be inspected by the Fire Chief and Code Health Officer. There was discussion about selling the land and the present easements that went with it for water, lake access and privately owned boat houses. Paul Made the Motion to provide notice of

an inspection by Town officials to insure that the building is up to code. Joel Seconded the Motion. The Motion carried Unanimously.

**VI. OLD BUSINESS:** 1) Paul asked Carter about the Conservation Committee and the Highway Water Supply study if this was budgeted for the upcoming year. Carter said it was and contingent on approval at Town Meeting.

**VII. OTHER BUSINESS:**

1. Board & Staff Liaison and Update Reports: Paul reported that the Joint Selectmen and School Board Subcommittee met today. They are working on Recreation Department's use of school buildings during the summer. He added that the School Board is in favor of the Town creating a marketing plan and asked that this item be added to the Selectmen's work plan.
2. Zoning Board of Adjustment Minutes, January 7, 2015: Acknowledged.

**VIII. CORRESPONDENCE**

1. Time Warner Cable, January 7, 2015, Possible Program Changes: Jon reported that this is their usual letter.
2. Anthony F. Alibrio, Sr., January 12, 2015, Town Employees: Jon read Mr. Alibrio's letter which praised Moultonborough Town employees, specifically the Police and Highway Departments, and the Town Clerk's office.

**IX. CITIZEN INPUT:** None.

**X. NON-PUBLIC SESSION:** None needed.

**XI. ADJOURNMENT:** Chris Made the Motion to Adjourn. Joel Seconded.  
Motion Carried Unanimously  
Jon adjourned the meeting at 8:16 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant