

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 2, 2013

**MINUTES**

Selectmen: Joel R. Mudgett, Jonathan W. Tolman, Edward J. Charest, Christopher P. Shipp, Russell C. Wakefield; Carter Terenzini, Town Administrator (absent with prior notice); Hope K. Kokas, Administrative Assistant.

- I. CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC HEARING: Proposed Land Acquisition & Sale:** Joel opened the public hearing at 7:01 p.m. He explained that this is the second public hearing, as required and they are proposing that the Town purchase 3,600 square feet on Clarks Landing to straighten the intersection and also correct the Town's encroachment. The Town is proposing to sell two tax deeded lots: Map 121 Lot 027 on Oslo Street, .23 acre; and Map 107 Lot 061 on Evergreen Drive, .78 acre. Joel added that the Selectmen will vote on the proposed purchase and sale at their next scheduled meeting, May 16, 2013. The Selectmen had no further questions or comments, nor did the audience. Joel closed the public hearing at 7:03 p.m.
- IV. REVIEW / APPROVAL MINUTES:** Russ Made the Motion to approve the Selectmen's Minutes of April 18, 2013 and April 25, 2013 as written. Ed Seconded the Motion. Chris abstained as he was not present for either meeting. Jon abstained on the vote for April 18<sup>th</sup> as he was not present for that meeting. The Motion carried Unanimously.
- V. NEW RESIDENTS:** Matthew J. Baker, David P. & Sandra L. Stamp, Helen O. Newcomb, Kristen Svenson.
- VI. CITIZEN INPUT:** 1) Hollis Austin referred to the Selectmen's Work Session of April 25<sup>th</sup> and the discussion of the Moultonborough Visiting Nurse Service (MVNS) and its present challenges. He noted that the suggestion he made at the Work Session was not noted in the minutes. He hoped that the Selectmen would consider consulting with the community to learn of their ideas and various experiences. Joel agreed adding that if they were to do this during a Selectmen's meeting they would need something to generate interest for people to attend.
- VII. NEW BUSINESS:**

1. Review for Approval: Payables & Payroll Manifest & Signature File:

| <b>DOCUMENT DATE</b> | <b>DOCUMENT</b>                                   | <b>MAP/LOT#</b>   |
|----------------------|---|-------------------|
| 5/2/13               | Job Classifications & Compensation (as of 4/1/13) | N/A               |
| 5/2/13               | Intent to Cut                                     | 116-002 & 116-006 |
| 5/2/13               | Land Use Change Tax, \$750.00                     | 064-005           |
| 5/2/13               | 2013 Charitable Exemption, Historical Society     | 052-024 & 052-028 |

|        |   |                   |
|--------|---|-------------------|
| 5/2/13 | Disabled Exemption, 2013 Updated                      | 272-034           |
| 5/2/13 | Disabled Exemption, Denied                            | 176-019           |
| 5/2/13 | Elderly Exemption, 2013 Renewed                       | 196-007           |
| 5/2/13 | Cemetery Deed, #274 Shannon Cemetery                  | N/A               |
| 5/2/13 | 2013 Lee's Mills Dock Lease                           | 119-022           |
| 5/2/13 | 2013 Lee's Mills Dock Lease                           | 130-068           |
| 5/2/13 | 2013 Lee's Mills Dock Lease                           | 149-001 & 149-002 |
| 5/2/13 | 2013 Moultonborough Fire Rescue Proclamation          | N/A               |
| 5/2/13 | Cartographic Assoc., Inc., 2013 GIS Maint. Agreement  | N/A               |
| 5/2/13 | Payroll Manifest & Signature File, 5/2/13 \$90,775.32 | N/A               |

Joel read the file for May 2, 2013. Ed Made the Motion to approve the Payables & Payroll Manifest & Signature File for May 2, 2013. Jon Seconded. The Motion carried Unanimously.

2. Review for Approval: Restoration of Involuntarily Merged Lots, MBLU 132-013: Joel reported that staff recommends restoring what is now known as Map 132 Lot 013 to two lots, previously known as Map 032 and Lots 20 and 21 (old map and lot numbers). Joel explained to Chris that in years past the Town merged substandard lots with the same owners, however, the court recently ruled against this practice. Russ Made the Motion to restore what is now known as Map 132 Lot 013 to two lots as formerly known as Map 032 Lots 20 and 21. Joel read the statement that there is no guarantee by this action that the now separate, vacant lot(s) will meet permitting requirements for a septic system or other development criteria that would allow its use as a residential lot(s). Jon Seconded and the Motion carried Unanimously.
3. Review for Approval: 2013 Charitable Exemption, Lakes Region Conservation Trust: Russ Made the Motion to approve the 2013 Charitable Exemption for Lakes Region Conservation Trust for multiple parcels. Ed Seconded and the Motion carried Unanimously.
4. Review for Approval: Disposal Agreements (2), Brown & Forsberg: Ed Made the Motion to approve the Disposal Agreement for Edward and Susan Brown, 233 Ossipee Mountain Road, and also the Disposal Agreement for Jon Forsberg, 11 Susan Drive, as described on their agreements and authorize the Chair to sign. Chris Seconded. The Motion carried Unanimously.
5. Review for Approval: Village Sidewalk Study: Joel reported that Carter is seeking confirmation on basic concepts to date of the sidewalk study. Russ had concerns about stating that the sidewalk width would be six feet, as the width may vary in places and for various reasons. Joel said that he thought this was from the Safe Routes to School. He suggested changing the wording to the width of the sidewalk whenever possible should be six feet. Jon agreed with Russ and both liked Joel's suggestion. Russ added that Wolfeboro has sidewalks downtown to the school and the sidewalks are only four feet and this seems to be working fine, as he sees kids walking on the sidewalks all the time. Hollis Austin asked what the cost for the study is so far. Joel replied that they are just gathering information and developing parameters and they aren't at that point yet. Russ Made the Motion to approve of the basic concepts as described in Carter's memo dated April 22, 2013, changing the wording to state that the sidewalk widths for the purposes of this study whenever possible should be six feet. Ed Seconded and the Motion carried

