

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

October 31, 2013

MINUTES

Selectmen: Joel R. Mudgett, Jonathan W. Tolman, Edward J. Charest, Christopher P. Shipp (absent with prior notice), Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Joel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW / APPROVAL MINUTES: Ed Made the Motion to approve the Selectmen's Minutes of October 10, 17 and 24, 2013 as written. Russ Seconded the Motion. The Motion carried unanimously.

IV. CITIZEN INPUT: 1) Kathy Barger, member of the Pathway Committee, thanked the Selectmen for providing the luncheon for the Town's volunteers. She told the Selectmen that the Pathway Committee continues to meet. Regarding the Selectmen's advice on the repair schedule for Phase II, the committee feels that at the current rate it will take too long. The Pathway Committee plans on submitting a citizen's petition for the Town Warrant to fund the repair faster. Ms. Barger reminded the Selectmen that the committee started 16 years ago, with the plan to have a path connecting the Town's playground to the Long Island Beach. Phase I is well used. Phase II, connecting to Kona Road has had design issues and needs to be repaired for safety and maintenance reasons. Ms. Barger added that it is also a health and well-being issue for the residents. The committee is working with Scott Kinmond to get estimates for the repair. She added that one option might be that one side of the road is for bikers and the other side for walkers. Joel expressed the Selectmen's appreciation for the committee's efforts and thought this option was a good idea.

V. NEW BUSINESS:

1. **Personnel Announcement:** Joel announced that Peter John, has returned and has been hired as a Police Officer. Officer John was given the Oath of Office by Joel. The Selectmen welcomed him back.

2. **Review for Approval: Payables/Payroll Manifest & Signature File:**

DOCUMENT DATE	DOCUMENT	MAP/LOT#
10/31/13	Personnel Matter	N/A
10/31/13	NH DHHS VNS's Annual Certification	N/A
10/31/13	Payroll Manifest & Signature File, \$87,492.12	N/A

Joel read the file for October 31, 2013. Russ Made the Motion to approve the Payable/ Payroll Manifest & Signature File as written. Ed Seconded. The Motion carried Unanimously.

3. Review for Approval: VNS Transition & Memo of Understanding: Carter reported that at the presentation given to the Selectmen on last Thursday by Deb Peaslee, Director of the VNS and Jeri King, RN, based on their work, they have recommended merging with the Visiting Nurses of Meredith & Center Harbor to begin January 1, 2014. In the memo that he presented to the Selectmen, the Town will assist financially, and the Moultonborough Visiting Nurse Service would cease as of December 30, 2013. Jean Beadle, Chair of the ABC told the Selectmen that the committee voted unanimously in support of the transition. 1) Hollis Austin asked what the cost was of the Town's VNS. Carter reported that the gross budget has been approximately \$400,000, with revenue of \$185,000, costing the Town approximately \$200,000 from property taxes. Mr. Austin asked and learned that the Recreation Department's budget is approximately \$330,000, with the Recreation Revolving Fund which is based on fees offsetting the cost by approximately \$100,000. Mr. Austin asked the Selectmen to think about the role of government, and if it is to provide health and well-being or provide recreation. Jon countered that recreation adds to the public's health and well-being and ultimately the Town decides the priorities. Russ added that the Town wants the Recreation Department and on a personal note, his daughters participated in Recreation's programs and then worked for the department. He felt that the tax dollars are well spent. Joel stressed that the Selectmen are not looking to make this change to cut the budget. The VNS Department came to them, as they were faced with obstacles that they couldn't overcome. Collaborating with the Visiting Nurses of Meredith & Center Harbor will mean that Moultonborough will continue to receive this important service. Jean Beadle agreed, saying that this is about more than just the money. The Town's VNS department is too small to attract per diem nurses. Ed added that recently the VNS had only two cases and this collaboration is looking at the future. There isn't enough of a caseload. 2) Ken Kasarjian felt that based on this information, it appears that the service won't diminish. Joel said this was correct and there has been a lot of work done to come to this decision. Russ said that we will be joining a larger group and this will attract more services. 3) Nancy Wright felt that based on a declining census that more collaboration should be done with other towns' recreation departments. Joel asked that the discussion remain on the Town's VNS. Ms. Wright replied that she is asking the Selectmen to consider having the Recreation Department collaborate more with other towns. Russ replied that the Selectmen are always looking at collaborating with other towns, and in all areas. Ed Made the Motion to authorize the Town Administrator to draft a Memorandum of Understanding between the Town and the Visiting Nurses of Meredith & Center Harbor. Russ Seconded. The Motion carried Unanimously. Carter said that this will move quickly and he will post a public hearing for next Thursday's meeting.
4. Review for Approval: Taylor Property Use Committee, Charge & Composition: Joel reported that the Planning Board appointed Bob Goffredo and the Heritage Committee appointed Mark Borrin to the Committee. In addition four people have offered to volunteer as citizens at large: Kim Prause, Allen Hoch, Joanne Farnham, and Tim Woods. Russ said that at the Planning Board, Paul Punturieri expressed his interest on being a committee member, and suggested appointing him as a citizen at large, as he is a hard worker. Carter suggested that the number of committee members be an odd number. Russ Made the Motion to appoint Mark Borrin as a member from the Heritage Commission, and also to Chair the committee, Bob Goffredo as the member from the Planning Board, and as members at large, appoint Allen Hoch, Tim Woods, Paul Punturieri, and as alternate, Joanne Farnham. Ed Seconded the Motion. The Motion carried Unanimously. Joel asked the Board if they had any comments regarding the

charge of the Commission. Carter said that he would have to modify it for the alternate member appointment made. As there were no further questions, Russ Made the Motion to accept the charge of the Taylor Property Use Committee as written, modifying the composition as indicated by Carter. Ed Seconded the Motion. The Motion carried Unanimously.

5. Review for Approval: 2013 Flooring Bid Award: Joel recused himself from the discussion, asking Jon, as Vice Chair to take over. Jon reported that there was only one bidder. Carter added that it was advertised and the request for bids was sent out to seven vendors. In fact, Scott Kinmond asked for feedback from six vendors that did not submit a bid, and learned that the bid package was satisfactory. Russ asked if the bidder, Moultonboro Paint, Wallpaper and Flooring, Inc. of Moultonborough, which is the same vendor that did the first installation, would repair known problems with the carpeting previously installed by them. Carter replied that they agreed to do so. Ed Made the Motion to accept the bid from Moultonboro Paint, Wallpaper and Flooring, Inc., with Addendum #1 for a total cost of \$19,741.82, and authorize the Vice Chair to sign the contract. Russ Seconded and the Motion carried Unanimously.
6. Review for Approval: Notice to Retire, Dennis Emerton: Carter reported that he just received a note from DPW Director Scott Kinmond that based on Dennis' conversation with Heidi and NH Retirement, he asks to amend the date of retirement from November 3rd to December 3, 2013. As in Scott's memo to the Selectmen, Carter added that Dennis has been a long time employee, first working at the Transfer Station, then at Highway as an Equipment Operator, and most recently as a Team Leader for Facility & Grounds. Scott asked that Dennis be allowed to continue working as a part-time employee for the Town with total hours to not exceed 1,500. The Board agreed by Consensus and they accepted Dennis' notice to retire with the gratitude of the community for his service to the Town.

VI. OLD BUSINESS: Jon asked about the memo from Gary Karp regarding the Elderly Exemption which was inadvertently attached to the Milfoil Committee's minutes. Carter replied that this will come before them during the budget work session and it will be a question on the Town Warrant.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: Jon said that he reviewed the oral board for the police officer position and it went well.
2. Milfoil Committee Minutes, October 2 & 11, 2013: Acknowledged.
3. Zoning Board of Adjustment, October 16, 2013: Acknowledged.
4. Recreation Advisory Board Minutes, October 21, 2013: Acknowledged.
5. Heritage Commission Minutes, October 21, 2013: Acknowledged.

VIII. CORRESPONDENCE:

1. Time Warner Cable, October 21, 2013, Possible Program Changes: Joel reported that this was their usual letter.
2. 2013 Carroll County Apportionment, October 8, 2013: Joel commented that the Town's share of the Carroll County budget was 22.1723%
3. Resignation of Sgt. Joseph T. Canfield, October 17, 2013: Joel announced that Sgt. Joseph Canfield submitted his resignation effective November 3rd and is leaving the

Town to work with the NH Fish & Game Department as a Conservation Officer, something that he's wanted to do. Joel commented that he hated to see him go, but understood why Fish & Game wanted him. The Selectmen accepted Sgt. Canfield's resignation with regret, but wished him well in his new endeavors.

IX. CITIZEN INPUT: 1) Nancy Wright asked about the flooring bid and where was the new flooring going. Carter told her that new carpeting and/or vinyl tile will be installed at the Public Safety Building, the Transfer Station, and also in the Administration offices. 2) Bob Goffredo provided the Selectmen with a proposed first page for an independent Community Garden website, asking the Selectmen to link the Town's webpage to this separate website. He thought it would be up and running in February and it will allow people to post information and articles. The Board gave its approval. Carter said he would work with Mr. Goffredo in this effort. 3) Ken Kasarjian, Chair of the Town's Community Garden thanked Lianne Dionne (Town Clerk's office) and Hope Kokas (Administration) for donating a game camera to help identify the veggie thief that has pilfered the garden. They also received a generous donation of \$500 from one of the plot holders. Mr. Kasarjian commented about Mr. Austin's statement regarding the Recreation Department and the Town's VNS, stating that he feels that programs and departments such as the Recreation Department will attract newcomers to the Town which is needed. 4) Kim Barger agreed, adding that Donna Kuethe, Director of the Recreation Department is nationally known and her knowledge is sought after. She said she appreciates this. Ms. Barger said that the Town's retirees are more active and want these services and programs, like the Community Garden and provides the Town with quality of life. 5) Hollis Austin said that he was asking the Selectmen to collaborate with other towns to get a bigger bang for the buck. He feels that the Town needs to scale back, as the population is decreasing. Mr. Austin wants to see staff reduction by attrition, reducing the budget without hurting staff.

X. POSSIBLE NON-PUBLIC SESSION: None needed.

XI. ADJOURNMENT: Jon Made the Motion to Adjourn. Russ Seconded the Motion.
Motion Carried Unanimously.
Joel adjourned the meeting at 7:55 p.m.

Approved

Date:
Respectfully Submitted
Hope K. Kokas, Administrative Assistant