

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

August 29, 2013

MINUTES

Selectmen: Joel R. Mudgett, Jonathan W. Tolman, Edward J. Charest, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Joel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW / APPROVAL MINUTES: Russ Made the Motion to approve the Selectmen's Minutes of August 15, 2013 and August 22, 2013 as written. Chris Seconded the Motion. The Motion carried unanimously.

IV. CITIZEN INPUT: 1) Gary Torressen asked the Selectmen to consider including Navy Seal Lt. Kevin Ringelstein's Memorial Day speech in the Town's Annual Report. He said it was an inspiring speech and the Town should preserve it for future generations. The Selectmen agreed and Ed offered to contact Lt. Ringelstein's family in order to get permission to include it in the Annual Report. Mr. Torressen told the Selectmen that he is a member of Bugles Across America and requested to have a memorial service on September 11, 2013, starting at 8:30 a.m. at the Public Safety Building. The program would begin with the Pledge of Allegiance, then singing of the National Anthem, and at 8:46 a.m. 6 bells will be rung as symbols of the two Towers and four planes that were lost, followed by a moment of silence and he would play taps on his bugle. Chris suggested that Mr. Torressen check with Chief Bengtson for approval to be sure there are no conflicts. Ed Made the Motion to approve the September 11th Memorial Service as described by Gary Torressen provided he receives approval from Chief David Bengtson. Chris Seconded and the Motion carried Unanimously. Ed commented that he conducts a lot of funerals for veterans at the Veterans Cemetery in Boscawen, which he finds to be very moving and reminds him of what America is all about and the sacrifices made by so many. However, taps are played on a recorder and not actually on a bugle, which he doesn't like. Mr. Torressen informed the Selectmen that he is involved in playing live taps in the 100 Nights of Remembrance at the Veterans' Boscawen Cemetery. 2) Paul Punturieri asked the Selectmen how many billing hours have been spent by Town Counsel regarding the upcoming Public Hearing on September 9th, and what the cost is. Carter said that he could not recall exactly and estimated 4 hours +/- . Mr. Punturieri asked if Town Counsel will conduct the public hearing and Joel replied that Town Counsel will be at the Public Hearing. 3) Bud Heinrich told the Selectmen that if they can't disclose the name of the accuser(s) then don't hold the public hearing. Chris asked if they will be revealing the name(s) and Joel replied this will be done at the public hearing. 4) Hollis Austin asked why the delay. Joel replied that he doesn't have the names, but has talked to a lot of people before and after the Planning Board's public hearing expressing their concerns about the conduct of certain members of the Planning Board. Joel added that the tapes and minutes, which he has reviewed is public information for all to view. Mr. Austin asked if the Selectmen were proceeding with the public hearing based on hearsay. Jon said no, the information is from the public meeting. He added that people may disagree with the process, but what occurred is public

and viewable by all. The issue is what occurred during a public meeting. Jon stated it is not about people making accusations, but it was brought to the Selectmen’s attention of what can be done. The facts are listed in the public notice, you can view it and read it. Jon said the public hearing is to see if the actions of the two Planning Board members are cause to remove them. 5) Steve Maguire thought that the Selectmen took the action. Chris expressed his belief that people were lead to believe that the name(s) would be revealed, and if not then they shouldn’t proceed. Russ said that the Planning Board’s public hearing took place on a Wednesday, and the next day, Thursday the Selectmen were given an outline during a non-meeting with Town Counsel and this information can’t be disclosed. Joel added that several people complained. Russ further explained by giving an example of a builder who would not want his name made public out of concern that future Planning Board requests wouldn’t be approved. Chris added that the issue is not with the Planning Board but with the two members. Russ suggested to Mr. Maguire that he attend the public hearing to hear the concerns. 6) Nancy Wright thought that the Selectmen were protecting their friends and showing favoritism and questioned why they haven’t acted before on other questionable decisions. Joel replied that this is not a “he said, she said” situation, but it is public information. The Selectmen are looking at it now as it needs to stop. 7) Mr. Austin asked if the Selectmen know the names. Joel replied that they don’t wish to discuss that at tonight’s meeting. 8) Mr. Heinrich said that there were actually 2 defendants, the Planning Board members and members of the Selectmen. As the Selectmen will be the judge and jury, he would like to see a third party make the ruling. Mr. Heinrich suggested that the Selectmen stop the process. Ed commented that he doesn’t know who the accusers are. He heard about the Planning Board’s public hearing and then reviewed the tape. He added that he has not formed a judgment and when the time comes it will be a hard decision. He agreed that the names should be disclosed. 9) Mr. Maguire said that the names should be disclosed before the hearing. 10) Linda Punturieri felt that the Selectmen won’t be able to be open minded.

V. NEW BUSINESS:

1. Review for Approval: Payables/Payroll Manifest & Signature File:

DOCUMENT DATE	DOCUMENT	MAP/LOT#
8/29/13	Veterans’ Tax Credit – Denied	120-108
8/29/13	Petition & Pole License Petition	098-087
8/29/13	Intent to Cut	014-004
8/29/13	Payables Manifest & Signature File, \$719,174.60	N/A

Joel read the file for August 29, 2013. Russ Made the Motion to approve the Payable/ Payroll Manifest & Signature File for August 29, 2013 as written. Ed Seconded. The Motion carried unanimously.

2. Review for Approval: Restoration of Involuntarily Merged Lots, MBLU 115-034:
Carter explained that these are separate lots and deeds. Through the tax mapping process somehow the two lots were put together for tax purposes. It is recommended that the restoration be denied, as they were never legally merged, but to revise the tax maps showing two distinct lots with two distinct tax bills. The recommendation to require a cross-access easement was questioned and the Selectmen agreed that they didn’t want to get involved in that. Russ Made the Motion to deny the application to Request to Restore the Involuntary Merged Lots for Map 115 Lot 34, but to correct the tax map to show two distinct lots with two distinct tax bills. Ed Seconded and the Motion carried Unanimously.

3. Review for Approval: Temporary Use Permit, 586 Ossipee Park Rd., Volksbahn Car Show, 9/8/13: Joel reported that the request is to hold a car show at the Castle In The Clouds on September 8th. Russ Made the Motion to approve the Temporary Use Permit for the Volksbahn Car Show to be held at the Castle In The Clouds on September 8th, using their field per the requirements set out by Fire Chief David Bengtson. Chris Seconded. The Motion carried Unanimously.
4. Review for Approval: Clarks Landing & Black Point Roads Bid Award: Joel reported that Ambrose Brothers was the lowest bidder with a base bid of \$175,720, which came in lower than the Engineer's estimate. From the 6 bids received and the 5 considered ranged from \$175,720 to \$223,065. Russ Made the Motion to award the 2014 Road Project to Ambrose Brothers for \$175,720, with a 10% contingency and authorize the Chair to sign the contract and any change orders to not exceed 10%. Ed Seconded and the Motion carried Unanimously.
5. Review for Approval: Acceptance of Gift – Heritage Commission: Joel reported that the Heritage Commission received a \$500 gift and they are requesting that a Heritage Fund be set up per RSA 675:44-b which is allowed to accumulate year after year. Carter said it is held by the Town like the Recreation Revolving Fund. Chris asked if the Selectmen must authorize expenditures. Carter replied, that as long as the expense is not real estate, the Heritage Commission will not need Selectmen authorization. Ed Made the Motion to accept the \$500 gift given to the Heritage Commission and to establish the Heritage Commission Fund per RSA 675:44-b. Russ Seconded the Motion. The Motion carried Unanimously.
6. Review for Approval: Acceptance of Donation to Honor Harold Whitenberger: Carter reported that Harold Whitenberger was a long time resident of Black Cat Island Road. His former employer, Sushil and Sandy Jain, through their donation to the Town, wish to honor him. They would like to donate and plant a tree in his honor with a plaque. Carter recommended allowing DPW Director Scott Kinmond to identify the area. Jon Made the Motion to accept the donation in honor of Harold Whitenberger by the Jains and approve the thank you letter as written. Chris Seconded and the Motion carried Unanimously.
7. Review for Approval: Proclamation, Paralyzed Veterans of America Day, September 7, 2013: Joel reported that Camp Robindel will again be hosting the Paralyzed Veterans of America for a fun day of fishing on September 7th. Ed Made the Motion to declare September 7, 2013 as Paralyzed Veterans of America Day in Moultonborough. Chris Seconded. The Motion carried Unanimously.
8. Review for Approval: Meeting Recording & Video on Demand: Ed Made the Motion to hold a joint meeting with the Selectmen and School Board to come to an agreement. Bud Heinrich said he'd like to hear the details before the Town spends any money and expressed concern that the time slot on TV would be at an inconvenient time for viewers. Ed replied that once the two boards agree, then more information will be given. Carter added that what is being recommended is Video on Demand, using the internet, with access 24/7. Jon asked about archiving with EZ Stream. Carter said that they have two server banks with a disaster recovery program. The question is the Internet speed and what Time Warner will need to do. High speed internet is 10 mgs with a cost of \$400/month, when we are now paying \$50/month. If the Town doesn't have the high speed, then the other option is doing the upload at night. For every meeting hour it will take 4 hours to upload, which can't be done during the work day. Carter added that if both Boards decide they don't want to proceed, then there won't be a need to upgrade the band width. Nancy Wright asked if only the Selectmen and School Board meetings will be videoed. Joel replied that was correct for now. Paul Punturieri added that with the

new digital recording equipment, it will eliminate the old tape recording machine, and will be of higher quality. The Planning and Zoning Boards, although videoing is not planned, will have access to the new digital recording equipment. Bud Heinrich asked how long the videos will be archived. Carter said as long as the Town contracts with EZ Stream, we would be archived. Upon termination of the contract, they would archive for one year only. The Selectmen approved by Consensus to meet with the School Board to come to a joint decision.

9. Review for Approval: Direction to Staff, Re FY 2014 Goals & Objectives & Capital Cap: Carter recalled from last year that the Selectmen had as their objective a responsible budget with level services. They agreed that for 2014 they wanted the same approach. Russ said that if the purchase of the Taylor property was kept outside of the cap, then it would be a separate warrant article for Town Meeting. If approved, then the purchase would be added to the budget. Carter asked the Selectmen if they had any other projects they wanted to consider. Discussion occurred regarding Suissevale, Clarks Landing and Black Point Road, including Castle Shore Road. Carter asked the Selectmen to let him know if they had any other projects as soon as possible, as his initial plan was to present the budget and start on Friday, November 16th, meet four Fridays, with the last on December 16th. This would provide the ABC with ample time to review and make their recommendation. By January 10th the draft warrant would be ready for DRA's review. The Selectmen agreed to this schedule and wanted to start at 8:30 am. Carter told the Selectmen that there will be one change in accounting, which will include mileage and expenses in an employee's paycheck versus cutting an extra check. This will reduce time spent, create better accounting, and make it easier to track.

VI. OLD BUSINESS:

1. Volunteer Appreciation Luncheon: Russ reported that the luncheon will be held at the Lions Club, September 28th. Carter said he'd get the letters out tomorrow and he will talk to Buckley's.
2. Jon reported that they'd received an email from the Town's auditors regarding the Library. Carter recommended that the Library be present for the Auditor's exit conference. The Library's response was approved for inclusion in the report by Consensus.

VII. OTHER BUSINESS:

1. Board & Staff Liaison and Update Reports: 1) Russ reported that the draft Planning Board Special Meeting minutes of August 14, 2013 were not approved at last night's meeting, as another version was presented. At their next meeting they will work to rectify the minutes of this meeting. In addition, he said that it appears there will be a Family Dollar Store by Tedeschi's. 2) Jon reported that the CIPC has one more meeting to finalize their report. 3) Carter reported that he and Heidi met with the Department Heads to discuss how to best inform employees of the benefit issues and challenges of the annual increases and the upcoming Cadillac Tax. It was recommended that a meeting be held with all employees, doing a presentation and invite staff to work together on this. Joel asked about the Cadillac Tax and if it is based on the total cost of the policy. Carter replied it was and added that any attempt by an employer to subsidize any increases in co-pays, etc., will have that amount added to the overall cost of the policy, as a total amount. The Selectmen approved by Consensus the approached ratified.

2. Recreation Advisory Board Minutes, August 5, 2013: Acknowledged.
3. CIPC Minutes, August 7, 2013: Acknowledged.
4. Milfoil Committee Minutes, August 7, 2013: Acknowledged. Peter Jensen, Chair of the Milfoil Committee told the Selectmen that they will be doing another treatment in September, but despite finding unknown pockets of milfoil, overall things are going well.
5. Advisory Budget Committee, August 12, 2013 & 2nd Quarter Report: Acknowledged.
6. Planning Board Minutes, August 14, 2013: Acknowledged.
7. Trustees of the Trust funds Minutes, August 14, 2013: Acknowledged.
8. Milfoil Joint Board, 2014 Budget: Acknowledged.

VIII. CORRESPONDENCE: None.

IX. CITIZEN INPUT: 1) Nancy Wright asked for an update on the runaway truck ramp on Ossipee Park Road. Carter said they continue to meet and nothing has been decided. 2) Hollis Austin, based on scientific universe studies, asked if the Selectmen thought government would ever stop expanding. The Selectmen agreed that they didn't think it would ever stop.

X. NON-PUBLIC SESSION:

XI. ADJOURNMENT: Chris Made the Motion to Adjourn. Ed Seconded the Motion. Motion Carried Unanimously.
Joel adjourned the meeting at 8:20 p.m.

Approved

Date:

Respectfully Submitted

Hope K. Kokas, Administrative Assistant