Unanimously. Clelia MacKay asked if they are just looking at Route 25 or off road. Joel replied that they aren't sure yet, and they are looking at going to Berry Pond. Jon added that there will be more public input sessions coming up to narrow the focus. The Motion carried Unanimously. Chris said he wanted to ask Carter about a letter that had been received from the owner of Artie's for a public hearing which had not been read into the minutes. Chris wanted to be sure that if the author requested that it be read into the minutes that this occurs.

6. Review for Approval: NHIAA Launch Request, Request to Amend: Hope explained that originally the NHIAA had requested the maximum allowed at Lee's Mills, 25 boats/trailer, and only 15 boats/trailers out of States Landing for their school bass tournament on May 9<sup>th</sup>. Because they have had a huge amount of interest from students and their parents, and the public, they are asking to launch the maximum amount, 35 boats/trailers out of States Landing. The Selectmen were happy to hear of the increased interest. Russ made the Motion to amend the Launch Request for NHIAA, May 9, 2013, 25 boats/trailers out of Lee's Mill and 35 boats/trailers out of States Landing. Chris Seconded and the Motion carried Unanimously.
7. Review for Approval: Catch Basin Clean & Street Sweeping Contract: Joel reported that this is the first time that Moultonborough has been involved with Center Harbor and Meredith in obtaining bids for a three year contract for catch basin cleaning and street sweeping. Doing this helps lower the cost. Scott Kinmond, DPW Director recommends accepting the bid from Ruell Sweeping Service, LLC of Meredith in the amount of \$9,981 (\$115/hour), and New England Catch Basin Cleaner, of Meredith, in the amount of \$3,290 (\$117.95/hour) for the three year contract. Ed Made the Motion to accept the bid for the three year contract from Ruell Sweeping Service, \$9,981 (\$115/hour), and the bid from New England Catch Basin Clear, \$3,290 (\$117.95/hour), and authorize the Chair to sign. Russ Seconded and the Motion carried Unanimously.
8. Review for Approval: Bovill Brothers Right of Way Request: Joel reported that Bovill Brothers Logging, which had logged property that abutted the Town's lot on Highway Garage Road and received a temporary right of way to do so, and then logged the Town's piece, is now asking to access an abutter to the Town, Map 116 Lots 2 and 6 (Evergreen Tree Development). Scott Kinmond has reported that there were no problems with either their crossing the Town's land or logging the Town's property. Russ Made the Motion to approve the Temporary Right of Way Agreement allowing Bovill Brothers to access Map 116 Lots 2 and 6 and authorize the chair to sign the agreement. Ed Seconded. The Motion carried Unanimously.

**VIII. OLD BUSINESS:** Russ reported at the request of his wife, Barbara Wakefield, and Town Clerk that their office is now registering boats. The money that is collected in the Town stays here, versus registering a boat in Concord. Last week the Town Clerk's office collected \$1,000 in registrations.

**IX. OTHER BUSINESS:**

1. Board Liaison Reports: None.
2. Administrative Update: Acknowledged.
3. ABC Minutes, March 5, 2013: Acknowledged.
4. RAB Minutes, March 11 & April 18, 2013: Acknowledged.
5. VNS Board Minutes, April 9, 2013: Acknowledged.
6. CIPC Minutes, April 18, 2013: Acknowledged.

7. Trustees of the Trust Funds Minutes, April 19, 2013: Acknowledged.
8. Heritage Commission Minutes, April 22, 2013: Acknowledged.

**X. CORRESPONDENCE:**

1. Robert E. Heath, 4 Whittier Highway, April 15, 2013: Joel reported that Mr. Heath's letter informed the Town that there is a buried chamber on Wharf Road that needs to be secured and questioned the stability of the ground around it. Joel added that the Town is reviewing the situation and thanked Mr. Heath for the information.
2. Time Warner Cable, Possible Program Changes, April 22, 2013: This is their usual letter of possible program changes.

**XI. CITIZEN INPUT:** 1) Clelia MacKay asked if anyone has had problems with Time Warner Cable reception. Joel replied that he has a satellite dish and the only time he has a problem is during a very heavy rain storm. 2) Hollis Austin asked and learned that the satellite dish is just for TV. He then asked if the weekly letter received from Time Warner is required. Upon learning that it is required, he asked if the Town has any control over the programming. Joel replied that the Town has no control over the programming. 3) Peter Jensen asked if there had been anymore discussion regarding broadband. Joel said that Carter is waiting to receive more information. Mr. Jensen said that when the weather is bad, with broadband, he can view his television programs over the Internet. He added that if the Town invests money in bringing cable/broadband to its property owners, then the company should have to invest in upgrading their technology. 4) Mr. Austin said he's seen advertisements by cable companies stating that they are helping businesses. Joel thought that they are targeting large businesses, and that their main interest is helping their own company.

**XII. NON-PUBLIC SESSION:** None needed.

**XIII. ADJOURNMENT:** Ed Made the Motion to Adjourn. Jon Seconded the Motion.  
Motion Carried Unanimously.  
Joel adjourned the meeting at 7:40 p.m.

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Approved

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Date:  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant