

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 30, 2013

**MINUTES**

Selectmen: Joel R. Mudgett, Jonathan W. Tolman (absent with prior notice), Edward J. Charest, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator; Carol Fucarile, Executive Assistant.

- I. CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW / APPROVAL MINUTES:** Russ Made the Motion to approve the Selectmen's Minutes of May 16, 2013 and May 23, 2013 as written. Ed Seconded the Motion. The Motion carried Unanimously.
- IV. NEW RESIDENTS:** Robert and Patricia DiFazio, Dawn Heiderer, Peter and Arlane Zaqami, Sylvester D'Ercole, Patricia St. Peter, Thomas and Dorothy Hogan, Shawn Blanchette, and Deborah Raness.
- V. CITIZEN INPUT:** 1) Hollis Austin asked if the Town had ever done a study to determine how many new residents already own property here and how many are moving here. Joel stated that would be something that would go through the checklist.
- VI. NEW BUSINESS:**

1. Review for Approval: Payroll Manifest & Signature File:

<b>DOCUMENT DATE</b>	<b>DOCUMENT</b>	<b>MAP/LOT#</b>
5/30/13	Tax Collector's Abatement	216-033
5/23/13	Dock Lease Agreement T.O.M. and Hoch	119-028 & 029
5/30/13	Intent to Cut Review	159-011, 182-001, 002 & 007
5/30/13	Payroll Manifest & Signature file, \$95,087.56	N/A
5/30/13	2012 Abatement - Denied	245-037 & 245-040

Joel read the Payroll Manifest and Signature File as listed above. Russ Made the Motion to approve the Payroll Manifest & Signature File for May 30, 2013. Ed Seconded. The Motion carried Unanimously.

2. Review for Approval: Village Sidewalk Task Order: Joel stated that the Selectmen had gone over this, and Carter stated that there have been no changes. Chris asked if there was a timeframe in mind. Carter stated that a schedule was presented to the Selectmen and Carter will get a copy of that for Chris and that the only change was a date from August 1 to August 7. Hollis Austin asked if this was still being accomplished within the financial parameters set forth, and Joel answered yes, that is true. Russ Made the Motion

- to approve the Task Order on the Village Sidewalk as presented and authorize the Chairman to sign. Chris Seconded. The Motion carried Unanimously.
3. Review for Approval: Old Landfill Task Order: Carter stated that it is as was presented to the Selectmen and there have been no changes to that. Russ asked for an explanation of the grid (actual vs. estimate). Carter explained that the estimate is what we believed would be the budget last fall. This was based on two rounds of testing, and we have since moved to three rounds (+\$1,800). The “1 Day/2Day” is whether or not it will take 1 or 2 days for the drilling and is an unknown until we get in there, particularly if metal, ledge, etc. are found. Carter also stated that the initial estimate was for 20’ deep wells, but it may require 30’. Russ asked about the geologist. Carter said it was to monitor for and prepare the soil logs. While the budget was increased \$15k for the purposes of the Town Meeting Warrant some of the work will happen in FY 2014 if we exceed that amount. Russ Made the Motion to approve the Old Landfill Task Order as presented and allow the Chairman to sign. Chris Seconded. The Motion carried Unanimously.
  4. Review for Approval: States Landing Road & Facility Planning Next Steps: Joel explained that this just an understanding of where we stand. Carter pointed out that Item G had no actual decisions as the result of the Workshop, so Carter put in what the thought might be the Selectmen’s reaction which the Selectmen should pay attention to before signing off. Joel stated that they determined the feasibility of Clark’s Landing for boat launch was impossible due to the elevations. Joel felt that they should get some prices from the Town Engineer on length of time for dredging applications and the approximate cost. Carter asked that the Selectmen approve this Memorandum as guidance for the next steps with respect to the State’s Landing Road and Facility Planning. Chris “so moved.” Ed Seconded. The Motion carried Unanimously. Carter stated that he would now set up a meeting for the Old Route 109 neighborhood for June 10 at 7:00 p.m. at the Community Recreation Center as that work will replace the work on States Landing now deferred.
  5. Review for Approval: Request for Tax Payment Agreement MBLU 253-003-004: Joel stated that this occurs occasionally. Russ stated that current taxes will be paid up and then \$50 a month thereafter. Chris asked if the transfer of the property would affect this and Joel stated that it is a family member taking over the property. Russ looked into these properties and stated that there was a subdivision done years ago. Russ Made the Motion to approve the Tax Payment Agreement as outlined by the Tax Collector for 253-003 and 253-004. Carter asked for an amendment that prior to the Tax Collector issuing the tax deed (should one need to be issued) that Carter is authorized to issue a notice for entering upon the property for an environmental inspection, and if any concerns are found, we would review the same before the Tax Collector proceeds. If there are no findings, then the Tax Collector can proceed. Russ agreed to the amendment in view of the fact that there are improvements on one of the lots and made that part of his Motion. Ed Seconded. The Motion carried Unanimously.
  6. Review for Approval: Extension of 3 year Aggregate Contract: Joel explained that the extension would have a CPI of 1.8%, and Carter stated that this is the same that was used on the paving contract and is within 1/10<sup>th</sup> of 1% of what we used for our employees; and for the reasons Scott Kinmond outlined, we would like to go out one year and then rebid it in June, 2014. Russ Made the Motion to extend the Aggregate Contract for the period of one year and allow for a 1.8%.CPI to be applied to the contract prices for 2012-2013 with Bruce Robinson Company, and the total estimate of the contract will be \$61,614. Ed Seconded. The Motion carried Unanimously.
  7. Review for Approval: 2013 Mower Rates: Russ stated that this s for a 7.5% increase. Ed Made the Motion to include Scott Kinmond’s request and give Scott Kinmond and the

- Chair the authority to sign the contracts. Carter stated that this is just for the road-side mowing in the fall, and if any adjustments are needed, he would come back in concerning the snow plowing and fuel surcharge. Russ Seconded. The Motion carried Unanimously.
8. Review for Approval: Sale of Wood Chips: Carter stated that this practice has been done once before with a swap arrangement. With this arrangement, suppliers to other towns and contractors may be interested. Chris felt it was reasonable to sell the chips, but wants to make sure there is enough left for the taxpayers. There was discussion concerning the quality of the wood chips. Carter stated that the pile needs to be decreased. Joel stated that the interested party would have to come to pick it up at \$2.00 per yard or \$6.00 per ton. Russ asked who trucks and delivers the wood chips. There was discussion concerning loading and delivery of the wood chips, and Carter stated that he would double check with Scott Kinmond on the loading of the wood chips. Russ Made the Motion to approve the Sale of Wood Chips at the rate of \$2.00 per yard. Chris Seconded. The Motion carried Unanimously. Hollis Austin expressed a concern over possible debris in the chips as well as diseased trees. Joel stated that the stump grinding came from last year or the year before when the Town traded a chip pile for someone to come in to grind truckloads of stumps.
  9. Review for Approval: Milfoil Committee 2013 Work Plan & Expenditures: Carter reminded the Selectmen that they have already approved some of these items, but no formal action was taken to authorize the expenditure of the trust funds. Carter met with Peter Jensen for an overview of the program elements. Carter asked the Selectmen to authorize the expenditure of up to \$195,000 from the trust fund in accordance with the work plan submitted. Russ Made the Motion to approve the expenditure of up to \$195,000 from the Milfoil Trust Fund and authorize those expenditures as outlined in the work plan for 2013 submitted by Peter Jensen on behalf of the Milfoil Committee. Chris Seconded. The Motion carried Unanimously. Carter stated that, similar to the intent with respect to the Substance Abuse Fund, he will ask Peter Jensen for an anticipated breakdown which is similar to this so that Carter can include it in the budget for next year. Joel stated that the Committee has done an excellent job with this program.
  10. Review: Advisory Budget Committee's Annual Wrap-Up Report: Carter gave the options to the Selectmen: inquire of the School District to see if they want a joint meeting or simply accept it and see if the School District approaches the Town. Russ would rather accept the Report as written. There being no further discussion, Russ Made Motion to accept the Advisory Budget Committee's Annual Wrap-Up Report as written. Ed Seconded. The Motion carried Unanimously.
  11. Review: FY 2013 1<sup>st</sup> Quarter Financials: There were no questions from the Selectmen.

### **VIII. OLD BUSINESS:**

1. Offer for Sale MBLU 121-027 Oslo Street & MBLU 107-061 Evergreen Drive: Based upon the Selectmen's vote on the State's Landing Road and Facility Planning's next steps, Carter withdrew his request for authority to sell the property on Oslo Street. It now makes sense to hold on to the property on Oslo Street because there are four parcels within Suissevale which might form the basis for some trading. Carter also stated that there is a title problem with the property on Evergreen Drive which cannot be resolved short of Town meeting action and withdrew his request for authority to sell the property on Evergreen Drive. The Selectmen agreed by Consensus to withdraw the request to sell 121-027 and 107-061.

**IX. OTHER BUSINESS:**

1. Board & Staff Liaison and Update Reports: Nothing further to report.
2. Heritage Commission Minutes, May 6, 2013: Acknowledged.
3. Milfoil Committee Minutes, May 8, 2013: Acknowledged.
4. Recreation Advisory Board Minutes, May 13, 2013: Acknowledged.
5. CIPC Minutes, May 16, 2013: Acknowledged.

**X. CORRESPONDENCE:**

1. Time Warner Cable, Possible Program Changes, May 16, 2013: Acknowledged.

**XI. CITIZEN INPUT:** 1) Hollis Austin stated that the way Time Warner is proceeding, it may reach a point, when the Selectmen get their videos out there, they may be in for some competition.

**XII. ADJOURNMENT:** Ed Made the Motion to Adjourn. Chris Seconded the Motion. Motion Carried Unanimously.  
Joel adjourned the meeting at 7:37 p.m.

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Approved

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Date:  
Respectfully Submitted  
Carol A. Fucarile, Executive Assistant