

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

September 4, 2014

MINUTES

Present: Selectmen: Jonathan W. Tolman, Chair, Joel R. Mudgett, Vice Chair, Paul T. Punturieri, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Jon called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Joel Made the Motion to approve the August 21, 2014 Public & Non-Public minutes as written. Paul asked Carter regarding a line in the Non-Public Minutes of August 21, 2014 about the statement of there being a complement reduced in writing and what that meant. Carter explained that it was in response to the question about the number of positions in the department and if that had been put in writing. Paul acknowledged the meaning. Russ Seconded the Motion. The Motion carried Unanimously.

IV. CITIZEN INPUT: 1) Shawn Coope, primary candidate for the Sheriff of Carroll County, introduced himself to the Selectmen and thanked Paul for inviting him to attend. As a long-time resident of Wolfeboro he spoke of his personal involvement in his community and as a professional in Carroll County and the state of New Hampshire as a law enforcement officer. Presently he is assigned to the NH Department of Safety as a crime and terrorism liaison officer from the US Marshal's Service. He is a fiscal conservative, and if elected he hopes to bring this and transparency to the Sheriff's department. Hollis Austin said that as Moultonborough pays a large percentage of the county's budget, he asked Mr. Coope, if elected, what he would do to reduce the Sheriff's Department budget. Mr. Coope recognized that the Town pays 23% of the county's budget. As a fiscal conservative he would look to do performance audits on each element of the department and either fix or eliminate budget draining issues. He would look internally, speaking with staff, and then externally, talking with towns in the county, law offices, etc., about the department's performance and what could be done better. Mr. Coope stated he felt training was very important and that it would be a priority for him as Sheriff. He has reviewed the Carroll County Sheriffs' Department budget and compared it to other counties and feels that there could be some cost savings made. He would also look to network with other counties to improve the department. The Selectmen thanked Mr. Coope for attending their meeting and wished him luck in the primary election, Tuesday, September 9th.

V. NEW BUSINESS:

1. Review for Action: Consent & Signature File:

DATE	DOCUMENT	MAP/LOT#
9/4/14	Cemetery Deed, Shannon, Lots #159 & #160	N/A
9/4/14	Cemetery Deed, Shannon, Lot #161	N/A

Joel read the Consent & Signature File. Russ Made the Motion to approve the Consent & Signature File for September 4, 2014. Chris Seconded. The Motion carried Unanimously.

2. Presentation: Sheriff Domenic Richardi of Carroll County: Sheriff Richardi thanked the Selectmen for allowing him this time to speak. He is a long time resident of Conway and has been in Carroll County law enforcement for twenty years through the Sheriff's Department. As Sheriff he has developed two budgets for the department, which were thoroughly scrutinized and has had line item decreases in both, except for employment salaries and health insurance, which are pretty much out of his control. His department serves five towns without a police department. This requires that his department and State Police act as first responders. He said that the services they provide are essential and beneficial to every town in the county. He acknowledged the debate over Moultonborough as one of the three towns in Carroll County that pay for full dispatch services when in fact they use only a small percentage, which was tabled by the Delegation. Sheriff Richardi said that he was open to discussing this further, and looking at changing the present dispatch policy. He has been talking with the Grafton County Sheriff that bills for services rendered to learn more about this. Russ commented that Moultonborough has been the "cash cow" for Carroll County for many years. He asked the Sheriff what his thoughts were about a comment made from his department that Moultonborough doesn't pay that much in county taxes and should stop whining. Sheriff Richardi responded that he didn't say that. Russ replied that the comment came from his department. The Sheriff said that he was unaware of that, but if that was the case, it shouldn't have been said that way. He added that DRA sets the tax rate. He is open to what can be done, and acknowledged that he had a strong opinion about the dispatch issue. Russ said that if he had supported it, that would've made a big difference. He said that the small town of Albany, which has the same amount of dispatch calls as Moultonborough, and asked why our Town is charged more? Sheriff Richardi said that this was set up many years ago and he was unsure of the reasoning. He added that he had offered to Moultonborough to join their dispatch for considerably less than what the Town is paying for Lakes Region Mutual Aid's dispatch. Joel said that he wanted it to be clear that if the Town were to go with the county's dispatch, originally we were given a very high cost for any improvements the Sheriff's Department would have to make to accommodate the increase in the work load, and we'd still be paying 23% on top of it. He added that presently the county dispatch can't reach certain areas of our Town due to radio issues. Hollis Austin asked Sheriff Richardi, in an effort to reduce the budget, would he consider staff reduction through attrition. The Sheriff replied he hasn't yet seen any attrition, but it is something to consider. He added that if he were to reduce staff, it would result in a loss of resources and services. Chris asked about the department's staffing levels. The Sheriff said there is the uniform civil process unit, court transport, emergency calls, and 12 full time (which includes him) working seven days a week. Court Bailiffs are per diem. There are two secretaries and eleven dispatchers. The Selectmen thanked him for attending their meeting.
3. Review for Action: Lakes Region Partnership for Public Health, MOU: Carter reported that since the state's realignment of health districts, the Town has had an agreement with the Lakes Region Partnership to provide these services. Last year he was authorized to sign the memo of understanding. He added that Representative Karel Crawford, if re-elected will try to change the realignment, and then the cost disappears. Jon said that Lakes Region Partnership for Public Health provides the best services for the Town. Joel

- Made the Motion to authorize the Town Administrator to sign the Memo of Understanding for services with Lakes Region Partnership for Public Health. Chris Seconded and the Motion carried Unanimously.
4. Gary Torressen asked the Selectmen to allow the Bugles Across America to recognize the anniversary of September 11th, with a five minute service on the grounds of Town Hall, starting at 9 AM. Paul Made the Motion to approve the Bugles Across America's September 11th service on Town Hall, starting at 9 AM. Chris Seconded and the Motion carried Unanimously.
 5. Review for Action: 2015-2016 Legislative Policy Conference: Jon reported that the legislative policy conference will be on September 26th and they are looking for the Town to name their representative. Last year Carter attended. Carter said that they could go over and choose the issues at the next work session and upcoming meeting, but what they need to do now is to choose a representative. Joel Made the Motion to have the Town Administrator represent the Town and to table the question until their next meeting. Jon asked the Board members to send the issues they are interested in to Carter for discussion at the next meeting on the 18th. Paul Seconded and the Motion carried Unanimously.
 6. Review for Action: MA Cross Country Request Re Taylor Property: Jon reported that the Academy's Cross Country team coaches are requesting to adjust their cross country course through the Adele Taylor property, instead of running on Route 25. In their email they said that they would be cleaning up the existing snow mobile trail. Chris Made the Motion to approve the Cross Country Team's request as written in their email dated August 27, 2014. Joel Seconded and the Motion carried Unanimously.
 7. Review for Action: MPD Grant Application, "Operation Safe Commute": Chris explained that this grant was a total of 36 hours, from 6 am to 9 am. Paul asked about the success rate of this federally funded grant and about the numbers from last year. Joel Made the Motion to authorize the Chair to sign the grant and to request from Chief Wetherbee to report on last year's numbers for this grant, and to include the numbers in future requests. Paul Seconded and the Motion carried Unanimously.
 8. Review for Action: Paralyzed Veterans of America Day Proclamation, Sept. 6, 2014: Joel reported that the owner of Camp Robindel has been opening the camp up to paralyzed veterans for the past twelve years for the weekend. Volunteers with bass boats and also members of a motorcycle group give of their time to make this happen. He added that the veterans have a great time fishing. Chris Made the Motion to approve the proclamation making September 6th as Moultonborough's Paralyzed Veterans of America Day. Russ Seconded. The Motion carried Unanimously. Joel invited the Selectmen to attend, starting at 8 a.m. Jon said that he will attend the dinner to read the proclamation.
 9. Review for Action: Application to Restore Involuntarily Merged Lot, MBLU 044-025: Carter explained that the 4 lots in question, over the years, have been in various stages of merger or surveying, etc. The application is pretty straight forward on a technical basis. However, if approved, then it creates a problem if the present owner were to sell off the parcel that is presently providing the restaurant with parking and well water. Carter added that if the Selectmen were to approve the application that it is necessary to be very clear about this. Joel questioned if approved, would the Selectmen be changing what zoning approved for the business. Chris didn't think so, as the lot would still be there, just separated. The problem arises if that lot is sold. Joel wondered if a site plan amendment would be needed. Carter said he can confirm this with the Town Planner and Town Attorney. Russ agreed that maybe the site plan needs to be amended first and then the application approved. He added that the owner needs to understand that the use of the

- lots will be further limited due to the wetlands. Joel Made the Motion to table the question until their next meeting. Chris Seconded and the Motion carried Unanimously.
10. Review for Action: Selectmen's Representative to Sick Leave Board Bank: Carter reported that Ed Charest had been the Selectmen's representative to the Sick Leave Board Bank. Carter asked and Chris replied that he is the liaison to the Finance and Administrative departments and he would sit on the board. Paul asked about the function and Carter explained that employees are allowed to donate earned time towards the Sick Leave Bank and those who do can request to make a withdrawal during extended illness when they have exhausted all of their available hours. The Sick Leave Board meets when withdrawals are requested and hasn't met for the past year or so. Paul Made the Motion to appoint Chris as the Selectmen's representative to the Sick Leave Board Bank. Russ Seconded. Chris abstained. The Motion carried Unanimously.

VI. OLD BUSINESS: None.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: 1) Paul reported that the CIPC report has been provided to the Selectmen for their review. The CIPC will present this to the Selectmen on the 19th. He asked the Board to review the LRPC regional plan report and get back to him with their comments. 2) Russ said that the last Planning Board meeting was canceled, but the last Master Plan chapter meeting was held which was open to stake holders with 7 in attendance. 3) Carter said that he provided the Selectmen with a copy of his email to the insurance group and that he will be seeking a formal request for pricing proposals shortly. He asked the Selectmen to provide him with comments as soon as possible. The Budget Guidance memo has been sent out to Department Heads. He has provided a draft of the first cut of the Selectmen's vision statement. He asked that the Board compare it to the Primex report and have their comments ready for the next work session scheduled Thursday, September 11th. He urged them to try to keep it to one page.
2. Library Board of Trustees Minutes, August 7, 2014: Acknowledged.
3. Recreation Advisory Board Minutes, August 18, 2014: Acknowledged.

VIII. CORRESPONDENCE:

1. Time Warner Cable, Possible Program Changes, August 6, 2014: Jon stated that this is their usual letter of possible program changes.
2. Robert Adams, Request for Refund of Tax Payment Interest, August 20, 2014: Joel asked and Jon agreed that this should have been in the New Business section versus correspondence. Jon added that he agrees with the Tax Collector's recommendation of denying the request to forgive the interest due on the late tax payment. Joel Made the Motion to deny Mr. Adam's request to forgive the interest due (and paid) on his late tax payment. He added it has always been the Town's policy to not forgive interest charged on late tax payments. Paul Seconded, but asked that in the future the Selectmen look at it case by case based on the circumstances. The Motion carried Unanimously.
3. Sheriff Domenic M. Richardi, Town's Donation of Surplus Radar Units, Aug. 25, 2014: Jon reported that Sheriff Richardi in his letter is thanking the Police Department for their recent donation to the Carroll County Sheriff's Department of four surplus radar units.

IX. CITIZEN INPUT: 1) Hollis Austin, referring to the Selectmen’s vision statement of providing a living wage in Town, and asked if that meant establishing a minimum wage. Joel replied that it means attracting industries and businesses to Town in an effort to keep its younger population from moving away to obtain higher wages. Russ added that it is up to the state to set the minimum wage. Mr. Austin then asked what the Town had in mind regarding attracting high tech and higher paying jobs. Jon said they want to attract high tech and low impact businesses to Town, possibly to allow tele-commuting, which means addressing the Broadband issue. He feels this will help keep the younger population from leaving. Paul said that not everyone wants to be in tele-marketing, but people could work from home or where their computer is located. Before we can do that we need the infrastructure to support it. Carter said that a living wage doesn’t necessarily have money associated to it, but it is a job that isn’t seasonal or based on the weather and is all year long with benefits for a family. Mr. Austin thought that Moultonborough could attract companies that have outsourced their tech jobs out of country to Town. Russ thought that from an article he read that there may be a trend to return these outsourced jobs to the United States for improved and better quality service. Paul asked about the volunteer certificates and if they will be ready. Chris asked if the Board could review it before it goes out. Carter said he would get them a copy to view. Joel reminded everyone that the primary elections are on Tuesday, September 9th.

X. NON-PUBLIC SESSION: Not needed.

XI. ADJOURNMENT: Joel Made the Motion to Adjourn. Russ Seconded.
 Motion Carried Unanimously
 Jon adjourned the meeting at 8:09 p.m.

Approved

Date
 Respectfully Submitted
 Hope K. Kokas