

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

November 21, 2013

MINUTES

Present: Selectmen: Joel R. Mudgett, Chairman; Jonathan W. Tolman, Edward J. Charest, Christopher P. Shipp (absent with prior notice), Russell C. Wakefield; Carter Terenzini, Town Administrator; and Carol A. Fucarile, Executive Assistant.

- I. **CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Joel Made the Motion to approve the minutes of November 14 & 15, 2013 as written. Jon Seconded. The Motion carried Unanimously. Joel stated that he was not present for the November 7, 2013 Board of Selectmen's meeting. Jon stated that his name should be substituted for Joel's name on Page 7 under "Adjournment" (XI) of the November 7, 2013 Minutes as Jon adjourned that meeting. Joel Made the Motion to approve the minutes of November 2, 2013 as amended. Jon Seconded. The Motion carried Unanimously.
- IV. **CITIZEN INPUT:** 1) Joe Cormier followed up on the fireworks issue raised last summer by presenting two petitions pursuant to RSA 39:3 for the warrant articles for the Town Meeting in March. First article is to ban fireworks totally, and the second is to limit the use of fireworks. Since there is no ordinance in place now, Mr. Cormier believes the statutory authority comes from RSA 160-C6, local option. Mr. Cormier thanked the TA for his professionalism concerning emails to town counsel. 2) Joanne Farnham agreed with Mr. Cormier's efforts. 3) Bud Heinrich would like to see a plot plan of the Taylor property and the school property posted on the walls so that the facts can be before them. Joel stated that the BOS is working on the site plan for the Taylor property, but would see if he could get something from the school. 4) Hollis Austin once again suggested that if the Town were to purchase any more property in Town, it be offset by sales of Town property so that there would be no effect on the taxpayers. 5) Bud Heinrich spoke of the difficulty the Adele Taylor Property Use Committee was having with the narrow challenge given to them. These six people are doing a great job, but, unfortunately, they have only been told to come up with a list of uses. Mr. Heinrich felt it was very important to see how it is going to be packaged for the Town Meeting. He would like to see the Adele Taylor Property Use Committee's challenge widened to encompass more of a process to get the property on a warrant article. Joel said he would speak to the Chairman about this, but noted it has to go through DRA (Department of Revenue Administration) who has to approve it. Mr. Heinrich asked if it could be rejected once the Town has passed the warrant article. Joel stated that we should change

it beforehand. Mr. Heinrich feels that the packaging of the warrant article will make or break this article. Russ stated that the BOS only wanted the Adele Taylor Property Use Committee to look into uses since this was the biggest question at this time. Russ also stated that the Adele Taylor Property Use Committee is working very hard on this project and are taking into consideration what can go there and not what they want there. 6) Hollis Austin suggested that as the BOS works on the budget, they keep in mind the benefits of staff reduction through attrition and downsizing the number of staff; like when one staff retires, Hollis would like the BOS to look into closing out those positions or consolidating positions. Joel stated that if an employee leaves (for whatever reason), that position is looked at with the TA and in the office with staff to see if the position needs to be replaced and then it goes to the BOS who also spends a lot of time on this. Jon stated an example of this just this year wherein the Police Chief eliminated a position and the BOS is not funding the position. The Police Chief requested time to get a feel of his staffing needs. Hollis agreed that that was the right thing to do. Joel stated that there could be another one in the DPW coming up.

V. NEW BUSINESS:

1. Review for Approval: Payables Manifest & Signature File:

DOCUMENT DATE	DOCUMENT	MAP/LOT#
11/1//13	Personnel Matter	N/A
11/21/13	Certification of Yield Taxes Assessed, \$2,121.48	213-002
11/21/13	Payables Manifest & Signature File \$656,233.72	N/A
11/21//13	Three Boat Fee Agents-daSilva, Independent Marine & Trexler	N/A

Russ Made the Motion to approve the Payables Manifest & Signature File for the week of November 21, 2013. Ed Seconded the Motion. The Motion carried Unanimously. Russ noted that the school was the big ticket item on this week's manifest, along with the withholding and insurances.

2. Review for Approval: Conservation Commission Appointment, Marie Samaha:

Russ Made a Motion to approve the appointment of Marie Samaha to the Conservation Commission as a full-voting member with a term to expire on March 31, 2015. Ed Seconded. The Motion carried Unanimously.

3. Review for Approval: IMA Milfoil Joint Board, Peter Jensen's Resignation & Scott Bartlett's Appointment:

Jon Made a Motion to approve the appointment of Scott Bartlett to the IMA Joint Board and accept Peter Jensen's resignation. Ed Seconded. The Motion carried Unanimously. Mr. Heinrich asked and learned that Bill Marcussen of Tuftonboro is the Chairman of the Joint Board. Ed commented on the well-written article on milfoil that appeared in the newspaper.

4. Review for Approval: Advisory Budget Committee, Ken Kasarjian Appointment:

Jon spoke with Ken who withdrew his application for the Advisory Budget Committee. Ken felt that being a Town employee and serving on the ABC might not appear right to some.

5. Review for Approval: 2014 Employee Health Insurance: Carter stated this concerns all of the different benefits, i.e. long term disability, dental, life and

health. The insurance has gone up 0.8% and the total impact on the budget is minimized by the fact that this year the second half of our employees moved over to the Matthew Thornton Blue Plan. An Employee Advisory Group was formed and is getting up to speed. This has a nominal budget impact, and Carter recommended that we stay status quo for one more year, and asked that the Chairman be authorized to sign the renewals for the insurance packages on the status quo basis. Jon stated "so moved." Ed Seconded. The Motion carried Unanimously. Carter asked the BOS to look at the second memo directed to the Insurance Advisory Group wherein it frames the kind of balance issue that Carter is trying to get across. Joel stated that Carter has been working with a group of the employees on health insurance, and gives Carter credit for doing this and getting the employees onboard while trying to keep everyone happy. Jon asked how many were in this group, and Carter responded, about eight employees expressed an interest so he decided to let them all participate.

6. Review for Approval: EZStream Services Agreement: Joel explained that this was for the video programming. Joel asked and Carter answered that the install will be here on Monday morning, and training has been scheduled for Tuesday between 1:00 p.m. and 4:00 p.m. Then, EZStream will come in to train employees. Carter hopes the EZStream would go live on January 1 with the equipment that is live sometime in December. Jon is happy to see that a channel is dedicated for the iPhone, iPad, etc. users. Russ referenced Page 2, Number 8 of the EZStream Services Agreement: "*EZStream agrees to render all "TOWN OF MOULTONBOROUGH" streams as is, without modification to advertisements or other insertions.*" Russ wants to be clear that the Town is not endorsing anything that EZStream is advertising. Carter stated that was correct and when EZStream gets the clip from us, they have to run it start to finish and they can't interrupt it or add any advertisements in any fashion. Russ Made a Motion to accept the EZStream Agreement and allow the Chairman to sign the same. Carter asked that the Motion be modified to say "authorizing," and Russ agreed. Ed Seconded. The Motion carried Unanimously. Peter Jensen asked if this Agreement will allow folks to download the meeting so they can watch it without interruption. Carter stated no, they will have to go back to the beginning and then find the place in the video. Bud Heinrich asked if this was posted on our town website. Mr. Heinrich would like to see a couple of microphones for the BOS to speak into. Paul Punturieri stated that it was set up so that people could hear at the front and back of the room and the quality would be much better because the recording goes directly to a digital mixer. Bud Heinrich asked and learned that this is a two-year contract. Carter further elaborated that as long as we continue to use EZStream, they will archive it forever. If we cease to use them, they will archive the materials for one year and give us discs back of everything we upload to them.
7. Review for Approval: MOU, Moultonborough & LRPPH, Inc.: Joel stated that this is an understanding between the Town of Moultonborough and Lakes Region Partnership for Public Health. Carter stated that this is our attempt to stay united with our neighbors to the west and specifically relates to emergency preparedness. Joel further stated that we are breaking away from where the state wants us to be. Carter requested the BOS to authorize the Chairman to sign the MOU

(Memorandum of Understanding) on behalf of the community. Peter Jensen asked if this was a change. Joel noted that the State is moving us to the Carroll County District while we want to stay with Lakes Region. Russ Made a Motion to accept the Memorandum of Understanding between the Town of Moultonborough and the Lakes Region Partnership for Public Health, Inc. and authorize the Chairman to sign on behalf of the Town. Ed Seconded. The Motion carried Unanimously. Jon explained that the services of Lakes Region Partnership for Public Health, our Fire Chief and our emergency management team are coordinated for catastrophes, and major medical issues.

8. Complaint: Joel stated that the BOS received a complaint concerning an employee which will be discussed in non-public session

VI. OLD BUSINESS:

Russ asked Carter if he knew what was decided with the Broadband Readiness Program with UNH. Carter said he would get the timeline for the BOS, but that we are one of the three nominated in this region and there are only three projects statewide, and we made it through the first hoop.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: Russ stated that the next two meetings of the Planning Board have cancelled so there will be no Minutes. Joel stated that he met last night with the Inter-Municipal Ambulance Board concerning mutual aid and how we will continue the ambulance services. When Stewarts Ambulance is working for us, they are being called to other places, like Laconia, for mutual aid. The other item discussed was that other towns are going out to bid for one ambulance, rather than two or three. Should they only have one ambulance, Stewarts cannot cover us all if they are out on another call. This is a concern, and the chiefs are going to discuss this with dispatch in Laconia. This is an important budget factor for the small towns. Bud Heinrich asked and learned that the four towns involved are Meredith, Center Harbor, Sandwich and Moultonborough. The Town of Moultonborough has had an agreement for many years. Bud Heinrich asked and Joel told him that we still have 24/7 coverage here. Joel also stated that while other towns had calls increased, Moultonborough's number of calls showed a decrease.
2. Trustees of the Trust Funds Minutes, August 28 & November 14, 2013: Acknowledged.
3. Zoning Board of Adjustment Minutes, November 6, 2013: Acknowledged.
4. CIPC Minutes, November 9, 2013: Acknowledged.
5. Planning Board Minutes, November 13, 2013: Acknowledged.

VIII. CORRESPONDENCE:

1. Time Warner Cable, Possible Program Changes, November 8, 2013: Bud Heinrich recommended the BOS read the letter with a critical eye because Time Warner just cut, all three C-SPAN channels from their basic service. Discussion was had concerning previous channel removals. Joel felt that this was the norm with most cable companies. Peter Jensen suggested that you can get streams from those sources on the internet.

IX. CITIZEN INPUT: 1) Peter Jensen stated that he and some members of the Milfoil Committee gave a presentation to the Pesticide Control Board in Concord on Monday of this week. A synopsis of what the Committee told them was that the Milfoil Committee spent somewhere between fourteen and fifteen percent of the entire appropriated budget on complying with their regulations and not getting any work done. The percentage is higher if you look at the work that is covered by those regulations. The Milfoil Committee offered solutions that could be implemented with rule changes to reduce that impact by as much as fifty percent. That reduction over the last four years would have given the Milfoil Committee somewhere between half to three quarters of a season of heavy DASH work – roughly forty-four to fifty days of DASH work. Mr. Jensen felt it was a favorable response from the Board. Mr. Jensen would like to draft what the Milfoil Committee’s recommendations were and ask the Selectmen to send the Board a letter. Joel stated that the BOS appreciates all the work the Milfoil Committee has put into this, and would be happy to do such a letter. Peter Jensen also spoke of the efforts they have made with a connection to Ossipee Lake Alliance. They are trying to get an initiative going to support another revenue source at the state level so that our grant amounts can be increased in order that individual towns and/or lake associations aren’t so heavily burdened. Mr. Jensen felt this would be a way to reduce the town’s portion and share it more equitably with the entire state.

X. NON-PUBLIC SESSION: Ed Made the Motion for the Selectmen to go into Non-Public Session per 91-A:3 II (a) and only to reconvene for the purposes of adjournment. Jon seconded. A Roll call was taken: Jon – Aye; Ed – Aye; Russ – Aye, Joel – Aye. The Selectmen went into Non-Public Session at 7:45 p.m.

The Board exited Non-Public Session at 7:58 p.m. having voted by a vote of 2/3 or greater of the members present to seal the minutes, as determined that divulgence of the information discussed likely would adversely affect the reputation of a person other than the member of the public body itself.

XI. ADJOURNMENT: Ed Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously
Joel adjourned the meeting at 7:59 p.m.

Approved

Date
Respectfully Submitted
Carol A. Fucarile